

VILLAGE OF WOODHULL
BOARD OF TRUSTEES REGULAR MEETING

January 13, 2025

Committees

President – D. Holmes

Building – M. Bethell, J. McCready, & D. Holmes
Finance/Insur. / Audit – H. Garrett, D. Holmes & C. Anderson
Personnel – D. Holmes, C. Anderson, & S. Francis

Pro-Temp Pres – C. Anderson

Economic Development – S. Francis, C. Anderson, & D. Holmes
Parks & Recreation – C. Anderson & H. Garrett
Police/Civil Def./Zoning – D. VerHeecke & M. Bethell
Public Works – J. McCready & D. VerHeecke

Mayor Dave Holmes called the meeting to order on Monday, January 13, 2025, at 7:20 p.m. after coming out of a closed session.

Note: Roll call was done in closed session. Village Clerk pro-temp Debra Krueger noted that all six Trustees were present. Also, present Treasurer Garrett Adamson, Public Works Director Dusty McKeag and Jordan Newell, Attorney for the Village of Woodhull.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

Mayor Holmes introduced Attorney Jordan Newell to address our village codes, fine amounts, trailers, campers and rental property falling into disrepair. Attorney Newell will come back on February 10, 2025, Regular Board Meeting to review his recommendations.

APPROVAL OF MINUTES

Trustee Jeff McCready made a motion to approve December 9, 2024, Regular Board Meeting Minutes as presented. Trustee Mark Bethell seconded the motion. Motion carried 6-0.

Trustee Mark Bethell made a motion to approve December 9, 2024, Regular and Closed Session Minutes as presented. Trustee Scott Francis seconded the motion. Motion carried 6-0.

Trustee Scott Francis made a motion to approve November 25, 2024, Board of Trustees Special Meeting as presented. Jeff McCready seconded the motion. Motion carried 6-0.

TREASURER'S REPORT MONTH END DECEMBER 2024

General Fund	\$ 628,869.68
General Fund Payroll	\$ 19,795.25
Video Gaming FSB Savings	\$178,559.07
Veterans Memorial Fund	\$ 1,420.26
Drug Enforcement Fund	\$ 3,456.25
Playground Fund	\$ 1,009.65
WINN Checking FSB	\$ 1,134.96
Operation & Maintenance	\$(18,103.32)
Deprec Checking	\$ 6,432.17
Debt Service #2033	\$ 61,249.72
Debt Service Savings	\$ 8,887.02
MFT Fund	\$ 82,038.84

APPROVAL OF BILLS:

General Fund December accounts payable were presented as follows:

Orion Tire & Repair	\$ 1,298.31
Superior Asphalt	\$ 2,800.00
Henry County Highway Department	\$ 1,324.28
WRMJ	\$ 100.00
Woodhull Telephone Company	\$ 367.20
Anji Gas Inc.	\$ 178.12
Visa #0454	\$ 270.93
Visa #0462	\$ 593.01
Visa #0470	\$ 633.76
Ottosen Dinolf Hasenbalg	\$ 103.50
Ameren Illinois	\$ 363.98
Office Machine Consultants	\$ 408.44
Tower Equipment Galesburg	\$ 745.00
US Cellular	\$ 218.25
Axon Enterprise, Inc.	\$ 622.70
Uniform Den, Inc.	\$ 242.63
V & V Storage, LLC	\$ 125.00
Total December 2025 General Fund A/P	\$ 10,395.11

Water Fund December accounts payable were presented as follows:

US Cellular	\$ 336.90
Woodhull Telephone	\$ 82.86
Anji Gas	\$ 85.53
Ameren Illinois	\$ 6,893.53
Pace Analytical	\$ 306.50
USA BlueBook	\$ 807.57
Gasvoda & Assoc.	\$ 55.00

Ferguson Waterworks	\$ 1,341.16
Zimmer & Frances	\$ 896.93
Electric Pump	\$ 2,466.37
Farmers State Bank of Western Illinois	\$ 3,175.00
V&V Storage, LLC	\$ 125.00
TOTAL DECEMBER WATER FUND A/P	\$ 16,572.35

Treasurer Garrett Adamson amended his report to reflect that he added for reimbursement to Officer Alex Wagner for winter uniforms \$111.73 and fuel \$70.00 that Officer paid out of pocket because his credit card did not work. This would make the total for General Fund bills \$10,576.84.

Treasurer Garrett Adamson also noted that while doing reconciliation of the account that the auto-debit set up for #14012 in the amount of \$414.00 for the 10-year debt reserve had stopped. President Holmes and Treasurer Adamson to investigate the matter.

Treasurer Garrett Adamson explained that \$108,724.52 was taken from the Video Gaming account and transferred to the General Fund account and noted that the Water & Sewer account had already received money.

Scott Francis asked if the Treasurer ever found out what the three random deposits were from Henry County? President Holmes said he had made phone calls and at this time he would have to look back to his notes as to his findings.

Treasurer Garrett Adamson explained that he had emailed Cindy Wermuth regarding the overage in MFT and whatever amount Cindy says IDOT says then Treasurer Adamson will take the funds from MFT and put it in General Fund.

Trustee Christena Anderson made a motion to accept the December Treasurer's Report as amended by Treasurer Garrett Adamson. Trustee Derek VerHeecke seconded the motion. Motion carried 6-0.

President Holmes stated that the amount brought in from the November Video Gaming was \$5,974.54. In almost 11 years we have received \$540,453.84, which is an average of \$4,272.36 per month. Of the \$540,453.84 we have spent \$495,000.00 leaving a balance of \$45,156.92 on new projects. Discussion regarding the options for future video gaming income was narrowed down to paying Ameren \$3,170.00 monthly towards the meter at the sewage plant.

FY 05/01/2022 – 04/30/2023 Audit: President Holmes reported he did not have the audit in hand as of 01/13/2025 no annual report was presented.

President Holmes asked the Police and Public Works Departments to work on their budgets and to update their 5yr plans. The Finance Committee won't need anything until the end of March. President Holmes requested that the Treasurer Garrett Adamson give each department a 11-month printout of their 05/01/24 thru 03/31/2025 Budget and expenses to help them build their new budgets and their 5yr plans.

Trustee Christena Anderson made a motion to raise the phone stipend from a monthly amount of \$10.00 dollars to a monthly amount of \$15.00 dollars. Trustee Derek VerHeecke seconded the motion. Motion carried 6-0.

POLICE/CIVIL DEFENSE/PERMITS

Police Sergeant Alex Wagner emailed to the board his police report for December.

In December the Woodhull Police Department responded to 9 calls for service, conducted 2 traffic stops, zero citations issued, 2 warnings, and conducted 89 business checks.

Sergeant Wagner indicated that there were issues with our "LEADS" audit, but he felt at this point he had everything taken care of. Sergeant Wagner reported no issues with NYE in the Village. The Henry County STARCOM radio project had been delayed. A Mobile Team Training Unit #7 course survey was completed. Sergeant Wagner is presently working on the Illinois Traffic and Pedestrian Stop Study audit.

Trustee Jeff McCready made a motion to accept the December Police Report as presented. Mark Bethell seconded the motion. Motion carried 6-0.

PUBLIC WORKS REPORT:

Public Works Director Dusty McKeag gave his December Public Works Report.

Director Dusty McKeag indicated we pumped 2,133,781 gallons of water for an average of 68,832 gallons per day. Dusty McKeag discussed his report that he presented that they did have a check valve fail on top of the ground storage tank and they had to rent a lift. The check valve broke on Thursday afternoon and it was repaired on Friday night. They did put some salt down, treated the lift stations for grease. The big plow on the International was sanded and painted. Dusty explained they continue to help residents that have high water readings by running data logs. Director McKeag is still trying to figure out our chlorine level issues with the help of Jeff Kessinger. Director McKeag took the excavator out to the lagoons and pulled trees and cleaned up around all the ponds. Director McKeag took the Christmas lights down while the weather was decent.

President Holmes asked Director McKeag to explain his statement regarding helping residents with high water readings. Director McKeag explained how he runs the highest water on average of twenty readings by running a data log. This is the way Director McKeag is prepared to answer questions to a customer who calls in asking why the bill is so high.

Trustee Jeff McCready asked Director McKeag regarding the SL1000 meter and told Director McKeag that he had spoken with Dave McMillan. Trustee McCready explained that Mr. McMillan would be contacting Director McKeag to go through the numbers. Trustee Jeff McCready asked if Director McKeag had been asked regarding a nitrification action plan? Director McKeag stated they had not, but we were on the borderline. Trustee McCready also stated that he did not know with the Village using gas chlorine if we need a SL 1000 meter. Director McKeag told the board he hoped we did need the meter because our running at 2.14 chlorine residual. Director McKeag told the board they had five water customers who had not had a new meter put into their homes and he notified them they had until February 1, 2025, to contact him to make an appointment. Director McKeag also stated that they are waiting for spring to put the new water line in at the school. Director McKeag explained one of the meters has been replaced and the other meter will be installed after the new water line is completed.

Trustee Scott Francis made a motion to accept the December Public Works report as presented. Trustee Jeff McCready seconded the motion. The motion carried 6-0.

President Holmes stated that he knew that they had talked about a water increase whether they needed to do that. President Holmes stated it has been 3yrs ago January 1st when they had the last increase. President Holmes thoughts were when the Public Works Committee is working on budgets and 5yr plans let the committee talk about it. President Holmes stated he and Treasurer Adamson and the Finance Committee would get some figures together for the Board. This way they could be thinking about it or maybe wait another year. President Holmes said that part of the factor was the Board had decided to put \$3,170.00 monthly of video gambling money towards it. President Holmes stated that they will not know the whole picture for another year. President Holmes stated that they could wait awhile but should start discussion this spring.

President Holmes opened the envelope for a bid on the trailer. President Holmes stated that they had only received the one bid. The bid received for the trailer was for \$200.00 from Dusty McKeag. Trustee Derek VerHeecke made a motion to accept the bid from Dusty McKeag. Scott Francis seconded the motion. Motion carried 6-0.

DANGEROUS BUILDING UPDATE:
ZONING BOARD RECOMMENDATIONS:

PARKS/RECREATION/TOURISM:

Trustee Christena Anderson meets with Tourism on January 14, 2025. President Holmes asked if there was anything on a memorial at the park. Trustee Christena Anderson stated that she had not been contacted. President Holmes stated he would remove that item from the agenda going forward.

ECONOMIC DEVELOPMENT:

President Holmes stated that there will be a regional meeting of CEDS which stands for Comprehensive Economic Development Strategy. President Holmes said the whole region puts together a plan that will be approved in April. President Holmes mentioned many things they are projecting and stated examples such as replacing the drainage out in the American Dream Sub-division and infrastructure work on North Division Street. President Holmes stated this way they can find out if there are any grants for such projects.

OLD BUSINESS:

NEW BUSINESS:

President Holmes stated that there was a video game issue, Maulden's when they originally applied for video gaming, they thought they were applying for video gaming to midnight on Sunday night. Trustee Jeff McCready stated that he thought the liquor ordinance states on Sunday nights the bars would close at 10:00 p.m. Which means there should not be video gaming until midnight. President Holmes stated that he told Maulden's he would bring it up to the Board. Trustee Mark Bethell added that the Board had agreed such requests should be made in person.

Trustee Mark Bethell reported that he and Trustee Christena Anderson met with the cleaning lady, and they gave her a new form to complete each time she worked. She will place the form in the envelope on Kelli's office door. Trustee Bethell commented that the cleaning lady was very receptive to the form. The Village Clerk will make up a folder for the forms.

Trustee Mark Bethell reported regarding the Dutch door he reached out to Doors, Inc. and Quad City Glass Specialty and he received only one bid back but answers from both. Quad City Glass Specialty could get the door, but they do not do installations. Doors, Inc. would have GMAC Automatic Doors and Hardware do the installation at a cost of \$2,757.00 dollars. Motion made by Trustee Christena Anderson to approve the bid from Doors, Inc. with GMCA Auto Door and Hardware to do the installation. Trustee Hannah Garrett seconded the motion. Motion carried 6-0.

Trustee Derek VerHeecke asked if he should contact Office Machine Consultants to inquire the cost of a camera for outside the Clerk's door? Discussion followed regarding installing a camera outside the Clerk's office that will capture that door, the Water Clerk's office and the front door. Discussion was what the legalities entail and ask our attorney for clarification on recording audio and video if placing posted signs would be sufficient. It was recommended that there also be a camera looking out of the Clerk's office. Trustee Derek VerHeecke will inquire into all the recommendations. Noted: Bring this subject up at the February 10th meeting including proper signage recommendation from the attorney.

Trustee Jeff McCready made a motion to go into Closed Session at 9:11 p.m. Trustee Derek VerHeecke seconded the motion. Motion passed 6-0.

CLOSED BUSINESS