

VILLAGE OF WOODHULL

BOARD OF TRUSTEES REGULAR MEETING

March 11, 2024

Committees

President – D. Holmes

Building – M. Bethell, J. Bell, & D Holmes

Finance/Insur. /Audit – H. Garrett, D. Holmes, & C. Anderson

Personnel – D. Holmes, C. Anderson, & D. VerHeecke

Public Works – J. Bell & S. Francis

Pro-Tem Pres – C. Anderson

Economic Development – S. Francis & D. Holmes

Parks & Recreation – C. Anderson & H. Garrett

Police/Civ. Def./Zon. – D. VerHeecke & M. Bethell

Mayor Dave Holmes called the meeting to order on March 11, 2024 @ 7:00 pm.

Followed by roll call: Christena Anderson, Mark Bethell, Hannah Garrett, and Derek VerHeecke were present. Jeff Bell was absent due to a health issue and Scott Francis was absent due to being on vacation.

Also present at the meeting: Dave Holmes – Mayor, Kelli Hand –Village Clerk, Garrett Adamson – Village Treasurer, Michael Keener – Public Works Assistant, Alex Wagner – Police Sargeant, and Deb Krueger - Village Water Clerk.

PUBLIC COMMENTS:

Mayor Holmes thanked Jacki Beck for stopping in with a thank you card to the Board and for making cookies for our meeting. Jacki is enjoying her retirement and wanted to be sure the Board and Employees know how thankful she is for all they do.

APPROVAL OF MINUTES:

Trustee Christena Anderson made a motion to approve the February 12, 2024, Regular Board Meeting Minutes as presented. Trustee Hannah Garrett seconded the motion. Motion passed 4-0. Trustee Mark Bethell made a motion to approve the February 12, 2024, Closed Minutes as presented, and Trustee Derek VerHeecke seconded the motion. Motion carried 4-0.

TREASURER’S REPORT FEBRUARY 2024:

General Fund	\$ 473,361.11
General Fund Payroll	\$ 31,755.19
Video Gaming FSB Savings	\$ 155,091.08
Veterans Memorial Fund	\$ 1,417.61
Drug Enforcement Fund	\$ 3,438.97
Playground Fund	\$ 1,005.03
WINN Checking FSB	\$ 3,557.06
Operation & Maintenance	\$ 1,612.21
Deprec Checking	\$ 6,432.17
Debt Service #2033	\$ 43,882.87
Debt Service Savings	\$ 8,864.72
MFT Fund	\$ 75,654.00

APPROVAL OF BILLS:

General Fund February accounts payable were presented as follows:

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ABC Fire Extinguisher	\$ 258.95
Ameren	\$ 2,120.61
Birkey's	\$ 584.65
Bobcat of Peoria	\$ 37.65
Ed Morse Chrysler Dodge Jeep Ram	\$ 48.59
Galesburg Napa	\$ 375.01
Henry Co. Hwy. Dept.	\$ 91.54
Johnson Excavating, Inc.	\$ 4,560.00
Kelli Hand reimbursement	\$ 26.41
Nichols Diesel Service	\$ 283.91
Office Machine Consultants, Inc	\$ 438.41
Spencer Brothers Disposal	\$ 34.00
US Cellular	\$ 430.86
V & V Storage, LLC	\$ 125.00
Verizon	\$ 76.02
Visa #90	\$ 272.25
Visa #0173	\$ 735.81
Visa #0199	\$ 37.57
Woodhull Oil Co.	\$ 306.37
<u>Woodhull Telephone Co</u>	<u>\$ 371.90</u>
Total February General Fund A/P	\$ 12,096.98

Water Fund February accounts payable were presented as follows:

Ameren Illinois	\$ 16,700.43
Farmers State Bank of Western Illinois	\$ 3,175.00
Ferguson Waterworks #2516	\$ 277.17
Gasvoda & Associates	\$ 8,924.64
MidAmerican Energy .	\$ 1,529.37
Nichols Diesel Services	\$ 56.50
OmniSite	\$ 1,160.00
Pace Analytical Services LLC	\$ 839.80
Roto Rooter	\$ 481.25
Schultze Mechanical Service Inc.	\$ (317.39)
V & V Storage, LLC	\$ 125.00
Visa #0173	\$ 162.04
Woodhull Telephone Co	\$ 137.98
<u>Zimmer & Francescon</u>	<u>\$ 1,313.88</u>
Total February Water Fund A/P	\$ 34,565.67

Treasurer Garrett Adamson gave the Village's February Treasurer's Report. Trustee Christena Anderson asked if the Village is getting charged for the meter that was accidentally being charged to the Co-Op and Treasurer Adamson said yes, the Village is getting charged now.

Treasurer Adamson asked for a motion to approve reimbursing Sargeant Alex Wagner who paid \$65 for gas. The credit card Sargeant Wagner had been using was shut off and a new card was in the process of being issued, however Sargeant Wagner was not aware the card was shut off and needed gas. Trustee Christena Anderson made a motion to pay Sargeant Alex Wagner \$65 to reimburse him for the gas he purchased from Pilot with his own credit card. Trustee Hannah Garrett seconded the motion. The motion passed 4-0.

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Mayor Holmes asked Treasurer Adamson if he would find it helpful to start paying the monthly bills that the Village receives when they come in instead of waiting until after the Village's meeting when the Board approves the bills. Treasurer Adamson agreed this would be helpful. The Board agreed that all monthly bills could be paid as they arrive if there was nothing out of the ordinary about the bills.

Trustee Christena Anderson made a motion to accept February's Treasurer's Report as presented. Trustee Hannah Garrett seconded the motion. Motion passed 4-0.

Mayor Dave Holmes gave an update on the gaming income for the Village. The Village received \$3723.24 from the January gaming profits. Mayor Holmes also reported that the Woodhull Travel Center finally has their 10 gaming machines. The total number of gaming machines in the Village is now 33. Mayor Holmes also reminded the Board that they need to pick the next project that the Village's gaming money will help pay for. Any ideas for projects can be added to the existing list kept by the Village Clerk.

Water Clerk Deb Krueger reported that she has 4 customers signed up and two already approved by the bank for online payments for water bills. Farmer State Bank and Water Clerk Krueger are working together to get the existing form updated to include more information that would be helpful for the Water Department.

Water Clerk Deb Krueger asked the Board how to handle landlords who have or want to have their water meter taken out or bypassed in apartment buildings. One landlord recently made his two-apartment house into a single home and already removed one of the water meters. Another landlord has asked how to bypass all the water meters besides one to send one bill for all apartments in their building. These questions are being asked because starting in March the landlords are responsible for paying for their renters' water bills. Trustee Christena reported that Public Works Director Dusty McKeag should handle all questions on this topic. It was already determined by the Board that a licensed plumber would need to do the work and that all meters must be turned into the Village in good, working condition. Trustee Mark Bethell asked Mayor Holmes to send a letter to the landlord who has already removed a meter, asking for him to work with the Village's Public Works Department to have an inspection to be sure the work was done correctly and to collect the water meter. Mayor Holmes agreed to send the letter and will report back to the Board.

Mayor Holmes had no update on the annual audit.

Mayor Holmes reminded Sargeant Alex Wagner and Public Works Assistant Michael Keener to arrange meetings with their individual committee members to finish making their budget and 5-year plan. The plans will need to be completed before April 1, 2024, to meet a deadline with the USDA. Once the two committees finish their budget the Village's finance committee will meet and have final discussions.

Mayor Holmes asked the Board if they would once again like to donate to the AIWood Post Prom Committee to help support the efforts to provide a safe and fun evening for the students who attend after prom. After a short discussion Trustee Christena Anderson made a motion to donate \$250 to the AIWood Post Prom Committee. Trustee Mark Bethell seconded the motion. The motion passed 4-0.

Trustee Hannah Garrett asked the Board to make a motion to take the money from a CD that matured on March 9, 2024, and roll it into a 12-month CD at Farmers State Bank for 4.5% interest. She noted the previous CD was earning 0.55% from 2012. After a discussion Trustee Christena Anderson made a motion to take the \$3099.13 from the matured CD which is CD #32624 and roll it into a 12-month CD at Farmers State Bank with 4.5% interest being earned. Trustee Derek VerHeecke seconded the

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motion. Motion passed 4-0 after a roll call vote of Anderson-Y, Bethell-Y, Garrett-Y. and VerHeecke-Y. Trustees Bell and Francis were absent for the vote.

POLICE/CIVIL DEFENSE/PERMITS:

Police Sargeant Alex Wagner presented the February Police report.

In February the Woodhull Police Department responded to 25 calls for service, conducted 17 traffic stops, issued 0 citations, 0 warnings, 4 misdemeanor arrests, 0 felony arrests, and assisted with no traffic accidents.

Sargeant Wagner reported he attended the Village Police Committee's meeting on February 19. The committee and Sargeant Wagner worked on the five-year budget plan and discussed other items related to the police department.

Sargeant Wagner reported he met with Sheriff Verscheure and reviewed the Henry County/Woodhull contract. A mock schedule was drafted for both agencies to use and logistics of the partnership were discussed. Sargeant Wagner also updated the Board that there will be a total of 10 Henry County Police Deputies who will rotate shifts covering the Village of Woodhull. Most of the shifts will be for 8 hours at a time.

Sargeant Wagner announced that neighborhood vehicle stickers were in and could be purchased at the Village Clerk's Office or from the Police Station. The cost is \$25, and the sticker will be valid from April 1, 2024, to April 1, 2025. All new applicants and anyone with a new vehicle will need to have the vehicle inspected by the Woodhull Police before they can purchase a sticker.

Sargeant Wagner once again asked the Board to consider purchasing a new GETAC In-Car MDC with a mount. This would replace the current iPads being used in the Village's police vehicles. The estimated cost would be \$3,800. This month Sargeant Wagner added that there is currently a 3-month waiting list to receive the in-car computer. After a discussion Trustee Christena Anderson made a motion that Sargeant Wagner adds the purchase to the 5-year budget and the Board can do a phone vote once the Finance Committee has a chance to review the budgets and an updated quote with an invoice is secured. Trustee Hannah Garrett seconded the motion. Motion passed 4-0 after a roll call vote of Anderson-Y, Bethell-Y, Garrett-Y. and VerHeecke- Y. Trustees Bell and Francis were absent for the vote.

Sargeant Wagner asked for guidance on how to handle reports of speeding and drivers not stopping at the stop signs by the park. The Board discussed that this is an issue on multiple streets in Woodhull and that hours the Village has coverage the police should be patrolling to help resolve these issues.

Trustee Mark Bethell asked why the Police Station's power/gas bill was so large. After a discussion it was decided that Public Works Director Dusty McKeag would reach out to Ameren and ask questions regarding the recent power bills. Trustees also questioned what is billed from MidAmerican. Mayor Holmes explained a few years ago the Village entered into a contract with MidAmerican to cover some of the properties of the Village. However, that contract is about to expire, and Mayor Holmes believed those properties would be switched back over to Ameren. Mayor Holmes will work with Public Works and Treasurer Garrett Adamson to figure out the power/gas bills and report back to the Board next month.

Trustee Derek VerHeecke made a motion to accept the February Police Report as presented. Trustee Mark Bethell seconded the motion. Motion passed 4-0.

PUBLIC WORKS REPORT:

Public Works Assistant Michael Keener gave the February Public Works Report as follows: It was noted that Public Works Director Dusty McKeag was absent from the meeting because he was on vacation. The Public Works Department rebuilt two storm drain drop boxes. The V&V Storage unit was cleaned out. The park was cleaned up and pickle ball nets at the park were installed. The drain lines that run from Route 17 North through the empty lot were jetted out, it was reported that soon they will need to use a jetter with a root cutter or replace this line. Both Michael and Dusty attended a safety training in Galesburg. More water meters were installed. Trucks were tested to meet the requirements for DOT.

Director McKeag and Assistant Michael Keener have been working with Water Clerk Deb Krueger to go over water meter readings and bills. Many past issues have been resolved and improvements have been made.

Trustee Christena Anderson reported that all the bricks that have been ordered for the Veterans Memorial Park are ready to be installed this summer by the Public Works Department.

Trustee Christena Anderson made a motion to accept the February Public Works report as presented. Trustee Hannah Garrett seconded the motion. The motion passed 4-0.

Mayor Holmes discussed paperwork he received from the USDA regarding the loan the Village has with the USDA. The Public Works Department, Village Clerk Kelli Hand, Water Clerk Deb Krueger, and Treasurer Garrett Adamson have helped Mayor Holmes complete the paperwork and it will be sent to the USDA tonight after the meeting.

DANGEROUS BUILDING UPDATE:

None at this time.

ZONING BOARD RECOMMENDATIONS:

Nothing at this time

PARKS/RECREATION/TOURISM:

Trustee Christena Anderson reported that Henry Co. Tourism will be putting out brochure and the Woodhull Fun Fest information will be advertised in their brochure.

Trustee Christena Anderson reported that Woodhull Fun Fest will be held July 20th. The Fun Fest Committee has already started working on details. Donation letters will be mailed out soon.

Mayor Holmes reported he would be attending Meet Your Legislators Day in Springfield on April 16th.

ECONOMIC DEVELOPMENT:

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OLD BUSINESS:

There were no new updates available at this time on Village signs or the solar energy ordinance. Mayor Holmes said both items will remain on the agenda until a solution is reached.

NEW BUSINESS:

Trustee Mark Bethell reported that the damage done to the new fence around the recycling dumpsters was caused by the Eagle Enterprises Recycling Truck. Trustee Bethell has reached out to Lovell's who installed the fence and got an \$850 quote for the repairs that will need to be done. A representative from Eagle Enterprises agreed to cover the cost of the repair and apologized for the damage done.

CLOSED BUSINESS:

Trustee Christena Anderson made a motion to go into Closed Session for a litigation update and three personnel items at 8:26pm. Trustee Hannah Garrett seconded the motion. Motion passed 4-0.

Respectfully submitted by Kelli Hand, Village Clerk

Trustee Christena Anderson made a motion to go back into Open Session at 10:15pm. Trustee Hannah Garrett seconded the motion. Motion passed 4-0.

Respectfully Submitted, Dave Holmes, Village President

VOTES AFTER CLOSED:

Trustee Christena Anderson made a motion to pay back pay for unpaid overtime for Dusty McKeag (\$1,258.82) and Michael Keener (\$281.40.) Trustee Hannah Garrett seconded the motion. Roll Call – Christena A. – Yes, Hannah G. – Yes, Mark B. – Yes, and Derek V. – Yes. Motion carried 4-0.

Trustee Mark Bethell made a motion to increase the hours that Henry County police patrol in Woodhull from 80 to 100 hours per month starting April 1. Trustee Hannah Garrett seconded the motion. Roll Call – Mark B. – Yes, Hannah G. – Yes, Derek V. – Yes, Christena A. – Yes. Motion carried 4-0.

Trustee Christena Anderson requested at the April 8, 2024, meeting that an amendment be made to the March 11, 2024, minutes to include an after Closed Session vote where Trustee Christena Anderson made a motion to limit Sargeant Wagner hours to 8 hours a week starting April 1, 2024. Trustee Mark Bethell seconded the motion. That motion passed 4-0.

Trustee Christena Anderson then moved to adjourn the meeting and Trustee Mark Bethell seconded the motion, which carried 4-0 at 10:29 p.m.

Respectfully Submitted, Dave Holmes, Village President