

VILLAGE OF WOODHULL

**BOARD OF TRUSTEES REGULAR MEETING  
December 12, 2022**

**Committees**

**President – D. Holmes**

Building – J. McCreedy, J. Bell, J. McLean

Finance/Insur. /Audit – D. VerHeecke, D. Holmes, C. Anderson

Personnel – J. McLean R. Hoburg, D. Holmes

Public Works – J. Bell, R. Hoburg, J. McCreedy

**Pro-Tem Pres – R. Hoburg**

Economic Development – D. Holmes, J. McCreedy

Parks & Recreation – C. Anderson J. McLean

Police/Civ. Def./Zon. – R. Hoburg, Derek VerHeecke

Mayor Dave Holmes called the meeting to order on December 12, 2022 @ 7:00 pm.

Followed by roll call: Christena Anderson, Jeff Bell, Ron Hoburg, Jeff McCreedy, Jake McLean, and Derek VerHeecke.

Also present at the meeting: Dave Holmes – Mayor, Kelli Hand –Village Clerk, Leigh Brinson – Village Treasurer, Dusty McKeag – Public Works Superintendent, Michael Keener – Public Works Assistant, and Police Chief, Chad Hillier.

**PUBLIC COMMENTS:**

None at this time

**APPROVAL OF MINUTES:**

Ron Hoburg asked that the November minutes be corrected the spelling of the last name Cowser. Jake McLean made a motion to approve the amended November 14, 2022 Regular Board Meeting Minutes. Derek VerHeecke seconded the motion. Motion carried 6-0.

Ron Hoburg made a motion to approve the November 14, 2022 Closed Session Minutes as presented. Jake McLean seconded the motion. Motion carried 6-0.

**TREASURER’S REPORT:**

General Fund	\$ 455,285.13
General Fund Payroll	\$ 32,282.75
Video Gaming FSB Savings	\$ 80,521.44
Veterans Memorial Fund	\$ 1,413.48
Drug Enforcement Fund	\$ 3,429.08
Playground Fund	\$ 1,002.14
FSB Sesq.	\$ 5,249.11
FSB Vehicle Streets	\$ 8,421.11
FSB Mower	\$ 7,337.19
FSB Future Vehicle 32624	\$ 3,079.09
WINN Checking FSB	\$ 4,415.07
Water Fund/FSB	\$ 78,855.50
Operation & Maintenance	\$ 11,992.37
FSB WWTP Construction Checking	\$ 637.34
Reserve Fund Checking	\$ 21,397.94
Deprec Fund Checking	\$ 6,432.19
Debt Service Savings	\$ 8,844.34

December 12, 2022

MFT Fund \$ 90,532.26

**APPROVAL OF BILLS:**

General Fund November accounts payable were presented as follows:

Ameren	\$ 37.31
B & B Lawn Equip & Cyclery LLC	\$ 109.99
Bethell's Wildlife Control	\$ 35.00
Galesburg's NAPA	\$ 33.38
Galls	\$ 463.26
ILEAS	\$ 60.00
McConnell Heating & Cooling	\$ 181.50
MidAmerican Energy	\$ 969.88
Monroe Truck Equipment	\$ 1,746.87
Office Machine Consultants, Inc	\$ 463.51
Spencer Brothers Disposal	\$ 24.00
US Cellular	\$ 386.54
V & V Storage, LLC	\$ 125.00
Verizon	\$ 76.02
Vervocity Interactive	\$ 65.00
Visa #90 Chad Hillier	\$ 1,049.11
Visa #73 Dusty McKeag	\$ 510.73
Visa #99 Leigh Brinson	\$ 47.28
Woodhull Telephone Co	\$ 375.45
<b>Total November General Fund A/P</b>	<b>\$ 6,732.83</b>

Water Fund November accounts payable were presented as follows:

Ameren Illinois	\$ 134.33
Farmers State Bank of Western Illinois	\$ 3,175.00
Ferguson Waterworks #2516	\$ 4,917.20
Galesburg Builders Supply	\$ 390.00
Galesburg Electric	\$ 147.01
McMeekan Excavating	\$ 1,000.00
MidAmerican Energy .	\$ 910.39
Pace Analytical	\$ 234.03
Schultze Mechanical Service Inc.	\$ (317.39)
USA BlueBook	\$ 4,651.74
V & V Storage, LLC	\$ 125.00
Visa #73 Dusty McKeag	\$ 947.30
Water Solutions Unlimited, Inc.	\$ 540.00
Woodhull Telephone Co	\$ 150.65
<b>Total November Water Fund A/P</b>	<b>\$ 16,615.26</b>

Jeff Bell made a motion to accept the November 2022 Treasurer's Report as amended to remove the bill from Tri-City Electric until Dusty receives an explanation for the bill and to pay the bills from the various accounts. Derek VerHeecke seconded the motion. The motion carried 6-0

Mayor Dave Holmes gave a report on the gaming income for the Village. The Village's portion from the month of October's Video Gaming was \$5,346.42. The Village's income from gaming over almost 9 years is now \$402,524.77

Christena Anderson reported she is in the process of scheduling a meeting with Water Clerk Deb Krueger to finish discussing online bill payments. Village Clerk Kelli Hand reported that there is now an account open at Farmers State Bank to deposit Square payments into, so very soon the Village of Woodhull will be able to accept credit card payments in the Village Clerk's office.

The Board has asked Christena to gather information on the costs of park projects that need to be completed. The Village's income from gaming will be used to help cover the cost of the projects. The main projects that the Board would like to focus on would be the basketball and tennis courts, the pavilion, the bathrooms, and lighting. Christena reported that the red tube bridge at the park needs replaced soon as it has become cracked. She also stated that there was vandalism done to the park recently that required some cover up painting.

Mayor Dave Holmes reminded the Board that they still have ARPA (American Rescue Plan Act) Funds to use. The Board discussed using the ARPA money to help cover the costs of the Pine Street Water Main Connection. The Village has until December 31, 2024, to determine how to use the \$106,454.28 in ARPA funds and until December 31, 2026 to actually spend the funds.

Mayor Holmes reported that the auditor and the USDA needs the Village of Woodhull to open two bank accounts to be open until an amount equal to one year's payment of \$169,440 is built up after 10 years in the Water/Sewer Debt Service Reserve Account and continuing throughout the 40 year USDA loan payment period in the Water/Sewer Depreciation Account. A monthly amount of \$1,412 is to go into the Debt Service Reserve Account for 10 years and a monthly amount of \$414 is to go into the Depreciation Account for 40 years. Christena Anderson made a motion that per the resolution dated 11/14/22 the board has decided to open two money market accounts at Farmers State Bank of Western Illinois – first being titled Village of Woodhull Debt Service Reserve Account, the second account being titled Village of Woodhull Depreciation Account. Ron Hoburg seconded the motion. After a roll call vote of Anderson-Y, Bell-Y, Hoburg-Y, McCready-Y, McLean-Y, and VerHeecke - Y the motion carried 6-0.

Mayor Holmes and Trustee Christena Anderson reported that the Village needs to reinstate their Pledges with the Farmers State Bank of Western Illinois. Christena made a motion to reinstate the pledging with Farmers State Bank of Western Illinois for \$500,000 in collateral coverage. Jake McLean seconded the motion. After a roll call vote of Anderson-Y, Bell-Y, Hoburg-Y, McCready-Y, McLean-Y, and VerHeecke - Y the motion carried 6-0.

Derek VerHeecke asked Mayor Dave Holmes to check into why we still have two accounts at the Bank of Orion. If there is no reason for the two accounts, then it is suggested that the Village closes the accounts and place the money in the Farmers State Bank of Western Illinois. Mayor Dave Holmes will investigate the two accounts and report back to the Board. (He has now learned there are actually five accounts at Bank Orion.).

### **POLICE/CIVIL DEFENSE/PERMITS:**

Police Chief Chad Hillier gave the November Police Report.

In November the Woodhull Police Department responded to 32 calls for service, 2 assist to other agencies, conducted 9 traffic stops, issued 0 citation and 9 warnings, and had no call outs for the K-9 Unit. Hillier's hours were 187 and Swearingen's hours were 72.

Mayor Holmes asked Chief Hillier about the new laws coming into effect January 1, 2023. Chief Hillier is continuing to learn more about these changes and Trustee Christena Anderson offered to also investigate providing some more information for the Board on these changes.

Jake McLean made a motion to accept the November Police Report as presented. Derek Verheecke seconded the motion. Motion passed 6-0

### **PUBLIC WORKS REPORT:**

Public Works Superintendent Dusty McKeag gave the November Public Works Report as follows: Multiple jobs have been completed. Dusty reported that 75% of the new water meters have been installed. The Christmas decorations were put up, a special thank you to the Woodhull Telephone Company for helping with this project.

Dusty also reported there is a new government program to help residents pay their water bills. This information will be posted on our Village's Facebook Page and hung up at the Post Office.

Jeff McCready made a motion to accept the bid from Miller Trucking and Excavating in the amount of \$34, 550.00 to do the work associated with the Pine Street water main using ARPA funds. Jeff Bell seconded the motion. After a roll call vote of Bell-Y, Hoburg-Y, McCready-Y, McLean-Y, VerHeecke – Y, and Anderson- Y, the motion carried 6-0.

Dusty informed the Board there was a survey sent to all residents to complete called the Cross Connection Control Survey. The IEPA requires this survey to be completed every couple of years. Dusty thanked residents for completing the form and returning it so we can continue to pass the IEPA's requirements.

Derek VerHeecke made a motion to approve the November Public Works Report as presented. Jake McLean seconded the motion. Motion passed 6-0.

Mayor Holmes explained to the Board that Ordinance 21-02 needed to be revised at the Auditor's request. Christena Anderson made a motion to have the Village's attorney rectify the original ordinance from April 12, 2021, to make the needed corrections. Derek VerHeecke seconded the motion. After a roll call vote of Anderson-Y Bell-Y, Hoburg-Y, McCready-Y, McLean-Y, and VerHeecke – Y the motion carried 6-0.

### **DANGEROUS BUILDING UPDATE:**

Nothing at this time.

### **ZONING BOARD RECOMMENDATIONS:**

Nothing at this time

### **PARKS/RECREATION/TOURISM:**

Nothing at this time

### **ECONOMIC DEVELOPMENT:**

Mayor Holmes reported that Ms. Cathy Wilson will be opening Maulden's Sports Bar in March. Mrs. Wilson has applied for a Village Liquor License so she can begin the process of getting licensed from the state and apply for a state Gaming License. The Board decided to do an agreement allowing her to

receive her Class AAA license after paying half of the \$2,000 fee now and then a pro-rated amount when the business is open for business.

### **OLD BUSINESS:**

Christena Anderson reported she did receive one quote from a Galesburg business for a new Village sign. She also stated that Quality Awards is willing to work with the Village to make a new sign, but their timeline is Spring of 2023. The Board agreed they could wait until Spring and see what quote Quality Awards can offer.

Mayor Dave Holmes reported that the Village's attorneys completed the Intergovernmental Agreement for the Clover Township and the Village with IMLRMA's Julia Reynolds advice. This agreement lays out what would happen if anything were damaged in our Village Hall Building which has both the Village's Offices and the Township Office in it. The agreement will be signed by both parties after the Village Board and Township Board approves the agreement. Derek VerHeecke made a motion to accept the Intergovernmental Agreement subject to Township Board approval on Tuesday, December 13, 2022. Jeff Bell seconded the motion. After a roll call vote of VerHeecke-Y, Anderson-Y, Bell-Y, Hoburg-Y, McCready-Y, and McLean-Y, the motion carried 6-0. (Clover Township approved this at their meeting Dec. 13, 2022.)

Mayor Dave Holmes and Trustee Jeff Bell reported that the house at 240 West 4<sup>th</sup> Ave will have the asbestos removed soon and then Johnson's Excavating will be demolishing the house. The timeline for this should be completed by the first of the year.

### **NEW BUSINESS:**

Mayor Dave Holmes asked for the Board to approve a change to the Village's Liquor License Policy. Jake McLean made a motion to change the Village's Liquor License Policy to allow 3 Class B licenses in the Village. Christena Anderson seconded the motion. Motion carried 6-0.

### **CLOSED BUSINESS:**

Ron Hoburg made a motion to go into Closed Session at 8:49P.M. Jake McLean seconded the motion. Motion carried 6-0.

Jake McLean made a motion to return to Open Session at 10:15P.M. Jeff McCready seconded the motion. The motion carried 6-0.

### **VOTES AFTER CLOSED:**

Jake McLean made a motion to change the Personnel Manual to read there will be an evaluation for new employees after 3 months. Ron Hoburg seconded the motion. Motion carried 6-0.

Jeff McCready made a motion to raise Police Chief Chad Hillier's and Public Works Superintendent Dusty McKeag's salaries by 8%, Village Clerk Kelli Hand's, Water Clerk Deb Krueger's, and Village Treasurer Leigh Brinson's salaries by 5%, full time employees a \$350 Christmas Bonus, and part time employees a \$200 Christmas Bonus. Jake McLean seconded the motion. After a roll call vote of, McCready-Y, McLean-Y, VerHeecke-Y, Anderson-Y, Bell-Y, Hoburg-N the motion carried 5-1

Jake McLean made a motion to adjourn the December 12, 2022, Board Meeting at 10:18 P.M. Jeff McCready seconded the motion. Motion carried 6-0.

Respectfully submitted by Kelli Hand, Village Clerk