

**VILLAGE OF WOODHULL**  
**BOARD OF TRUSTEES REGULAR MEETING**

**February 10, 2025**

**Committees**

**President – D. Holmes**

Building – M. Bethell, J. McCreedy, & D. Holmes

Finance/Insur. / Audit – H. Garrett, D. Holmes & C. Anderson

Personnel – D. Holmes, C. Anderson, & S. Francis

**Pro-Temp Pres – C. Anderson**

Economic Development – S. Francis, C. Anderson, & D. Holmes

Parks & Recreation – C. Anderson & H. Garrett

Police/Civil Def./Zoning – D. VerHeecke & M. Bethell

Public Works – J. McCreedy & D. VerHeecke

Mayor Dave Holmes called the meeting to order on Monday, February 10, 2025, at 7:06 p.m. after coming out of a closed session.

Village Clerk pro-temp Debra Krueger called Roll Call: Trustee Christena Anderson, Trustee Mark Bethell, Trustee Scott Francis, Trustee Hannah Garrett, Trustee Jeff McCreedy and Trustee Derek VerHeecke were present. Also, present, Public Works Director Dusty McKeag. Village Treasurer Garrett Adamson was absent.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS**

Mayor Holmes announced that Attorney Jordan Newell was on speaker phone to discuss the situations with enforcements, fines and RV's. Attorney Newell explained that last meeting he was asked to look over the fines through the Village codes. Attorney Newell explained that the wide range of codes were feeling arbitrary. The Village would be better to narrow these down and use a Class system 1, 2, 3, 4, 5 or how many the Village Board decides. Attorney Newell emailed the abstract of the many Ordinances the Village has and the fine for each. Attorney Newell told the Board they needed to define which classes go with which infractions. Or you could make an amendment to the fines and determine how much the Board wants the fines set at. Either way the Board chooses will solve the problem. Attorney Newell explained that he could not give the Board directions how much the fines would be for each infraction. The Board must determine which method they want to use and how much for each infraction. Attorney Newell also explained that he had received the Ordinances from City of Galesburg and City of Galva regarding how their Ordinances read pertaining to recreational vehicles, snowmobiles, trailers, campers etc. The Board will discuss further what direction they want to take and return their recommendations to Attorney Newell. It was determined that the Police Committee would bring back suggestions to the next meeting.

## APPROVAL OF MINUTES

Trustee Mark Bethell made a motion to approve January 13, 2025, Regular Board Meeting Minutes as presented. Trustee Scott Francis seconded the motion. Motion carried 6-0.

Trustee Scott Francis made a motion to approve January 13, 2025, Closed Session Minutes as presented. Trustee Christena Anderson seconded the motion. Motion carried 6-0.

## TREASURER'S REPORT MONTH END JANUARY 2025

General Fund	\$617,403.00
General Fund Payroll	\$ 19,795.25
Square Account – FSB	\$ 4,377.69
Payroll Fund	\$ 19,827.80
Video Gaming FSB Savings	\$184,752.17
Veterans Memorial Fund	\$ 1,421.15
Certificate of Deposit – FSB Svgs. 333957	\$ 3,322.18
Drug Enforcement Fund	\$ 3,457.72
Playground Fund	\$ 1,010.08
WINN Checking FSB	\$ 1,135.57
Deprec Checking	\$ 6,432.17
Debt Service #2033	\$ 61,288.74
Debt Service Savings	\$ 8,892.62
MFT Fund	\$ 82,091.10
Petty Cash Fund	\$ 200.00
Operation & Maintenance	\$ 7,532.96

President Holmes explained Treasurer Garrett Adamson did want to mention the following:

1. General Fund Income \$ 39,374.21
2. Water & Sewer Income \$ 35,472.81
3. Henry County Circuit Clerk checks had to be voided due to them not being deposited within 60 days. President Holmes believed they were the checks from August.
4. Treasurer Garrett Adamson did not think the Video Gaming income had been transferred to General Fund. Trustees Hannah Garrett and Christena Anderson both said the money was transferred.
5. Treasurer Garrett Adamson would do a one-time transfer of \$2,824.00 into the Debt Service Account and a one-time transfer into the Depreciation Savings account to make up the difference that was not paid in two months.

6. Treasurer Garrett Adamson will set up with FSB of Western Illinois a recurring transfer to pay \$1,412.00 monthly into the Debt Service #2033 and \$414.00 monthly into the Depreciation Account .

**APPROVAL OF BILLS:**

**General Fund January accounts payable were presented as follows:**

Ameren Illinois	\$ 2,024.63
Anji Gal	\$ 206.40
Cantrell's Body Shop & Garage	\$ 1,900.00
Eagle Enterprises	\$ 1,312.30
Galesburg Napa	\$ 243.94
Henry County Highway Department	\$ 755.62
Henry County Sheriff's Office	\$ 2,284.72
Lock & Key Shop	\$ 1,481.52
Office Machines & Consultants, Inc.	\$ 415.44
Ottosen Dinolfo Hasenbalg & Castaldo, Ltd	\$ 276.00
Spencer Bros. Disposal	\$ 34.00
US Cellular	\$ 228.23
USA Blue Book	\$ 168.25
V & V Storage	\$ 125.00
Verocity Interactive	\$ 464.00
Visa #0173	\$ 343.53
Visa #0447	\$ 92.55
Visa #0462	\$ 85.34
Visa #0470	\$ 129.61
Woodhull Oil Company	\$ 325.44
Woodhull Telephone Company	\$ 208.72
<b>Total January 2025 General Fund A/P</b>	<b>\$ 12,960.24</b>
<b>IMFK (Add On)</b>	<b>\$ 145.00</b>
	<b>\$ 13,105.24</b>

**Water Fund January accounts payable were presented as follows:**

3E Electrical Engineering & Equipment	\$ 757.15
Ameren Illinois	\$ 8,029.96
Anji Gas	\$ 206.40
FSB of Western IL Loan #43209	\$ 3,175.00
Ferguson Waterworks	\$ 1,333.30
Julie, Inc.	\$ 113.05
Pace Analytical Services, LLC	\$ 273.60
US Cellular	\$ 228.22
USA Blue Book	\$ 761.56
V&V Storage, LLC	\$ 125.00
Visa #0173	\$ 241.99

Water Solutions Unlimited, Inc.	\$ 2,705.10
Woodhull Telephone	\$ 123.36
<b>TOTAL JANUARY 2025 WATER FUND A/P</b>	<b>\$ 18,073.69</b>

Trustee Derek VerHeecke made a motion to accept the January Treasurer's Report as amended. Add payment of \$145.00 to IMFK Law Limited regarding legal fees for Woodhull Travel Plaza for the roadway litigation. Trustee Christena Anderson seconded the motion. Motion carried 6-0. President David Holmes explained that the \$145.00 for IMFK Law Limited for legal fees will be deducted from what the Village of Woodhull reimburses to the Woodhull Travel Plaza next year, due to the TIF Agreement with the Travel Plaza.

President David Holmes mentioned that at the last Board Meeting held on January 13, 2025, it was voted on to start paying \$3,170.00 from Video Gaming funds to Ameren. Unfortunately, the vote did not contain the date that the payment would begin. After discussion it was agreed upon to start in February 2025.

Video Gaming Update: President David Holmes said that the amount we received for December 2024 was 4,939.51. President David Holmes gave a presentation of the dollar amounts that have been played in the last 11 years approximately \$37,000,000.00.

President David Holmes received a letter from Odoni & Partners, LLC requesting payment for 2022-2023 Audit and the AFR. President Holmes recommended that the Village pay for the audit but not for the AFR. President Holmes said that once the Village knows the AFR has been submitted, then the Village would pay for it. Audit cost \$14,900.00 and AFR cost \$1,100.00. After discussion the Village Board agreed not to pay any amount to Odoni & Partners LLC until the AFR is submitted.

President David Holmes presented the 2022-2023 Audit to discuss what Mr. Jim Taylor wanted to emphasize.

1. Mr. Jim Taylor explained to President David Holmes the net position of unrestricted funds is significantly better than a year ago being now a negative amount of \$18,666.00 it is up 95% from last year. Mr. Jim Taylor also told President David Holmes that the General Fund should always have enough unassigned funding to pay 3-6 months in advance. The Village General Fund has \$730,221.00 unassigned dollars which puts us 16 months ahead.
2. Another point Mr. Jim Taylor wanted to explain is that the TIF fund owes the General Fund \$80,016.00. President David Holmes spoke to TIF attorney Kathi Orr about this, and she will figure it out.

3. President David Holmes pointed out the unrestricted amount in the Water fund is a negative amount of \$457,559.00 and in the Sewer fund a positive amount \$438,893.00 is much better.
4. President David Holmes also commented that showing cash and cash equivalent of \$42,755 is a small increase from the year before and the Sewer fund has a significant increase over the year before. President David Holmes explained the bank balance of \$831,417.00 is insured but the remaining balance of \$581,417.00 uninsured and uncollateralized. After the discussion Trustee Christena Anderson and Trustee Hannah Garrett will contact FSB of Western Illinois to make sure we are covered for all amounts.
5. President Holmes stated that the unused legal debt capacity is 1,153,005.00. The amount on page 20 in parentheses is not subject to debt limit, it is what we owe.
6. President Holmes explained that the actuarial valuation date, the regular plan was 19.47% funded. The actuarial accrued liability for benefits was \$163,460.00 and the actuarial value of assets was \$31,833.00 resulting in an underfunded actuarial accrued liability of \$131,627.00. President Holmes explained that this is alright because we have been keeping up by paying annually.
7. Finally on the two reserve accounts we were not in compliance with USDA in 2023, but the Village has taken corrective action on that matter.
8. Trustee Christena Anderson requested that the Board go back to the Audit on page 10. Trustee Christena Anderson wants to know why the report shows a negative Water Fund amount and the Sewer Fund a positive amount. In discussion it was decided that the Water Billing Clerk, Debra Krueger would go back into records and provide Treasurer Garrett Adamson the water/sewer splits. President Holmes will discuss the breakdown with West Central CPA.

President David Holmes presented the Annual Report for Fiscal Year 2022-2023.

West Central CPA is offering a contract for fiscal years 2024-2025. The Village of Woodhull cost for the audit would be a total of \$15,400.00 from that amount we would pay a down payment of \$7,700.00 and then when we receive the 2024-2025 audit pay the balance of the contract. The contract would take effect on the next fiscal year. This contract would include the preparation and submission of the AFR. Trustee Derek VerHeecke made the motion to sign the proposed contract. Trustee Christena Anderson seconded the motion. Motion carried 6-0 following roll call.

President Dave Holmes recommend that the Police Department and the Public Works Department to have their budgets prepared by the April Regular Board Meeting along with their 5-year plans.

Trustee Mark Bethell said the company came to the Village Hall and did measurements. Discussion regarding the placement of a Dutch door in the clerk's office. Trustee Mark

Bethell explained he had two bids. The first bid was for a metal door which included installation in the amount of \$2,682.00. The second bid was for a wooden door which included installation in the amount of \$3,035.00. Trustee Mark Bethell talked to the Lock N Key business who will install a re-keyed deadbolt for \$70.00. Trustee Christena Anderson made a motion to go with the bid for the wooden door including installation in the amount of \$3,035.00. Trustee Scott Francis seconded the motion. Motion carried 6-0 following by roll call.

President Dave Holmes explained that he was informed that Eagle Enterprises would be initiating a price increase effective 04/01/2025. Eagle Enterprises has not raised prices since 03/2020. Eagle Enterprises is eliminating the sur-charge and will charge a flat fee of \$500.00 per month.

### **PUBLIC WORKS REPORT:**

Public Works Director Dusty McKeag gave his February 2025 Public Works Report.

Director Dusty McKeag indicated we pumped 2,128,311 gallons of water for a daily average of 68,655 gallons.

Public Works Director Dusty McKeag explained they did have an issue with the roto screener for the sewer plant and it needed to be fixed. The screener was sent out to a local welding shop for repairs.

Public Works Director Dusty McKeag explained that Mr. Evan Jones for IRWA came to our site along with Jeff Kessinger. The purpose of their visit was to look at the years past of chlorine residuals and to figure out what the problem is. The Public Works department is working on the chlorine system and should be re-installed in the next few weeks. Trustee Jeff McCready explained that consulting with members of IRWA will come and re-install the old chlorine system that was torn out, should not need to be permitted, because it was previously permitted. Trustee Jeff McCready said they will chlorinate the ground storage tank, and the system will run as it used to after the re-installation.

The Public Works Director mentioned that they were getting low on salt and that the price had gone up. Trustee Jeff McCready said he preferred that we purchase salt even at a higher cost to make sure we have enough salt on hand. The Public Works Director will order salt.

Please refer to Director Dusty McKeag's report explaining other tasks performed.

Trustee Scott Francis made a motion to accept the Public Works report as presented. Trustee Jeff McCready seconded the motion. Motion carried 6-0

## **POLICE/CIVIL DEFENSE/PERMITS**

Police Sergeant Alex Wagner emailed his police report since he was unable to attend the meeting.

Trustee Jeff McCreedy mentioned that he had discussed with Jason from the Village of Altona they have installed three radar speed signs. The cost could be around \$3,000.00 per unit. President Dave Holmes said they could build the cost of the speed signs into next year's budget.

In January the Woodhull Police Department responded to 5 calls to service, conducted 9 traffic stops, issued one citation, 8 warnings and listed no business checks. Please refer to Police Sergeant Alex Wagner written report for more information.

Trustee Christena Anderson made a motion to accept the Police report as presented. Trustee Hannah Garrett seconded the motion. Motion carried 6-0

## **DANGEROUS BUILDING UPDATE:**

## **ZONING BOARD RECOMMENDATIONS:**

## **PARKS/RECREATION/TOURISM:**

Trustee Christena Anderson after attending the Henry County Tourism meeting said there are a couple of things, such as events, highlights and commercials. The Henry County slogan is where the "Backroads Begin". If anyone knows any businesses that manufacture and sell to consumers in Illinois let her her know that and she will let the Tourism group know. [www.explorehenrycounty.com](http://www.explorehenrycounty.com) is the website. The Tourism group will also be doing a visitor's guide. Next meeting will be held on February 18, 2025.

## **ECONOMIC DEVELOPMENT:**

Trustee Scott Francis reported that the Mexican Restaurant will be returning to the Woodhull Travel Plaza and Little India will still be there. The name of the restaurant will not be El Barril. Trustee Scott Frances reported that the auction for the equipment at Subway went well. Patti Ramirez is communicating with Joe Park regarding the building possibly being a medical/Hospice center.

## **OLD BUSINESS:**

## **NEW BUSINESS:**

Corner lot at Lake and Northwest 5<sup>th</sup> is not suitable for building a home. Neither are the adjoining property owners interested in owning the property. Larry McCormick who owns the property would like to deed it over to the Village of Woodhull at no cost and he would also pay the recording fee. The Village of Woodhull would apply for tax exemption on the property. Trustee Derek VerHeecke made a motion to allow Larry McCormick to deed the property to the Village of Woodhull at no cost. Trustee Scott Francis seconded the motion. Motion carried 6-0 following roll call.

Patti Ramirez contacted President Holmes asking if the Village of Woodhull would consider re-zoning the property at Subway to residential. Trustee Jeff McCready asked Trustee Scott Francis would ask Patti Ramirez if there was an easement on the property. Trustee Scott Francis said he would ask Patti Ramirez.

The Public Works Director Dusty McKeag asked if anyone knew was there any restrictions on someone building a smaller home with a one car garage out at the Lake subdivision? After much discussion, no decision was made. Trustee Jeff McCready said he would talk to someone he knew.

Trustee Christena Anderson made a motion to end the Regular Board Meeting and go into the Closed Session Meeting. Trustee Hannah Garrett seconded the motion. Motion carried 6-0 at 9:25 p.m.