

VILLAGE OF WOODHULL

BOARD OF TRUSTEES REGULAR MEETING

January 8, 2024

Committees

President – D. Holmes

Building – M. Bethell, J. Bell, & D. Holmes

Finance/Insur. /Audit – H. Garrett, D. Holmes, & C. Anderson

Personnel – D. Holmes, C. Anderson, & D. VerHeecke

Pro-Tem Pres – C. Anderson

Economic Development – S. Francis & D. Holmes

Parks & Recreation – C. Anderson & H. Garrett

Police/Civ. Def./Zon. – D. VerHeecke & M. Bethell

Public Works – J. Bell & S. Francis

Mayor Dave Holmes called the meeting to order on January 8, 2024 @ 7:00 pm.

Followed by roll call: Jeff Bell, Mark Bethell, and Scott Francis were present. Christena Anderson was absent due to illness, Hannah Garrett was absent due to coaching responsibilities, and Derek VerHeecke was absent due to work obligations.

Also present at the meeting: Dave Holmes – Mayor, Kelli Hand –Village Clerk, Garrett Adamson – Village Treasurer, Dusty McKeag - Public Works Director, Michael Keener – Public Works Assistant, Deb Krueger – Village Water Clerk, and Alex Wagner – Police Sargent.

PUBLIC COMMENTS:

None at this time.

APPROVAL OF MINUTES:

Trustee Mark Bethell made a motion to approve the December 11, 2023 Regular Board Meeting Minutes as presented and the December 11, 2023 Closed Minutes as presented. Scott Francis seconded the motion. Motion carried 3-0.

TREASURER’S REPORT DECEMBER 2023:

General Fund	\$ 483,250.88
General Fund Payroll	\$ 24,953.07
Video Gaming FSB Savings	\$ 149,537.68
Veterans Memorial Fund	\$ 1,416.71
Drug Enforcement Fund	\$ 3,435.32
Playground Fund	\$ 1,004.39
WINN Checking FSB	\$ 3,555.54
Water Fund/FSB	\$ 171,999.82
Operation & Maintenance	\$ 1,611.44
Deprec Checking	\$ 6,432.17
Debt Service #2033	\$ 43,882.87
Debt Service Savings	\$ 8,864.72
<u>MFT Fund</u>	<u>\$ 72,621.55</u>

APPROVAL OF BILLS:

General Fund December accounts payable were presented as follows:

Ameren	\$ 269.63
Anji Gas	\$ 585.90

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B&B Lawn Equipment 7 Cyclery LLC.	\$	189.98
Bi-State Regional Commission	\$	275.50
Debra Krueger reimbursement	\$	9.03
Farmers State Bank	\$	2,550.00
Galesburg Napa	\$	239.53
Gierke-Robinson	\$	874.16
Henry Co. Hwy. Dept.	\$	729.16
Kelli Hand reimbursement	\$	12.43
Lovewell Fencing Inc.	\$	4,750.00
MidAmerican Energy	\$	1,930.57
MTC Communications	\$	22.50
Office Machine Consultants, Inc	\$	9,485.28
V & V Storage, LLC	\$	125.00
Verizon	\$	76.02
Visa #90 Chad Hillier	\$	396.29
Visa #73 Dusty McKeag	\$	705.27
Visa #99 Leigh Brinson	\$	693.08
Woodhull Oil Co.	\$	109.51
Woodhull Telephone Co	\$	372.09
Total December General Fund A/P	\$	24,400.93

Water Fund December accounts payable were presented as follows:

3E Electrical Engineering & Equipment Co.	\$	280.00
Anji Gas	\$	772.40
David Simmons- water refund	\$	87.45
Farmers State Bank of Western Illinois	\$	3,175.00
MidAmerican Energy .	\$	1,123.69
Schultze Mechanical Service Inc.	\$	(317.39)
Sterling NAPA Auto Parts	\$	239.53
US Cellular	\$	207.07
V & V Storage, LLC	\$	125.00
Visa #0173 McKeag	\$	273.61
Woodhull Telephone Co	\$	139.72
Total December Water Fund A/P	\$	6,106.08

Treasurer Garrett Adamson gave the Village's December Treasurer's report. It was noted that all but two Ameren's bills that came in this month had a statement that read do not pay. Mayor Holmes will investigate this issue and report back to the Board. Mayor Holmes then gave the Board a short update on the Ameren situation with the Village. Ameren has received the \$5,000 payment from the Village and will now receive \$3,170.00 a month for 23 months and a payoff of \$3,170 or more on the 24th month to resolve the fact that the Woodhull Grain Co-Op had been accidentally billed for the past few years for the new WWTP.

Treasurer Garrett Adamson also stated that the Village has not received a US Cellular bill for the past three months. Treasurer Adamson will call and ask questions regarding the delay.

It was also noted that the MidAmerican bill was for both November and December this past month.

Treasurer Garrett Adamson will also call Visa to dispute a late fee charge on Public Works Director Dusty McKeag's card. All Visa bills were mailed after last month's meeting and the other cards do not have late fees. Treasurer Adamson will report back to the Board about this charge.

Mayor Holmes asked Treasurer Garrett Adamson about the money left in the MFT funds and about the discrepancy with the amount IDOT says we should have left and the actual amount the Village has. Treasurer Garrett Adamson believes the discrepancy could be a result of the TIF money being in the general fund and not in the MFT fund. Mayor Holmes will make some calls to investigate the discrepancy and report back to the Board.

Trustee Jeff Bell made a motion to approve December's amended Treasurer's Report. Trustee Mark Bethell seconded the motion. The motion passed 3-0.

Mayor Dave Holmes gave an update on the gaming income for the Village. The Village received \$5,465.67 from the November gaming profits. That makes the Village's total gaming income for the last almost 10 years \$475,180.79. Trustees were reminded to give the Village Clerk any suggestions for future uses for the gaming funds.

Trustee Derek VerHeecke emailed all Board Members and Mayor Holmes the information he had gathered from US Cellular and T-Mobile on their cell phone plan offers. There is not a big price difference between the two and the Village is currently happy with the service from US Cellular, resulting in the Board deciding it is in the best interest of the Village to stay with US Cellular. Mayor Holmes said at this time he believes that would be the best decision.

Water Clerk Deb Krueger is still working with Amber at Farmers State Bank to arrange the online bill pay for Village Water bills. Deb said now that the minutes are approved from last month's meeting, we can move forward with the bank resolution and online bill payment should be up and running soon. Water Clerk Deb Krueger will keep the Board and employees of the Village updated and as soon as the program is ready to be used Village Clerk Kelli Hand will alert the public.

Mayor Holmes gave an update on the annual audit. The audit is being completed by accountant Dante Odoni. In the past the Village has worked with Jim Taylor, who is now with Odoni Partners. Mayor Holmes asked Village Clerk Kelli Hand to alert him when a delinquent notice comes from the State Comptroller. Jim Taylor will need the Village Clerk to email him a copy of the letter so he can continue to get the extension from the Comptroller's office approved. The Comptroller's office is aware this is the Village's plan and there are no issues with getting the extension. The Village's audit should be completed in March.

Mayor Holmes asked that Sargent Alex Wagner and Public Works Director Dusty McKeag arrange meetings with their individual committee members to make a budget and 5-year plan. Plans will be discussed at the April meeting. Public Works Director Dusty McKeag asked that Treasurer Garrett Adamson provide them with the information they have been given in the past years to make this task easier. Treasurer Adamson will provide this information as soon as possible.

ADDITIONS TO THE AGENDA:

POLICE/CIVIL DEFENSE/PERMITS:

Police Sargent Alex Wagner presented the December Police report.

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In December the Woodhull Police Department responded to 21 calls for service, 1 assist to a motorist, conducted 11 traffic stops, issued 3 citations, 8 warnings, 2 misdemeanor arrests, 2 felony arrests, and assisted with 1 traffic accident.

Sargent Wagner asked the Board's approval for a "Beginning & Ending Tour of Duty" policy to be added to the Village of Woodhull's Police Policy and Handbook. After a brief discussion about the policy Sargent Wagner provided, Trustee Jeff Bell made a motion to add the "Beginning & Ending Tour of Duty" policy to the Village of Woodhull's Police Policy and Handbook. Trustee Mark Bethell seconded the motion. Motion passed 3-0

Sargent Wagner reported that the Police received their new Motorola V300 BWC. This body camera will be used by the officer on duty for the Woodhull Police Department.

Sargent Wagner reported he attended a 40-hour Crisis Intervention of the Central Illinois Police Training. He found the training to be very valuable.

Sargent Wagner is working on completing a 2023 year in review report. This report will be presented to the Board once it is completed.

Sargent Wagner reminded the Board that there is an intergovernmental agreement with the townships of Clover, Oxford, and the Village of Alpha. Trustee Mark Bethell corrected this statement and said the Village of Alpha is not included in the intergovernmental agreement. Sargent Wagner explained this agreement allows the Village of Woodhull's Police Department to assist in calls in those townships. Sargent Wagner also said since he is a deputy for Henry County, this gives him full police powers throughout Henry County at any time.

Trustee Mark Bethell made a motion to accept the December Police Report as amended with the Village of Alpha being removed from the report's statement about the intergovernmental agreement. Trustee Scott Francis seconded the motion. Motion passed 3-0.

PUBLIC WORKS REPORT:

Public Works Director Dusty McKeag gave the December Public Works Report as follows: The Public Works Department ran the street sweeper around the streets to sweep up leaves on the roads, installed more water meters, rehabbed a few driveways to keep mud from being dragged out onto the streets, got the new snow pusher, hauled rock to the WWTP, rehabbed a storm drain, hauled scrap metal to Aledo, got salt for the streets, and other miscellaneous jobs.

Trustee Jeff Bell and Public Works Director Dusty McKeag thanked the Woodhull Telephone Company for assisting with hanging and taking down the Village's Christmas decorations.

Public Works Director Dusty McKeag updated the Board on a problem with the pumps at the lift station located near Pilot. On Christmas day both pumps were out which caused a back-up which resulted in the Pilot Station having no ability to flush toilets. For unknown reasons the Public Works was not notified of the issue. On December 26th Public Works Director Dusty McKeag contacted Mississippi Valley Pump and they were able to come and put in a replacement pump. Public Works Director Dusty McKeag reported two new pumps will need to be purchased as soon as possible to fix the issue. After a conversation about pricing and options Trustee Scott Francis made a motion to purchase two new Ebara Pumps at the cost of \$7,780.00 each. Trustee Jeff Bell seconded the motion. Motion passed 3-0 after a roll call vote of Anderson -absent, Bell-Y, Bethell- Y, Francis- Y, Garrett-Absent. And VerHeecke- Absent.

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Due to the lack of knowledge of the problem, Public Works Director Dusty McKeag asked the Board to consider getting him access to have the ability to have the Pilot lift station added to the other ones on his phone. The set-up cost will be around \$8,000 initially and then a yearly fee. This would be the same program we have for the other lift stations in the Village. The Board agreed that the cost is worth knowing the pumps are always working properly and could save the Village from the new pumps being damaged in the future. Trustee Jeff Bell made a motion to have Public Works Director Dusty McKeag move forward with getting the software for the lift station as described. Trustee Scott Francis seconded the motion. Motion passed 3-0 after a roll call vote of Anderson -absent, Bell-Y, Bethell- Y, Francis- Y, Garrett- Absent. And VerHeecke- Absent.

Public Works Director Dusty McKeag noted that the Public Works Department plans on buying a new welder or pressure washer with the money received from the scrap metal they took in recently. Public Works Director Dusty McKeag would like to start a fund to replace needed tools with the money they receive from scrap metal. The Board agreed this would be an excellent idea.

Trustee Jeff Bell made a motion to accept the December Public Works report as presented. Trustee Scott Francis seconded the motion. The motion passed 3-0.

DANGEROUS BUILDING UPDATE:

None at this time.

ZONING BOARD RECOMMENDATIONS:

Nothing at this time

PARKS/RECREATION/TOURISM:

Trustee Christena Anderson was not present to give a report at this time.

ECONOMIC DEVELOPMENT:

The Economic Development Committee met Tuesday December 19, 2023 at 6:30pm. Trustee Scott Francis gave an update from the meeting, including news that Village resident Joelle Johnson will be opening a coffee and energy drink drive thru in February. The new business will be named Rise and Grind Coffee Drive Thru. Trustee Scott Francis said he will continue to hold meetings bimonthly with the next meeting being in February. He will continue to keep the Board updated.

OLD BUSINESS:

There were no new updates available at this time on Village signs or the solar energy ordinance. Mayor Holmes said both items will remain on the agenda until a solution is reached.

NEW BUSINESS:

None at this time.

CLOSED BUSINESS:

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Trustee Mark Bethell made a motion to go into Closed Session for a litigation update and two personnel items at 8:02pm. Trustee Scott Francis seconded the motion. Motion passed 3-0.

Respectfully submitted by Kelli Hand, Village Clerk

Trustee Scott Francis made a motion to return to Open Session at 9:00P.M. Trustee Mark Bethell seconded the motion. Motion passed 3-0

Respectfully submitted by Dave Holmes, Village Mayor

VOTES AFTER CLOSED:

Trustee Scott Francis made a motion to hire Amanda Beck to do the deep cleaning of the Village Hall starting the weekend of January 19, 2024, and continuing bi-weekly for \$60 each cleaning. Jeff Bell seconded the motion. Motion passed 3-0.

Trustee Mark Bethell made a motion to move forward with the agreement that Village Attorney Mike Massie wrote to form a working relationship for police coverage with the Village of Woodhull and the Henry County Sheriff's office subject to approval from the County and the Village's entire Board agreeing on the scheduled hours and the time frame allowed by either side to terminate the agreement. Trustee Jeff Bell seconded the motion. Motion passed 3-0 after a roll call vote of Anderson -absent, Bell-Y, Bethell- Y, Francis- Y, Garrett- Absent. And VerHeecke- Absent.

Trustee Mark Bethell made a motion to adjourn the January 8th meeting at 9:14pm. Trustee Scott Francis seconded the motion. Motion passed 3-0.

Respectfully submitted by Dave Holmes, Village Mayor