

VILLAGE OF WOODHULL

**BOARD OF TRUSTEES REGULAR MEETING
February 13, 2023**

Committees

President – D. Holmes

Building – J. McCready, J. Bell, J. McLean

Finance/Insur. /Audit – D. VerHeecke, D. Holmes, C. Anderson

Personnel – J. McLean R. Hoburg, D. Holmes

Public Works – J. Bell, R. Hoburg, J. McCready

Pro-Tem Pres – R. Hoburg

Economic Development – D. Holmes, J. McCready

Parks & Recreation – C. Anderson J. McLean

Police/Civ. Def./Zon. – R. Hoburg, Derek VerHeecke

Mayor Dave Holmes called the meeting to order on February 13, 2023 @ 6:30 pm.

Followed by roll call: Christena Anderson, Jeff Bell, Ron Hoburg, Jeff McCready, Jake McLean, and Derek VerHeecke.

Also present at the meeting: Dave Holmes – Mayor, Kelli Hand –Village Clerk, Leigh Brinson – Village Treasurer, Dusty McKeag – Public Works Superintendent, and Michael Keener – Public Works Assistant. Police Chief Chad Hillier joined the meeting at 7:15pm.

Guests present for the engineering company interviews were Loren Rains and Cindy Wermuth from IMEG and Kevan Cooper from Bruner, Cooper, and Zuck, Inc.

PUBLIC COMMENTS:

The February 13, 2023 meeting started at 6:30PM with a presentation from Loren Rains and Cindy Wermuth. Both employees with the engineering firm IMEG expressed their desire and ability to continue to serve the Woodhull Community. The Board Members and Mayor Holmes were able to ask questions and review a statement of Qualifications from IMEG.

A presentation from Kevan Cooper from Bruner, Cooper, and Zuck, Inc. followed IMEG's presentation. Kevan also offered the desire and ability to serve the Village of Woodhull as they have in the past. Questions from the Board and Mayor Holmes were answered, and a handout was given to all who attended to learn more about the projects completed by their company and their qualifications.

Mayor Holmes and the Board Members thanked both companies for coming and sharing their information with the board.

APPROVAL OF MINUTES:

Ron Hoburg made a motion to approve the January 9, 2023 Regular Board Meeting Minutes as presented. Christena Anderson seconded the motion. Motion carried 6-0.

Ron Hoburg made a motion to approve the January 9, 2023 Closed Session Minutes as presented. Derek VerHeecke seconded the motion. Motion carried 6-0.

Jake McLean made a motion to release the Closed Minutes from January 2022 to December 2022 meetings. Ron Hoburg seconded the motion. Motion carried 6-0.

TREASURER'S REPORT:

General Fund	\$ 498,862.83
General Fund Payroll	\$ 28,787.51
Video Gaming FSB Savings	\$ 93,037.35
Veterans Memorial Fund	\$ 1,414.10
Drug Enforcement Fund	\$ 3,429.64
Playground Fund	\$ 1,002.31
FSB Sesq.	\$ 5,249.11
FSB Vehicle Streets	\$ 8,421.15
FSB Mower	\$ 7,337.19
FSB Future Vehicle 32624	\$ 3,079.09
WINN Checking FSB	\$ 4,416.95
Water Fund/FSB	\$ 127,560.42
Operation & Maintenance	\$ 3,911.29
Deprec Checking	\$ 6,432.17
Dept Service #2033	\$ 21,402.46
Debt Service Savings	\$ 8,844.34
MFT Fund	\$ 90,559.20

APPROVAL OF BILLS:

General Fund January accounts payable were presented as follows:

Ameren	\$ 729.80
Anji Gas	\$ 137.72
Bolduc & Sons	\$ 61.07
Eagle Enterprises Recycling	\$ 1,312.20
Electrical Engineering & Equipment	\$ 600.00
Gall's Inc	\$ 186.94
Henry Co.	\$ 377.00
Kathleen Field Orr & Associates	\$ 585.00
Kelli Hand	\$ 25.75
MidAmerican Energy	\$ 1,098.74
Mobile Team Training Unit IV	\$ 425.00
Office Machine Consultants, Inc	\$ 438.88
Spencer Brothers Disposal	\$ 24.00
V & V Storage, LLC	\$ 125.00
Verizon	\$ 76.02
Vervocity Interactive	\$ 398.00
Visa #0082 Hand	\$ 180.92
Visa #90 Chad Hillier	\$ 1,057.50
Visa #73 Dusty McKeag	\$ 727.54
Visa #99 Leigh Brinson	\$ 172.57
Woodhull Telephone Co	\$ 360.71
Total January General Fund A/P	\$ 9,373.36

Water Fund January accounts payable were presented as follows:

Ameren Illinois	\$ 679.31
Anji Gas	\$ 425.73
Blade Trucking	\$ 121.52
Bolduc & Sons	\$ 100.00
Essence Chemical Co	\$ 991.24
Farmers State Bank of Western Illinois	\$ 3,175.00

February 13, 2023

Interstate Battery	\$	67.85
Julie Inc.	\$	163.14
MidAmerican Energy .	\$	1,304.38
Pace Analytical	\$	325.10
Riverstone Group	\$	140.51
USA BlueBook	\$	207.54
V & V Storage, LLC	\$	125.00
Visa #73 Dusty McKeag	\$	39.01
Water Solutions Unlimited	\$	1,889.51
<u>Woodhull Telephone Co</u>	<u>\$</u>	<u>41.55</u>
Total January Water Fund A/P	\$	9,797.29

Treasurer Leigh Brinson told the Board that the Wastewater Treatment Construction Account at Farmer's State Bank had been zeroed out. After contacting Lynn Armstrong at Rural Development with the USDA, Leigh shared Lynn gave the Village permission to close that account as it is no longer needed. Christena Anderson made a motion to close the Wastewater Treatment Construction Account that was set up per USDA instructions. Jake McLean seconded the motion. Motion passed 6-0.

Treasurer Leigh Brinson asked if the Board wanted to pay for the Ridgewood advertisement in an A-Town sports program. The Board agreed that there was no need to advertise in other school's programs. Leigh will contact Royal Publishing and share that decision. The \$120 bill from Royal Publishing will be removed from the treasurer's report.

Jeff McCready asked if there was an easy way to identify which police vehicle is being fueled up on the Treasurer's report. Leigh stated that once Officer Alex Wagner has his own Village credit card it will be much easier to identify which bills are associated with each vehicle. It would also be possible for the police to write on the receipt which vehicle the fuel was put in. Jeff agreed that using the credit cards would be the easiest way to keep track.

Christena Andeson updated the Board that Farmers State Bank is working on allowing online transfer to be made from the FSB Square Account to the account the credit card payments need to be deposited. They are also in the process of moving forward with Bill Pay for water bills.

Jake McLean made a motion to accept the January 2023 Treasurer's Report as amended. Jeff McCready seconded the motion. The motion carried 6-0

Mayor Dave Holmes gave a report on the gaming income for the Village. The Village's portion from the month of December's Video Gaming was \$5,563.91. The Village's income from gaming over 9 years is now \$418,261.46. Mayor Holmes had a handout for the history of Video Gaming in Woodhull from December 2013 to December 2022. The Board agreed the next project to be covered with gaming funds will be the updates at the park.

Mayor Dave Holmes discussed the possibility for the Henry County Tourism to ask for a contribution to help fund Henry County Tourism. Dave and Christena will be attending a meeting on this topic and report back to the Board in March.

Mayor Dave Holmes informed the Board that projects under \$30,000 will no longer require to be open for a bidding process. This price was recently increased from \$20,000.

Mayor Dave Holmes shared with the Board that he received a request from AIWood FFA to participate in their annual State FFA Fundraiser Drive. It was discussed that the Board would donate next month
February 13, 2023

to the AIWood Chapter to keep the funds local and support the students of the AIWood Chapter. The Board requested to know the amount that was donated last year before making a motion to give this year.

POLICE/CIVIL DEFENSE/PERMITS:

Police Chief Chad Hillier gave the January Police Report as follows:

In January the Woodhull Police Department responded to 49 calls for service, 12 assist to other agencies, conducted 140 traffic stops, issued 53 citation and 92 warnings, 7 arrests, and had 9 call outs for the K-9 Unit. Hillier's hours were 187, Swearingen's hours were 26, and Wagner's hours were 124.

Chief Hillier informed the Board that Eika recently passed her recertification.

Jake McLean made a motion to accept the January Police Report as presented. Derek VerHeecke seconded the motion. Motion passed 6-0

PUBLIC WORKS REPORT:

Public Works Superintendent Dusty McKeag gave the January Public Works Report as follows:

Tony's had to put new starts on the booster pumps due to a malfunction. Dusty and Michael attended a demonstration with a company called IamGIS. Dusty gathered information for park updates that need to be completed. Mr. Dave McMillan came out to Woodhull to help fix Chlorine issues. Multiple other jobs were completed. 1,755,456 gallons of water were pumped with a daily average of 56,627.

It was noted by Jeff McCready the Village of Woodhull's Ordinance Book states under Title V- Health & Sanitation, Chapter 3 – Water and Sewer:

SECTION 5. RIGHT OF ACCESS FOR OPERATION AND MAINTENANCE OF SYSTEM.

Employees of the waterworks and sewerage system shall have the right of access to any premises served by the combined waterworks and sewerage system for the purpose of reading water meters at the regular prescribed intervals or for the purpose of making inspections in order to maintain in good condition and provide for the protection and efficient management of the combined system. Appointments for access may be arranged to be mutually convenient to the persons of the premises served and the employees. Any person refusing the right to permit the employees of the waterworks and sewerage system the above described right of access to his premises shall be subject to cessation of utility services until the required opportunity to inspect is accorded the officers and employees of the Village.

Public Works Superintendent Dusty McKeag asked that Chief Hillier be present at the homes that need new water meters installed but the occupants of these properties are not allowing the Public Works Employees access to the property to complete this work. Chief Hillier agreed to assist with this.

Jake McLean made a motion to approve the January Public Works Report as presented. Derek VerHeecke seconded the motion. Motion passed 6-0.

DANGEROUS BUILDING UPDATE:

None at this time.

ZONING BOARD RECOMMENDATIONS:

Nothing at this time

PARKS/RECREATION/TOURISM:

Nothing at this time

ECONOMIC DEVELOPMENT:

Maulden's Sports Bar plans to do a soft opening March 10th and a Grand opening March 17th.

There is the possibility of an expansion at the Corteva Plant in Woodhull. Mayor Holmes, Trustee Ron Hoburg, and Public Works Superintendent Dusty McKeag attended a meeting at Corteva recently and will stay updated on project plans.

The Woodhull Travel Plaza is currently conducting a search for a new restaurant to open in their dining area. The Village will be updated if there is any progress with this search.

OLD BUSINESS:

Christena Anderson and Dusty McKeag discussed quotes for items needed to fix the playground equipment that is broken. They also discussed the possibility of other updates the park needs, including blacktop, lights, a new bathroom, and painting. Jake McClean made a motion to move forward with ordering the two spring riders, garbage bins, and a new tube to replace the broken one on the large playground equipment unit, not to exceed \$10,000. Christena Anderson seconded the motion. After a roll call vote of Jake McLean – Y, Derek VerHeecke – Y, Christena Anderson – Y, Jeff Bell – N, Ron Hoburg – Y, and Jeff McCready – Y, the motion passed 5-1. Jeff Bell stated his no vote was because he would have liked to have approved all the updates to be done so the process could get completed quicker.

Christena shared a design done by Dustin Nelson at Quality Awards for a new Welcome to Woodhull sign. Christena will take the Board's suggestions and questions to Dustin and will be ready to discuss moving forward with Quality Awards for the two new welcome signs needed at the March meeting.

The asbestos at 240 W. 4th Ave will be removed in the next week so that the Village can then demolish the structure on the property. This project has been delayed multiple times so if it is not completed in February Mayor Holmes will reach out to the company for an explanation and a plan to move forward.

NEW BUSINESS:

Mayor Holmes shared with the Board he had been contacted with a request to add a handicapped parking spot on Division Street closer to the handicap entrance of Genisio's. The Board discussed possible solutions and issues. The Board asked Public Works Superintendent Dusty McKeag to gather information and quotes for this project to be discussed at the March meeting.

CLOSED BUSINESS:

Jake McLean made a motion to go into Closed Session at 9:07P.M. Jeff McCready seconded the motion. Motion carried 6-0.

Jake McLean made a motion to return to Open Session at 9:54P.M. Christena Anderson seconded the motion. The motion carried 6-0.

VOTES AFTER CLOSED:

February 13, 2023

The Board asked Kelli and Dave to reach out to retired Village Clerk, Jacki Beck, to see if she would be willing to return to the cleaning duties of the hall twice a month. The Board will move forward with a decision at the March meeting after hearing Jacki's decision.

Derek VerHeecke made a motion to change the personnel manual to increase the current health insurance coverage by the Village from \$1,200 to \$1,400 for full time employees. The personnel manual will now read: The Village will pay up to \$1400 monthly to its group health insurance carrier towards the cost of health care premiums for regular full-time employees and their dependents. Any amounts due and owing to the group health insurance carrier over and above that amount shall be paid by the employee through payroll deductions. Jake McLean seconded the motion. After a roll call vote of VerHeecke – Y, Anderson – Y, Bell – Y, Hoburg – Y, McCready – N, and McLean – Y, the motion passed 5-1.

Jake McLean made a motion to adjourn the February 13, 2023, Board Meeting at 10:00 P.M. Derek VerHeecke seconded the motion. Motion carried 6-0.

Respectfully submitted by Kelli Hand, Village Clerk