

VILLAGE OF WOODHULL

**BOARD OF TRUSTEES REGULAR MEETING
January 11 2021**

Committees

President – D. Holmes

Building – J. McCready, J. Bell, J. McLean

Finance/Insur./Audit – D. VerHeecke, D. Holmes, C. Anderson

Personnel – J. McLean R. Hoburg, D. Holmes

Public Works – J. Bell, R. Hoburg

Pro-Tem Pres – R. Hoburg

Economic Development – D. Holmes, J. McCready

Parks & Recreation – C. Anderson J. McLean

Police/Civ. Def./Zon. – R. Hoburg, Derek VerHeecke

Mayor Dave Holmes called the meeting to order on January 11, 2021 @ 7:00 pm.

Followed by roll call: Christena Anderson, Jeff Bell, Ron Hoburg, Jeff McCready, Jake McLean, Derek VerHeecke.

Also present at the meeting: Jacki Beck – Village Clerk, Leigh Brinson – Treasurer, Dustin Dobbels – Public Works Director, Chad Hillier – Police Chief.

PUBLIC COMMENTS:

Jim Taylor, Village Auditor from Carpentier, Mitchell, Goddard & Company was present at the meeting to give the Annual Audit Report.

Jack Kusek, from IMEG was present at the meeting to give a report on the WWTP and make pay request.

Jeff McCready made a motion to accept the pay request for the release of the retainage the Village has held back in the amount of \$40,000.00 from Valley Construction. The Village has signed a Memorandum from Village Attorney Mike Massie concerning the matter between the truck drivers and Valley Construction. Christena Anderson seconded the motion. McCready – Y, Anderson – Y, Bell – Y, Hoburg – Y, McLean – Y, VerHeecke – Y. Motion carried 6-0.

Derek VerHeecke made a motion to accept the payment application from Miller Trucking and Excavating in the amount of \$143,545.50 and Village to authorize the Engineer to forward to the USDA for approval and payment will be made when funds become available. Jeff Bell seconded the motion. VerHeecke – Y, Bell – Y, Anderson – Y, Hoburg – Y, McCready – Y, McLean – Y. Motion carried 6-0.

Jake McLean made a motion to accept the change order from Miller Trucking and Excavating at a cost of \$4,121.89 concerning the force main location. Derek VerHeecke seconded the motion. McLean – Y, VerHeecke – Y, Anderson – Y, Bell – Y, Hoburg – Y, McCready – Y. Motion carried 6-0.

Jeff Bell made a motion to accept the payment application from IMEG in an amount of \$10,908.70 and Village to authorize the Engineer to forward to the USDA for approval and payment will be made when funds become available. Jake McLean seconded the motion. Bell – Y, McLean – Y, Anderson – Y, Hoburg – N, McCready – Y, VerHeecke – Y. Motion carried 5-1.

APPROVAL OF MINUTES:

Jeff McCready made a motion to approve the December 14, 2020 Regular Board Meeting Minutes as presented. Jake McLean seconded the motion. Motion carried 6-0.

Ron Hoburg made a motion to approve the December 14, 2020 Closed Session Minutes as presented. Christena Anderson seconded the motion. Motion carried 6-0.

TREASURER’S REPORT:

General Fund	\$ 260,649.88
General Fund Payroll	\$ 17,942.77
Video Gaming FSB Savings	\$ 70,419.73
Veterans Memorial Fund	\$ 1,412.20
Drug Enforcement Fund	\$ 3,425.47
Playground Fund	\$ 1,001.12
FSB Sesq.	\$ 5,124.08
FSB Vehicle Streets	\$ 8,220.60
FSB Vehicle Police	\$ 6,123.58
FSB Mower	\$ 7,162.19
FSB Future Vehicle 32624	\$ 3,036.46
WINN Checking FSB	\$ 5,406.91
Water Fund/FSB	\$ 62,513.07
Operation & Maintenance	\$ 70,435.25
FSB WWTP Construction Checking	\$ 4,059.74
Reserve Fund Checking	\$ 21,375.58
Deprec Fund Checking	\$ 6,425.52
Debt Service Savings	\$ 8,836.08
MFT Fund	\$ 46,829.89

APPROVAL OF BILLS:

General Fund December accounts payable were presented as follows:

Ameren IL	\$ 153.81
Bi-State Regional Commission	\$ 248.00
Dana Safety Supply, Inc	\$ 1,682.00
Galesburg Napa	\$ 59.97
Henry County Hwy Dept.	\$ 415.92
Kathleen Field Orr & Assoc.	\$ 484.00
Marco Technologies, LLC	\$ 28.00
MidAmerican Energy	\$ 920.41
Office Machine Consultants, Inc	\$ 11.24
Pilot Travel Centers LLC	\$ 198.71
Spencer Bros. Disp.	\$ 24.00
V & V Storage, LLC	\$ 125.00
Verizon	\$ 131.73
Visa #74 Dustin	\$ 279.71
Visa #82 Jacki	\$ 169.51
Visa #90 Chad	\$ 942.53
Woodhull Telephone Co	\$ 389.99

Total December General Fund A/P \$ 6,264.53

Water Fund December accounts payable were presented as follows:

Ameren Illinois	\$ 190.76
Bolduc & Son	\$ 350.00
Farmers State Bank of Western Illinois	\$ 3,175.00
MidAmerican Energy	\$ 760.43

OmniSite	\$ 1,104.00
PDC Laboratories	\$ 119.50
Roto Rooter	\$ 8,257.50
U S Cellular	\$ 80.74
V & V Storage, LLC	\$ 125.00
Visa #66 Dusty	\$ 236.64
Visa #74 Dustin	\$ 256.59
Visa #82 Jacki	\$ 198.34
Water Solutions Unlimited, Inc	\$ 337.50
<u>Woodhull Telephone Co</u>	<u>\$ 84.32</u>
Total December Water Fund A/P	\$ 15,276.32

Jake McLean made a motion to approve the Treasurer's Report and pay the bills from the various accounts as presented. Jeff McCready seconded the motion. Motion carried 6-0.

POLICE/CIVIL DEFENSE/PERMITS:

Police Chief Chad Hillier gave the December Police Department Activity Report as follows: Woodhull Police Department responded to 43 calls for service, conducted 0 traffic stops, 6 warnings, 1 citation being issued, 1 K-9 call out, used 259 gallons of Gasoline at a cost of \$355.57. Full-Time hours worked - 320, Part-Time - 40.

Ron Hoburg made a motion to approve the December Police Report as presented. Jeff Bell seconded the motion. Motion carried 6-0.

ADDITIONS TO AGENDA:

Jeff Bell made a motion to add an addition to the Closed Session Agenda concerning a possible litigation. Christena Anderson seconded the motion. Motion carried 6-0.

PUBLIC WORKS REPORT:

Dustin Dobbels gave the December Public Works Report as follows: Dustin reported on the work done for the month of December which included repairs to pole light receptacles, bulbs and timer, cleaned and organized shop area, went to Cambridge for salt for the streets, and conducted other various duties for the Streets and Water Departments. December Water Usage was 2,029,312 gal. Daily average is 65,461 gallons.

Jake McLean made a motion to approve the December Public Works Report as presented. Ron Hoburg seconded the motion. Motion carried 6-0.

DANGEROUS BUILDING UPDATE:

Nothing at this time.

ZONING BOARD RECOMMENDATIONS:

Nothing at this time

PARKS/RECREATION/TOURISM:

Nothing at this time

ECONOMIC DEVELOPMENT:

Nothing at this time

OLD BUSINESS:

Ron Hoburg made a motion to approve Leigh Brinson, Jacki Beck and Dave Holmes as representatives and persons approved to discuss all credit card information with the Village of Woodhull credit card providers. Derek VerHeecke seconded the motion. Motion carried 6-0.

Jeff McCready made a motion to approve getting Village of Woodhull credit cards for Dusty McKeag and Jason Hayes. Christena Anderson seconded the motion. Motion carried 6-0.

Jeff McCready made a motion to approve Village of Woodhull Credit Cards with a \$2500.00 limit for the following persons: Village President David Holmes, Village Clerk Jacki Beck, Village Treasurer Leigh Brinson, Village Public Works Director Dustin Dobbels, Village Public Works Assistant Dustin McKeag, Village Police Chief Chad Hillier, and Village Police Sergeant Jason Hayes. All Employees must turn in every receipt to the Village Treasurer. The Village Treasurer Leigh Brinson, Village Clerk Jacki Beck and Mayor David Holmes have the Village of Woodhull Board approval to manage all communications concerning these Village Credit Cards and approve and discuss the Village Employees who should be on the list to receive Village Credit Cards and such Treasurer, Clerk and Mayor shall be the persons able to remove Village Employees from having Village Credit Cards. This includes all Credit Cards belonging to the Village of Woodhull. Motion was seconded by Christena Anderson. McCready – Y, Anderson – Y, Bell – Y, Hoburg – Y, McLean – Y, VerHeecke - Y. Motion carried 6-0.

Jeff Bell made a motion to approve the WWTP Easement with Farmers' Co-op for using their north entrance that leads to the Village of Woodhull WWTP. Jeff McCready seconded the motion. Motion carried 6-0.

Jeff McCready made a motion to approve Ordinance 2021-01 to finalize the transaction for the sale of 208 SE 2nd Avenue, the property belonging to the Village of Woodhull, to Scott and Amanda Raschke. Derek VerHeecke seconded the motion. McCready – Y, VerHeecke – Y, Anderson – Y, Bell – Y, Hoburg – Y, McLean – Y. Motion carried 6-0.

NEW BUSINESS:

Nothing at this time.

Jeff McCready made a motion to go into Closed Session at 9:38 p.m. Christena Anderson seconded the motion. Motion carried 6-0.

Jake McLean made a motion to return to Open Session at 10:12 p.m. Christena Anderson seconded the motion. Motion carried 6-0.

VOTES AFTER CLOSED:

Jeff Bell made a motion to confirm the phone vote taken by the Village Board to condemn the property at 240 W 4th Ave. Christena Anderson seconded the motion. Motion carried 6-0.

Jeff McCready made a motion to adjourn the meeting at 10:14 p.m. Jake McLean seconded the motion. Motion carried 6-0.

Respectfully submitted by Jacki Beck, Village Clerk