

VILLAGE OF WOODHULL

BOARD OF TRUSTEES REGULAR MEETING

December 9, 2024

Committees

President – D. Holmes

Building – M. Bethell, J. McCready, & D Holmes

Finance/Insur. /Audit – H. Garrett, D. Holmes, & C. Anderson

Personnel – D. Holmes, C. Anderson, & S. Francis

Public Works – J. McCready & D VerHeecke

Pro-Tem Pres – C. Anderson

Economic Development – S. Francis, C. Anderson & D. Holmes

Parks & Recreation – C. Anderson & H. Garrett

Police/Civ. Def./Zon. – D. VerHeecke & M. Bethell

Mayor Dave Holmes called the meeting to order on December 9, 2024 @ 7:00 pm.

Followed by roll call: Christena Anderson, Mark Bethell, Scott Francis, Hannah Garrett, and Derek VerHeecke were present, it was noted that Jeff McCready arrived at 7:45PM.

Also present at the meeting: Dave Holmes – Mayor, Kelli Hand –Village Clerk, Garrett Adamson – Village Treasurer, Alex Wagner – Police Sergeant, Dusty McKeag Public Works Director, and Kelly Wolf - Henry County Tourism Director.

**PUBLIC COMMENTS:**

Kelly Wolf, director of the Henry County Tourism was present to speak to the Board about updates with Tourism. Those updates included the new website being launched with the Explore Henry County logo on October 1, 2024. She shared that a little over 1/3 of their funding comes from an Illinois State grant which is renewed yearly. The Board was grateful for the updates and Ms. Wolf agreed to come back in the spring with more updates.

Mayor Holmes shared three Christmas Cards the Village had received from Bank Orion, the Village of Cambridge, and REIL, the company that our park equipment was purchased from.

**APPROVAL OF MINUTES:**

Trustee Christena Anderson made a motion to approve the November 11, 2024, Regular Board Meeting Minutes as presented. Trustee Mark Bethell seconded the motion. Motion passed 5-0. Trustee Scott Francis made a motion to approve the November 11, 2024, Closed Minutes as presented, and Trustee Derek VerHeecke seconded the motion. Motion carried 5-0.

**TREASURER’S REPORT NOVEMBER 2024:**

General Fund	\$ 642,235.38
General Fund Payroll	\$ 20,892.35
Video Gaming FSB Savings	\$ 172,055.73
Veterans Memorial Fund	\$ 1,420.26
Drug Enforcement Fund	\$ 3,454.74
Playground Fund	\$ 1,009.21
WINN Checking FSB	\$ 1,134.96
Operation & Maintenance	\$ 3,452.40
Deprec Checking	\$ 6,432.17
Debt Service #2033	\$ 61,209.47
Debt Service Savings	\$ 8,887.02
<u>MFT Fund</u>	<u>\$ 78,941.16</u>

## **APPROVAL OF BILLS:**

General Fund November accounts payable were presented as follows:

Ameren	\$	1,391.73
Anji Gas	\$	1,598.75
Bethell's Wildlife Control	\$	70.00
Henry County Sheriff's Dept.	\$	3,092.91
McConnell Heating & Cooling Inc.	\$	240.00
Lacky Monuments	\$	72.00
Orion Tire	\$	1,298.31
Office Machine Consultants	\$	411.27
Ottosen Dinolfo...	\$	92.00
Spencer Brothers Disposal	\$	34.00
Tony's	\$	357.80
US Cellular	\$	218.25
V & V Storage, LLC.	\$	125.00
Visa #0173	\$	109.43
Visa #0454	\$	276.08
Visa #0470	\$	587.23
<u>Woodhull Telephone Co.</u>	\$	<u>309.89</u>
<b>Total November General Fund A/P</b>	<b>\$</b>	<b>10,284.65</b>

Water Fund November accounts payable were presented as follows:

3E Electrical Engineering & Equipment	\$	70.53
Ameren Illinois	\$	8,518.04
Essence Chemical Company	\$	3,204.20
Farmers State Bank of Western Illinois	\$	3,175.00
Ferguson Waterworks #2516	\$	285.53
Gasvoda & Associates	\$	1,694.10
Pace Analytical Services, LLC.	\$	287.10
Tony's Plumbing & Heating	\$	8,547.26
US Cellular	\$	207.07
US BlueBook	\$	175.94
V&V Storage LLC	\$	125.00
Visa #0454	\$	35.17
<u>Woodhull Telephone Co</u>	\$	<u>124.32</u>
<b>Total November Water Fund A/P</b>	<b>\$</b>	<b>26,449.26</b>

Treasurer Garrett Adamson amended his report to show \$1,298.31 added for an Orion Tire bill that was for the new skid steer's tires. This would make the Total for General Fund bills \$10,284.65.

Treasurer Adamson also noted a large bill from Tony's Plumbing and Heating, which Public Works Director Dusty McKeag said was for numerous jobs completed and was the correct amount. Treasurer Adamson reported Trustees Christena Anderson and Hannah Garrett will meet at Farmers State Bank to transfer money out of the Gaming Account into the General Fund to reimburse the account for items paid in the past that gaming funds were used for.

Treasurer Adamson reported that he worked with IMEG's Cindy Wermuth and that the Village will need to adjust their MTF account to match what IDOT reports should be in the account. The Village has more funds than reported. It appears that an amount was once taken from another account causing the discrepancy.

December 9, 2024

Trustee Hannah Garrett made a motion to accept the amended November Treasurer's Report presented by Treasurer Garrett Adamson. Trustee Christena Anderson seconded the motion, motion passed 5-0.

Mayor Holmes reported that the October video gaming income for the Village was \$6,503.34, which is now the 9<sup>th</sup> time in almost eleven years that the total was over \$6,000, and this is the second highest income from gaming received since gaming started in the Village. That makes the over almost eleven-year income \$534,479.30. Mayor Holmes suggested the Board prepare to decide on the next project that gaming money will be used for.

Mayor Holmes updated the Board that Jim Taylor said the 2023 Audit is finally completed and will be in the mayor's hands this week. The latest delay came from Odoni who informed the Village that the information from the Village's bank was not received. This week Jim Taylor was able to verify that the accountants received everything needed and that the audit was completed. The Board will be updated by Mayor Holmes when the audit is received.

Mayor Holmes reported that West Central CPA in Monmouth was paid the retaining fee of \$7,000 to start the Village's 2024 audit. Mayor Holmes also reported Village Clerk Kelli Hand completed a request for an extension for the 2024 AFR. The request was accepted, and Mayor Holmes will continue to work with the State to complete items once the 2023 audit is completed.

Mayor Holmes shared a concern from a business owner about the cost of the Village Liquor Licenses. The mayor explained the license fees has not been increased in the last 20 years. Trustee Scott Francis asked Mayor Holmes to check with neighboring Villages and find out what their prices are. Mayor Holmes will report back to the Board next month.

### **POLICE/CIVIL DEFENSE/PERMITS:**

Police Sergeant Alex Wagner presented the November Police Report.

In November the Woodhull Police Department responded to 10 calls for service, conducted 8 traffic stops, issued 1 citation, 7 warnings, and conducted 109 business checks.

Sergeant Wagner and the Police Committee updated the Board on the Humvee. It will soon be shipped to the location that LASSO wants it and will no longer be a Village issue.

Sergeant Wagner reported he has updated the Police's voicemail directing people to not leave a voicemail but to instead call Henry County non-emergency or 911 depending on the reason for their call.

Trustee Christena Anderson made a motion to accept the November Police Report as presented. Trustee Scott Francis seconded the motion. The motion passed 5-0.

### **PUBLIC WORKS REPORT:**

Public Works Director Dusty McKeag gave the November Public Works Report.

Director McKeag thanked the Woodhull Telephone Company for their help putting up Christmas decorations.

Director McKeag reported November was a busy month including getting supplies ready for winter, getting new tires on the skid steer, and flushing hydrants.

Director McKeag asked the Board to purchase a new DO meter, which is required by the EPA. There is also a less urgent need for a new chlorine nitrate and ammonia meter, which is currently on sale. After a brief discussion the Board agreed that Director McKeag should purchase the required DO meter which is priced around \$780. The Board agreed to have the Public Works Committee decide the best choice for the other reader and to do a phone vote before the next meeting to approve the purchase before the sale ends.

Public Works Director McKeag asked the Board how they would like to handle the selling of the old trailer. He reminded the Board that the trailer does have a bent frame. Director McKeag did not know how much the trailer was worth since it was damaged. After a brief discussion the Board decided to accept sealed bids until January 10<sup>th</sup> at 5pm. Bids can be left in the water bill drop off box located outside the hall door or can be mailed or personally delivered to the office during business hours. Director McKeag will make a post about the trailer being for sale and it will be posted on the Village's Facebook page and posted on the door. The trailer will be sold as is and it will be noted that there is a bent frame.

Trustee Scott Francis made a motion to accept the November Public Works report as presented. Trustee Derek VerHeecke seconded the motion. The motion passed 6-0. It was noted that Trustee Jeff McCready arrived at the start of the Public Works report.

**DANGEROUS BUILDING UPDATE:**

None at this time.

**ZONING BOARD RECOMMENDATIONS:**

None at this time,

**PARKS/RECREATION/TOURISM:**

Trustee Anderson reported that Henry County Tourism canceled their last meeting, so there was nothing new to report.

**ECONOMIC DEVELOPMENT:**

Trustee Scott Francis reported the Economic Development Committee will cancel their December meeting due to there being no new business to discuss and they will plan on meeting in February.

**OLD BUSINESS:**

Mayor Holmes reported that the owner of BP has approved a Village sign to be placed on their property. The sign that was once across the street will now be placed on the North side of Highway 17.

**NEW BUSINESS:**

There were no new updates to the items of new business for Open Session.

**CLOSED BUSINESS**

Trustee Mark Bethell moved to go to Closed Session for two litigation items and three personnel items at 8:10 pm. Trustee Hannah Garrett seconded the motion. Motion passed 6-0.

Respectfully submitted by Kelli Hand, Village Clerk

Trustee Jeff McCready made a motion to go back into Open Session at 9:29 p.m. Trustee Christena Anderson seconded the motion. Motion passed 6-0.

**Actions taken after Closed Session.** Trustee Hannah Garrett moved to give 3% raises to the following employees (2025 salaries in parentheses.) Public Works Director Dusty McKeag (\$56,727), Public Works Assistant Michael Keener (\$43,260), Water Clerk Debra Krueger (\$813.70/mo.), Village Clerk Kelli Hand (\$947.60/mo.), Treasurer Garrett Adamson (\$721/mo.), and Seasonal Helper (\$15/hr.) Trustee Jeff McCready seconded the motion. Roll Call Vote – Hannah Garrett Yes, Jeff McCready Yes, Mark Bethel Yes, Christena Anderson Yes, Derek VerHeecke Yes, Scott Francis Yes. Motion carried 6-0. Trustee Hannah Garrett moved to give Christmas Bonuses as follows: Full-time employees \$400, Part-time employees \$250, and Seasonal Helper \$100. Trustee Scott Francis seconded the motion. Roll Call Vote - Hannah Garrett Yes, Scott Francis Yes, Jeff McCready Yes, Derek VerHeecke Yes, Christena Anderson Yes, Mark Bethell Yes. Motion carried 6-0. It was decided to set police salaries after a new Chief is hired.

Trustee Mark Bethell moved to adjourn the meeting at 9:34 p.m. Trustee Scott Francis seconded the motion. Motion carried 6-0.

Respectfully submitted by Dave Holmes, Village President