

**VILLAGE OF WOODHULL  
BOARD OF TRUSTEES REGULAR MEETING**

**March 10, 2025**

**Committees**

**President – D. Holmes**

Building – M. Bethell, J. McCready, & D. Holmes

Finance/Insur. / Audit – H. Garrett, D. Holmes & C. Anderson

Personal – D. Holmes, C. Anderson, & S. Francis

**Pro-Temp Pres – C. Anderson**

Economics Development – S. Francis, C. Anderson, & D. Holmes

Parks & Recreation – C. Anderson & H. Garrett

Police/Civil Def. / Zoning – D. VerHeecke & M. Bethell

Public Works – J. McCready & D. VerHeecke

Mayor Dave Holmes called the meeting to order on Monday, March 10, 2025, at 7:00 p.m.

Village Clerk pro-temp Debra Krueger called Roll Call: Trustee Christena Anderson, Trustee Mark Bethell, Trustee Scott Francis, Trustee Jeff McCready, and Trustee Derek VerHeecke were present. Trustee Hannah Garrett was absent. Also, present Public Works Director Dusty McKeag and Treasurer Garrett Adamson were present.

**PLEDGE OF ALLEGIANCE**

Mayor Dave Holmes asked everyone to stand for the pledge.

**PUBLIC COMMENTS**

Trustee Jeff McCready made a request to speak on behalf of the Illinois Rural Water Association. Trustee McCready explained the National Rural Water Association has a campaign that they want all Trustees, the Mayor, and employees go to the Illinois Rural Water Association web site ILRWA.org. The purpose of the campaign is to ask DC to continue with funding loan programs. On the home page click on Rural Water Strong and take the pledge, answer seven questions and submit your survey. All pledges submitted will go thru the National Rural Water Association and they will be forwarded onto DC requesting they continue to keep the loan programs going.

**APPROVAL OF MINUTES**

Trustee Scott Francis made a motion to approve the February 10, 2025 Regular Board Meeting Minutes as presented. Trustee Mark Bethell seconded the motion. Motion carried 5-0.

Trustee Mark Bethell made a motion to approve the February 10, 2025 Closed Session Minutes as presented. Trustee Christena Anderson seconded the motion. Motion carried 5-0.

**TREASURER'S REPORT MONTH END FOR MARCH 2025**

General Fund	\$667,438.78
General Fund Payroll	\$
Square Account – FSB	\$ 4,377.69
Payroll Fund	\$ 8,763.17
Video Gaming FSB Savings	\$190,726.71
Veterans Memorial Fund	\$ 1,421.15
Certificate of Deposit – FSB Svgs. 333957	\$ 3,322.18
Drug Enforcement Fund	\$ 3,457.58
Playground Fund	\$ 1,010.08

WINN Checking FSB	\$ 1,135.84
Depreciation Checking	\$ 17,916.46
Debt Service #2033	\$ 61,324.00
Debt Service Savings	\$ 8,892.62
MFT Fund	\$ 289.25
Petty Cash Fund	\$ 200.00
Operation & Maintenance	\$(10,540.73)

**APPROVAL OF BILLS:**

**General Fund March accounts payable were presented as follows:**

AGI Solution	\$ 283.50
Ameren	\$1,920.17
Anji Gas, Inc.	\$ 482.04
Galesburg. Napa	\$ 266.96
Henry County	\$1,500.00
Henry County Hwy. Dept.	\$ 987.39
Henry County Sheriff's Office	\$ 883.71
Motorola Solutions, Inc.	\$1,244.00
Office Machine Consultants, Inc.	\$ 408.45
Royal Publishing	\$ 110.00
Spencer Brothers Disposal	\$ 34.00
US Cellular	\$ 38.62
V & V Storage, LLC	\$ 125.00
Visa #0173 McKeag	\$ 104.93
Visa #0470 Hand	\$ 8.00
Woodhull Telephone Co.	\$ 307.07
<b>Total March 2025 General Fund A/P</b>	<b>\$8,703.84</b>

**Water Fund March accounts payable were presented as follows:**

Ameren Illinois	\$ 7,493.44
Anji Gas, Inc.	\$ 223.53
Farmers State Bank of Western Illinois	\$ 3,175.00
Pace Analytical Services, LLC	\$ 298.00
Pump Biz, Inc.	\$ 3,424.00
RMR Services, LLC	\$ 35.94
US Cellular	\$ 38.61
V & V Storage, LLC	\$ 125.00
Woodhull Telephone	\$ 122.88
<b>TOTAL MARCH 2025 WATER FUND A/P</b>	<b>\$14,936.40</b>

Treasurer Garrett Adamson explained that he had been keeping track of the hours that the Henry County Sheriff's Department had been working. Under the contract the hours they worked had shown a substantial drop in the January patrol.

Treasurer Garrett Adamson explained that the bill under Motorola Solutions was for Body Cam invoices given to him from Officer Alex Wagner from October, November and January.

Public Works Director Dusty McKeag stated that the bill from RMR Services of \$35.94 should be charged to Sewer and not from the General Fund.

Treasurer Garrett Adamson asked Public Works Director Dusty McKeag if he and Michael Keener had credit card invoices that he needs. Public Works Director Dusty McKeag said they were on his desk and he would provide them.

Trustee Christena Anderson explained that Officer Alex Wagner had still not contacted the bank about his credit card. Trustee Christena Anderson asked that someone would let Officer Alex Wagner know.

Trustee Jeff McCready asked what was the invoice from PumpBiz for. Public Works Director Dusty McKeag explained it was for repairs for the pump.

Treasurer Garrett Adamson asked Trustee Christena Anderson if she and Trustee Hannah Garrett had a chance to go to the bank and sign the document allowing Treasurer Garrett Adamson to transfer Video Gaming income to the General Fund as a recurring transfer? Trustee Christena Anderson responded, yes she had signed the document. Treasurer Garrett Adamson also asked Trustee Christena Anderson if she had gotten his email? Trustee Christena Anderson responded that she had received it and answered his email that it would have to be President Dave Holmes or Trustee Hannah Garrett who would need to take care of his request because Trustee Christena Anderson would be done as Trustee in May. Trustee Christena Anderson said she would send a message to her.

Treasurer Garrett Adamson explained that the Video Gaming savings will change next month to give an accurate amount going into the General Fund. There will be a recurring transfer each month of \$3,170.00 to go towards paying off the water utilities loan repayment.

Treasurer Adam Garrettson explained that on page eleven the balance has not been correct since 2013. President Dave Holmes explained that he and Treasurer Garrett Adamson discovered there is a negative amount approximately of \$5,000.00 dollars.

President Dave Holmes explained that we need to show quarterly the split between water and sewer income for the USDA. President Holmes explained he has been working with Treasurer Garrett Adamson and Water/Sewer Clerk Debra Krueger on the fiscal year May 1<sup>st</sup> 2024 thru January 31<sup>st</sup>, 2025. This practice will be continued forward from now on.

President Dave Holmes stated that since we already had one amendment to the Treasurer's report and three other issues that must be resolved. It is his recommendation that the approval of the Treasurer's report be tabled until a new report could be presented. A motion by Trustee Derek VerHeecke to table the vote on the approval of the Treasurer's Report until next month, but approve the payment of bills presented. Trustee Scott Francis seconded the motion. Motion carried 4-0.

President Dave Holmes explained he wanted Water Billing Clerk Debra Krueger and Treasurer Garrett Adamson to tell the Board what progress they had made on the audit information needed by West Central CPA in order for them to finish the audit for 2023/2024. The Water Clerk Debra Krueger explained she just had to add the totals up for that fiscal year report and she would be sending West Central, CPA her information. Treasurer Garrett Adamson explained that he had worked on the project for an entire day and he would need about another 30 hours. President Dave Holmes said West Central CPA would accept a file box of the information and they would pull out what they needed at a cost of \$140.00 an hour. It was decided to send over the information in a box and let West Central CPA bill for their hours. No vote was taken on this decision.

**Video Gaming Update:** President Dave Holmes explained for the month of January 2025 we received \$5,115.31 from video gaming. The total earned from video gaming in the past 12 years has been \$550,509.16. As of February 2025 we have \$55,212.24 built up in in the account for the next project. This will be depleted by the amount of \$3,170.00 monthly to go towards the loan paying for the water utilities because of the situation with Ameren. Plus, the amount of \$23,000.00 in September 2025 to go towards the water tower maintenance.

**Budget/Five Year Plan:** President Dave Holmes said the police have submitted this information. Public Works Director Dusty McKeag is almost finished and ready to submit his information. Public Works Director Dusty McKeag will then get with the water committee to discuss.

**Office Door Update:** Trustee Mark Bethell found out that a new account must be set up before they can order the door. Treasurer Garrett Adamson filled out the application and submitted it to the company and Trustee Bethell will do follow up on the status of the ordering of the door.

**Camera Update:** Trustee Derek VerHeecke explained that the cost for the two cameras installed is \$2,060.00. Trustee Jeff McCready made a motion to accept the bid of \$2,060.00 for two cameras to be installed. Trustee Scott Francis seconded the motion. Roll Call: Trustee Jeff McCready - yes. Trustee Scott Francis – yes, Trustee Christena Anderson – yes, Trustee Mark Bethell – yes, Trustee Derek VerHeecke – yes. Motion carried 5-0.

**Late fees on Credit Cards:** Trustee Derek VerHeecke said someone needs to remind Officer Alex Wagner to contact the bank.

**Debt Service & Depreciation Accounts:** President Dave Holmes asked Treasurer Garrett Adamson if he got that straightened out? Treasurer Adamson said that he would need in our minutes indicating who is to be authorized and what accounts to be chosen. Trustee Christena Anderson made a motion to have Trustee Hannah Garrett as a sub-signer on the Cash Management Service at Farmers State Bank for all Village of Woodhull banking accounts beginning immediately. Trustee Scott Francis seconded the motion. Motion carried 5-0.

President Dave Holmes said he received a letter from the Post Prom committee asking for a donation. Trustee Jeff McCready made the motion to donate \$250.00 to the post prom. Trustee Mark Bethell seconded the motion. Motion carried 5-0.

## **PUBLIC WORKS REPORT**

Public Works Director Dusty McKeag gave his March 2025 Public Works Report.

Public Works Director Dusty McKeag indicated we pumped 1,996,084 gallons of water for a daily average of 71,288 gallons.

Public Works Director Dusty McKeag explained they are still trying to get the screener back together, waiting on parts. The 6” pump the bearing went out and since has been repaired. There was a request by IDOT to do a locate out at the interstate for the upcoming work on the interstate bridges. Trustee Jeff McCready explained there should be an easement and we should go to the courthouse and get a copy.

Trustee McCready explained if there is an easement and the water main needs to be moved it should be at the expense of the State. Trustee McCready asked if the chlorine situation is fixed. Public Works Director McKeag said not yet, but Dan Helms is going to schedule a date he will come. Please refer to Public Works Director Dusty McKeag's report explaining other tasks performed.

Trustee Derek VerHeecke made a motion to accept the Public Works report as presented. Trustee Jeff McCready seconded the motion. Motion carried 5-0.

### **POLICE/CIVIL DEFENSE/PERMITS**

Officer Alex Wagner was unable to attend the meeting he will be expected to give it next month with the current month's report. The Board tabled making any motion to approve.

### **DANGEROUS BUILDING UPDATE:**

Discussion regarding the lot on West Second Avenue needs to be cleaned up. Public Works Director Dusty McKeag will go and talk to the family since the owner is deceased.

### **ZONING BOARD RECOMMENDATIONS:**

### **PARKS/RECREATION/TOURISM**

Trustee Christena Anderson stated the next meeting of the Henry County Tourism will be held March 19, 2025.

Discussion related to the Veteran's Memorial Park. Mr. Kent Vail has requested himself take over the collection of monies for brick's ordered and placed at the Veteran's park since his family has had been doing yard work on a volunteer basis. After Board discussion it was decided the collection be left in the hands of the Village Board. President Dave Holmes will contact Mr. Vail and explain the Board's decision due to the Village's insurance.

### **ECONOMIC DEVELOPMENT:**

Trustee Scott Francis contacted Patti Ramirez and at this time Subway property is still for sale. Public Works Director Dusty McKeag was asked to also see if there is an easement on that property while at the court house. Trustee Francis reported that the new Mexican restaurant will be opening very soon, waiting on the health department approval.

### **OLD BUSINESS:**

President Dave Holmes asked about the new sign progress and Public Works Director Dusty McKeag said they would stake out the site before the next meeting.

President Dave Holmes asked about the status of the Ordinances and fines. Trustee Derek VerHeecke presented the Board a copy of their suggestions with the help of Attorney, Jordan Newell, Officer Alex Wagner, and Trustee Mark Bethell. After discussion the Board liked the Ordinances and Fines presented to them and decided to send it to our Attorney.

President Dave Holmes asked about the status of the two lots out at Lakeside and Trustee Derek VerHeecke asked President Holmes if he has received paper work from Mr. Larry McCormick

regarding the Village being deeded the property? President Holmes stated he had not, but he would also ask the Village Clerk, Kelli Hand if she had. Trustee VerHeecke said he would follow up on it.

**NEW BUSINESS:**

Trustee Jeff McCready made a motion to end the Regular Board meeting and go into Closed Session to discuss three personnel items. Motion seconded by Trustee Mark Bethell. Motion carried 5-0 at 8:10 P.M.