

VILLAGE OF WOODHULL

**BOARD OF TRUSTEES REGULAR MEETING
December 11, 2017**

Committees

President – D. Holmes

Building – D. VerHeecke, L. Gierach, D. Holmes
Finance/Insur./Audit – D. Holmes, D. VerHeecke
Personnel – R. Hoburg, D. Holmes, C. Vail
Public Works – J. Bell, D. VerHeecke, R. Hoburg

Pro-Tem Pres – R. Hoburg

Economic Development – C. Vail, J. Bell
Parks & Recreation – L. Gierach, J. Carlson
Police/Civ. Def./Zon. – J. Carlson, R. Hoburg, C. Vail

President Dave Holmes called the meeting to order on December 11, 2017 @ 7:00 pm.

Followed by roll call: Jeff Bell, Jason Carlson, Luke Gierach, Ron Hoburg, and Derek VerHeecke. Connie Vail was absent from the meeting.

Also present: Michelle Keener – Treasurer, Jacki Beck – Village Clerk, Wayne Mileham – Public Works Superintendent, Dustin Dobbels – Public Works Assistant, Ed Swearingen – Assistant Police Chief. Absent from the meeting was Chad Hillier – Police Chief.

PUBLIC COMMENTS:

Nothing at this time.

APPROVAL OF MINUTES:

Jeff Bell made a motion to approve the November 13, 2017 Regular Board Meeting Minutes as presented. Jason Carlson seconded the motion. Motion carried 5-0.

Ron Hoburg made a motion to approve the November 13, 2017 Closed Session Board Meeting Minutes as presented. Derek VerHeecke seconded the motion. Motion carried 5-0.

TREASURER’S REPORT:

General Fund	\$ 190,349.51
General Fund Payroll	\$ 3,135.10
Motor Fuel	\$ 127,608.49
Water Fund/FSB	\$ 25,822.30
Water Fund/WFB	\$ 46,916.98
Operation & Maintenance	\$ 179.06
Debt Service Checking	\$ 58.08
Debt Service Savings	\$ 8,747.18
Drug Account	\$ 3,413.63
Playground	\$ 949.96
Veterans Memorial Fund	\$ 2173.84
FSB Sesq.	\$ 5,074.21
FSB Future Vehicle 31299	\$ 3,179.39
FSB Vehicle Streets	\$ 10,055.84
FSB Vehicle Police	\$ 6,039.63
FSB Mower	\$ 7,079.30
FSB Future Vehicle 32624	\$ 3,179.38
WFB Reserve	\$ 21,301.70
Depr Fund	\$ 6,403.31

Derek VerHeecke made a motion to approve the Treasurer's Report as presented. Jeff Bell seconded the motion. Motion carried 5-0.

Jeff Bell made a motion to authorize Village Treasurer Michelle Keener to set up a Construction account for the Waste Water Treatment Plant with the following persons as Authorized signers on the accounts: David R Holmes, Michelle Keener, Jacki Beck, Ronald Hoburg, and Derek VerHeecke. Derek VerHeecke seconded the motion. Motion carried 5-0.

Luke Gierach made a motion to accept Ordinance #17-05 for the Levy and Assessment of Taxes for Fiscal Year beginning May 1, 2018 and ending April 30, 2019 in the amount of \$62,225.00. Derek VerHeecke seconded the motion. Gierach – Y, VerHeecke – Y, Bell – Y, Carlson – Y, Hoburg – Y. Motion carried 5-0

Ron Hoburg made a motion to accept the Supplemental Appropriations Ordinance 17-06 in the amount of \$4,035,700. Jason Carlson seconded the motion. Hoburg – Y, Carlson – Y, Bell – Y, Gierach – Y, VerHeecke – Y. Motion carried 5-0.

Luke Gierach made a motion to purchase a new vacuum cleaner for the Village Hall with a limit of up to \$500.00 and with Township approval. Ron Hoburg seconded the motion. Gierach – Y, Hoburg – Y, Bell – Y, Carlson – Y, VerHeecke – Y. Motion carried 5-0.

ADDITIONS TO THE AGENDA:

Nothing at this time

APPROVAL OF BILLS:

General Fund November accounts payable were presented as follows:

Blue Tarp Financial, Inc	\$ 16.99
Bock's Ag-Repair	\$ 33.78
Cintas	\$ 195.57
Express Lane, Inc.	\$ 309.95
Gall's Inc.	\$ 262.42
Jeff Bell	\$ 16.15
M.C.'s Collision Unlimited	\$ 53.23
Michelle Keener (QuickBooks 2018)	\$ 63.74
MidAmerican Energy	\$ 1,796.75
Nichol's Diesel Service	\$ 855.93
Panther Uniforms, Inc.	\$ 11.50
Pilot Travel Centers LLC	\$ 166.21
Rio Printing (Christmas Walk Ad)	\$ 531.00
Spencer Bros	\$ 24.00
V & V Storage, LLC	\$ 125.00
Village of Woodhull – Payroll Account	\$ 848.31
Wayne or Jean Mileham Reimburse Sup Health Ins	\$ 179.07
Woodhull Oil Co	\$ 59.75
Total October General Fund A/P	\$ 5,549.35

Water Fund November accounts payable were presented as follows:

Ameren	\$ 300.91
Berkadia	\$ 19,250.00
Ferguson Waterworks	\$ 1,110.98
Growmark	\$ 16.19
Lowe's	\$ 314.74
Michelle Keener (QuickBooks 2018)	\$ 127.46
MidAmerican Energy	\$ 1,053.57
PDC Labs	\$ 223.00
Pilot	\$ 46.40
Tony's PLBG & HTG	\$ 395.00
V & V Storage, LLC	\$ 125.00
Wayne Mileham - Reimbursement for HI Supp	\$ 179.06
Total October Water Fund A/P	\$ 23,142.31

Luke Gierach made a motion to pay the bills from the various accounts as presented. Jason Carlson seconded the motion. Motion carried 5-0.

POLICE/CIVIL DEFENSE/PERMITS:

Assistant Police Chief Ed Swearingen presented the November Police Department Activity Report as follows:

Woodhull Police Department responded to 17 calls for service, conducted 15 traffic stops, 12 warnings, 2 citations being issued, used 120 gallons of Gasoline at a cost of \$325.60.

Jason Carlson made a motion to approve the November Police Report as presented. Luke Gierach seconded the motion. Motion carried 5-0.

PUBLIC WORKS REPORT:

Wayne Mileham presented the November Public Works Report as follows:

Wayne reported on the work done for the month of November for both the Streets Department and the Water Department. Water pumped in November 2,204,608 gal.

Derek VerHeecke made a motion to approve the November Public Works Report as presented. Ron Hoburg seconded the motion. Motion carried 5-0.

DRAINAGE UPDATE:

Nothing at this time

DANGEROUS BUILDING UPDATE:

Nothing at this time

ZONING BOARD RECOMMENDATIONS:

Nothing at this time

PARKS/RECREATION/TOURISM:

Nothing at this time

ECONOMIC DEVELOPMENT:

Nothing at this time

VILLAGE ENGINEER REPORT:

Nothing at this time

OLD BUSINESS:

Nothing at this time

NEW BUSINESS:

Jeff Bell made a motion to accept the written resignation of the Village of Woodhull's Attorney Bruce Carmen effective immediately. Derek VerHeecke seconded the motion. Motion carried 5-0.

Derek VerHeecke made a motion to hire Mike Massie as the new Village of Woodhull Attorney with a retainer of \$2000.00. Luke Gierach seconded the motion. VerHeecke – Y, Gierach – Y, Bell – Y, Carlson – Y, Hoburg – Y. Motion carried 5-0.

Luke Gierach made a motion that the Village of Woodhull donate \$500.00 to the Director in care of the Mystic Dance team and Mystic Fire Team for competition and leotard fees if she accepts. Jason Carlson seconded the motion. Gierach – Y, Carlson – Y, Bell – Y, Hoburg – Y, VerHeecke – Y. Motion carried 5-0.

Jason Carlson made a motion to go into Closed Session at 8:54 p.m. Luke Gierach seconded the motion. Motion carried 5-0.

Jason Carlson made a motion to return to Open Session at 10:48 p.m. Luke Gierach seconded the motion. Motion carried 5-0.

Jeff Bell made a motion to set the following salaries for 2018: Village Treasurer Michelle Keener \$730.00 a month. Village Water Clerk Deb Krueger \$620.00 a month. Village Clerk Jacki Beck \$570.00 a month plus \$30.00 a month for Hall Rental Management. Public Works Superintendent Wayne Mileham \$55,000.00 a year. Public Works Assistant Dustin Dobbels \$40,000.00 a year and wave the 6 month introduction period. Police Chief Chad Hillier \$45,000.00 a year. Seasonal Help Steve Pickrel and Will Rind \$11.50 per hour. Part-time Police \$16.10 per hour. Assistant Police Chief Ed Swearingen \$16.60 per hour. Jason Carlson seconded the motion. Bell – Y, Carlson – Y, Gierach – Y, Hoburg – Y, VerHeecke – Y. Motion carried 5-0.

Jeff Bell made a motion to give the following Christmas Bonuses: Jacki Beck, Michelle Keener, Deb Krueger, Dustin Dobbels, Chad Hillier and Wayne Mileham \$500.00. Seasonal Help Steve Pickrel and Will Rind \$100.00. Six Part-time Police Officers \$100.00. Assistant Police Chief Ed Swearingen \$200.00. Luke Gierach seconded the motion. Bell – Y, Gierach – Y, Carlson – Y, Hoburg – Y, VerHeecke - Y. Motion carried 5-0.

Jeff Bell made a motion to pay the Liquor Commissioner Mayor Dave Holmes \$1000.00 per year. Derek VerHeecke seconded the motion. Bell – Y, VerHeecke – Y, Carlson – Y, Gierach – Y, Hoburg – Y. Motion carried 5-0.

Derek VerHeecke made a motion to add a line to the Employee Health Insurance Policy stating if an Employee is at the age of receiving Medicare the Village will reimburse for Supplemental Insurance up to \$1000.00 to help defray the cost and to modify what the Village will cover for admission to a Hospital up to \$300.00. Luke Gierach seconded the motion. VerHeecke – Y, Gierach – Y, Bell – Y, Carlson – Y, Hoburg – Y. Motion carried 5-0.

Jason Carlson made a motion to adjourn the meeting at 10:58 p.m. Derek VerHeecke seconded the motion. Motion carried 5-0.

Respectfully submitted by Jacki Beck, Village Clerk