

VILLAGE OF WOODHULL

BOARD OF TRUSTEES REGULAR MEETING

November 13, 2023

Committees

President – D. Holmes

Building – M. Bethell, J. Bell, & D. Holmes

Finance/Insur. /Audit – H. Garrett, D. Holmes, & C. Anderson

Personnel – D. Holmes, C. Anderson, & D. VerHeecke

Public Works – J. Bell & M. Bethell

Pro-Tem Pres – C. Anderson

Economic Development – S. Francis & D. Holmes

Parks & Recreation – C. Anderson & S. Francis

Police/Civ. Def./Zon. – D. VerHeecke & H. Garrett

Mayor Dave Holmes called the meeting to order on November 13, 2023 @ 7:00 pm.

Followed by roll call: Christena Anderson, Jeff Bell, Mark Bethell, Scott Francis, and Derek VerHeecke. Hannah Garrett was absent due to a coaching obligation.

Also present at the meeting: Dave Holmes – Mayor, Kelli Hand –Village Clerk, Garrett Adamson – Village Treasurer, Dusty McKeag - Public Works Director, Michael Keener – Public Works Assistant, and Alex Wagner – Police Sargent.

**PUBLIC COMMENTS:**

Mayor Holmes congratulated the Ridgewood Spartans Football Team for making it to the State Championship Game.

**APPROVAL OF MINUTES:**

Trustee Derek VerHeecke made a motion to approve the October 9, 2023 Regular Board Meeting Minutes as presented. Trustee Christena Anderson seconded the motion. Motion passed 5-0.

Trustee Christena Anderson made a motion to approve the October 9, 2023 Closed Minutes as presented. Trustee Scott Francis seconded the motion. Motion carried 5-0.

Trustee Christena Anderson made a motion to approve the October 15, 2023 Special Meeting Board Minutes and the October 15, 2023 Special Meeting Closed Minutes as presented. Trustee Derek VerHeecke seconded the motion. Motion passed 5-0.

Trustee Jeff Bell made a motion to approve the October 24, 2023 Special Meeting Board Minutes and the October 24,2023 Special Meeting Closed Minutes as presented. Trustee Scott Francis seconded the motion. Motion passed 5-0.

**TREASURER’S REPORT:**

General Fund	\$ 570,477.16
General Fund Payroll	\$ 25,461.84
Video Gaming FSB Savings	\$ 144,650.05
Veterans Memorial Fund	\$ 1,416.71
Drug Enforcement Fund	\$ 3,435.32
Playground Fund	\$ 1,004.18
WINN Checking FSB	\$ 3,554.80
Water Fund/FSB	\$ 147,123.17
Operation & Maintenance	\$ 7,730.06

November 13, 2023

Deprec Checking	\$ 6,432.17
Debt Service #2033	\$ 42,454.89
Debt Service Savings	\$ 8,864.72
MFT Fund	\$ 120,234.96

**APPROVAL OF BILLS:**

General Fund October accounts payable were presented as follows:

Ameren	\$ 666.55
Anji Gas, Inc	\$ 583.80
Avon Enterprises, Inc	\$ 598.74
B&B Lawn Equip & Cyclery LLC	\$ 544.16
Bethell's Wildlife Control	\$ 175.00
Central Illinois Police Training Center	\$ 100.00
Eagle Enterprises Recycling	\$ 1,312.20
Electrical Engineering & Equipment Co.	\$ 118.26
Galesburg Termite & Pest Control	\$ 35.00
Law Enforcement System	\$ 295.00
MidAmerican Energy	\$ 1,012.35
Office Machine Consultants, Inc	\$ 431.03
Spencer Brothers Disposal	\$ 34.00
V & V Storage, LLC	\$ 125.00
Verizon	\$ 76.02
Visa #90 Chad Hillier	\$ 976.47
Visa #73 Dusty McKeag	\$ 184.34
Visa #99 Leigh Brinson	\$ 254.32
Woodhull Oil Co	\$ 99.93
Woodhull Telephone Co	\$ 335.63
<b>Total October General Fund A/P</b>	<b>\$ 7,957.80</b>

Water Fund October accounts payable were presented as follows:

Ameren Illinois	\$ 53.75
Anji Gas Inc	\$ 633.29
AVS	\$ 2,045.00
Farmers State Bank of Western Illinois	\$ 3,175.00
MidAmerican Energy .	\$ 2,866.69
Pace Analytical	\$ 288.30
V & V Storage, LLC	\$ 125.00
Visa #0173 McKeag	\$ 196.67
Water Solutions Unlimited, Inc	\$ 795.00
Woodhull Telephone Co	\$ 139.04
Zimmer & Francescon	\$ 119.95
<b>Total October Water Fund A/P</b>	<b>\$ 10,639.76</b>

Mayor Holmes welcomed Garrett Adamson as our new Village Treasurer.

Trustee Mark Bethell made a correction to the General Fund Payables. He stated the Wildlife invoice should be from Bethell's Wildlife Control and not M. Bethell Wildlife Control. The correction was noted by Treasurer Garrett Adamson and was corrected.

Trustee Derek VerHeecke made a motion to approve October's Treasurer's Report as amended. Trustee Scott Francis seconded the motion. The motion passed 5-0.

Mayor Holmes asked for a motion to add Garrett Adamson to the Village's Farmers State Bank Accounts and to get Garrett Adamson an IMRF log in. Trustee Christena Anderson made a motion to have Garrett Adamson added to the signature cards at Farmers State Bank and to move forward with getting Garrett Adamson a log in for the Village's IRMF account. Jeff Bell seconded the motion. Motion passed 5-0. Mayor Holmes stated Trustee Hannah Garrett would handle this process.

Mayor Dave Holmes gave an update on the gaming income for the Village. The Village received \$4,887.63 from the September gaming profits. That makes the Village's total gaming income for the last almost 10 years \$464,818.16. \$8,428.76 of future gaming funds will be used to cover what was done at the park this year. Trustees were reminded to give the Village Clerk any suggestions for future uses for the gaming funds.

Trustee Derek VerHeecke reported he has the quote for US Cellular for cell phone plans but is still needing to speak with T-Mobile. He will bring the quotes to the December meeting. Currently the Woodhull Police Department, Public Works Director Dusty McKeag, Public Works Assistant Michael Keener, and Mayor Holmes have cell phones paid for by the Village.

Water Clerk Deb Krueger will be prepared to get the training and information gathered that will be necessary to accept online water payments starting in December. Deb looks forward to retiring from her full-time job and is excited to have more time to complete the steps necessary for the Village to offer online water bill payments.

Mayor Holmes reported that there is no update on the annual audit. He will reach out again and we should receive notice that the audit will be starting soon. Mayor Holmes reminded the Board Treasurer Leigh Brinson has agreed to stay on to help with the year end audit.

Mayor Holmes and the Finance Committee recommended keeping the Tax Levy the same as it was last year. They stated there was no reason to increase the Tax Levy this year. Trustee Christena Anderson made a motion to approve Tax Levy 2024 Ordinance 23-03 as presented for \$71,400. Trustee Mark Bethell seconded the motion. The motion was passed 5-0 after a roll call vote of Bethell -Y, Francis-Y, VerHeecke -Y, Anderson -Y, and Bell -Y. Trustee Garrett was absent for the vote.

Mayor Holmes reported he has reached out to Ameren about the bill the Village received regarding the Wastewater Treatment Plant. The attorney's advice was to reach out to Ameren and get clarification on the situation. Trustee Christena Anderson suggested that when Mayor Holmes reaches out to Ameren, he should ask for the Illinois Commerce Commission to mediate the discussion. The Board and Mayor Holmes agreed this would be an excellent idea and Mayor Holmes will move forward with reaching out to the Ameren and the Illinois Commerce Commission. Mayor Holmes will update the Board as information becomes available.

Village Clerk Kelli Hand asked the Board to approve moving forward with a motion that was done January of 2023 to get Michael Keener, the part-time police officers, and herself credit cards so that when Treasurer's Leigh Brinson's card is shut off Public Works Director Dusty McKeag is not the only employee with a credit card. Trustee Christena Anderson stated that Trustee Hannah Garrett needed to be present for this conversation, so the conversation was tabled until Trustee Garrett arrived.

### **ADDITIONS TO THE AGENDA:**

November 13, 2023

Trustee Mark Bethell said that the recycling fence will be started by Thursday, November 16, 2023.

### **POLICE/CIVIL DEFENSE/PERMITS:**

Police Sargent Alex Wagner presented the October Police report.

In October the Woodhull Police Department responded to 19 calls for service, 1 assist to motorists, conducted 13 traffic stops, issued 3 citations, 11 warnings, 1 misdemeanor arrest, and impounded 1 vehicle.

Sargent Wagner reported he has sent ordinance violations recently and has been working with residents to help them understand what the violation is for and giving them a timeline that works best to make the corrections needed.

Sargent Wagner has been working with AlWood Superintendent and recently did lock down drills in both AlWood Schools. Sargent Wagner looks forward to building a working relationship with the AlWood Schools.

Sargent Wagner asked the Board for approval to hold an open house at the Police Station to provide him with the opportunity to meet residents and hear what they need from the Woodhull Police Department. The Board agreed this would be a great opportunity and to hold it later next year.

Sargent Wagner reported that in 2021 Woodhull Police had 196 requests for police, in 2022 they had 176, and so far in 2023 there has been 297. Sargent Wagner said there is a definite need for police coverage in the Village of Woodhull.

Sargent Wagner asked for the Board's approval to purchase a new body camera. All the Village of Woodhull's body cameras are currently not working. Trustee Derek VerHeecke made a motion to purchase a Motorola Body Camera with an extra battery not to exceed the budget of \$4,900. Trustee VerHeecke expressed to the Board that this is the recommended body camera from Sargent Wagner and is the same body camera that the Henry County Police use. Trustee Christena Anderson seconded the motion. The motion was passed 5-0 after a roll call vote of Anderson-Y, Bell- Y, Bethell -Y, Francis-Y, and VerHeecke -Y. Trustee Garrett was absent for the vote.

Sargent Wagner asked if there is a Village ordinance regarding people living in RVs. Trustee Christena Anderson said there is not. Sargent Wagner said it might be something the Board might want to investigate for the future.

Trustee Derek VerHeecke updated the Board that the video/surveillance cameras would be installed soon. The work will begin at the Village Hall where there will be a camera to watch the recycling dumpster area and the doors.

Trustee Jeff Bell made a motion to accept the October Police Report as presented. Trustee Derek VerHeecke seconded the motion. Motion passed 5-0.

### **PUBLIC WORKS REPORT:**

Public Works Director Dusty McKeag gave the October Public Works Report as follows: The Public Works Department has been very busy. Public Works Director Dusty McKeag reported the following. The road work was completed on Pine Street and Clover Drive for the season, with some work to be done in the spring to finish the projects. AVS came out and vacuumed the storm drains. Twenty-one November 13, 2023

loads of millings were donated and spread at the Wastewater Treatment Plant. McClintock Trucking and Excavating will be back soon to finish the gutter and curb work in front of Genisio's that was caused by the water main break.

Trustee Christena Anderson and Public Works Director Dusty McKeag reached out to the Board with concerns about the acorns being dropped on the basketball courts at the park. After a brief discussion it was determined that Public Works Director Dusty McKeag would get a quote for removing the trees in the spring. Public Works Director Dusty McKeag also updated the Board that the spaceship at the park will be replaced because it is broken. Until the item can be replaced Trustee Christena Anderson asked that the broken equipment be removed so nobody gets hurt on it.

Public Works Director Dusty McKeag asked if he could buy the lights needed to repair the broken holiday signs. The Board agreed this needs to be done.

Public Works Director Dusty McKeag offered to spray the police vehicles with an undercoating to protect them from rusting. The Board agreed this should be done before winter.

After an update from Mayor Holmes, it was determined that the ordinance made at last month's meeting was not needed. Trustee Jeff Bell made a motion to rescind the ordinance from last month's meeting and to adjust procedures to enforce the ordinance we already have for the Village of Woodhull. Trustee Christena Anderson seconded the motion. The motion was passed 5-0 after a roll call vote of Anderson-Y, Bell- Y, Bethell -Y, Francis-Y, and VerHeecke -Y. Trustee Garrett was absent for the vote. After the vote Mayor Holmes said he would write and mail a letter for the landlords using the information decided on from the Board and Public Works Department.

Mayor Holmes updated the Board that Maquire is increasing their rates for their water tower maintenance. It will go from \$21,000 this past year to \$22,050 in 2024.

Mayor Holmes discussed information from an IDOT meeting he attended for District 2. Mayor Holmes said the supervisor at the meeting was surprised to find out that the overpass over 17 is not their jurisdiction but is in Peoria's jurisdiction.

Trustee Mark Bethell made a motion to accept the October Public Works report as presented. Trustee Jeff Bell seconded the motion. The motion passed 5-0.

### **DANGEROUS BUILDING UPDATE:**

None at this time.

### **ZONING BOARD RECOMMENDATIONS:**

Nothing at this time

### **PARKS/RECREATION/TOURISM:**

Trustee Christena Anderson gave an update that Henry Co. Tourism meeting will be held November 28<sup>th</sup>.

Trustee Christena Anderson reported that the trunk or treat and the Village's trick or treating were successful with no issues.

November 13, 2023

Trustee Christena Anderson announced there will be a Birth to 5 event held at Dan Swanson's office to encourage young readers on November 18th. She also said Santa will be making an appearance at the Clover Library in December.

**ECONOMIC DEVELOPMENT:**

**OLD BUSINESS:**

Trustee Christena Anderson reported she got an email from IDOT with guidelines for placing the Village welcome sign. She will continue to work on this project and will now need to consider the guidelines when looking for the best place for the sign.

Mayor Holmes spoke with the Village attorney about having a Village Solar Energy Ordinance. Once Mayor Holmes hears back from the attorney, he will bring the information to the Board.

**NEW BUSINESS:**

**CLOSED BUSINESS:**

Trustee Christena Anderson made a motion to go into Closed Session for one real estate update, one litigation item, three personnel items, employee evaluations, and salary projections at 8:37pm. Trustee Mark Bethell seconded the motion. Motion passed 5-0.

Respectfully submitted by Kelli Hand, Village Clerk

It was noted that Trustee Hannah Garrett arrived at 9:05 PM.

Trustee Christena Anderson made a motion to return to Open Session at 10:10 P.M. Trustee Scott Francis seconded the motion. Motion passed 6-0

Respectfully submitted by Dave Holmes, Village Mayor

**VOTES AFTER CLOSED:**

Trustee Christena Anderson made a motion to remove Leigh Brinson and Chad Hillier from the Village's credit cards and to get credit cards through Farmers State Bank for Garrett Adamson, Michael Keener, and the Woodhull Police Department. Trustee Scott Francis seconded the motion. The motion was passed 6-0 after a roll call vote of Francis-Y, VerHeecke -Y, Garrett-Y, Anderson-Y, Bell-Y, and Bethell-Y

Trustee Christena Anderson made a motion to adjourn the November meeting at 10:22pm. Trustee Scott Francis seconded the motion. Motion passed 6-0.

Respectfully submitted by Dave Holmes, Village Mayor

November 13, 2023