

VILLAGE OF WOODHULL

BOARD OF TRUSTEES REGULAR MEETING

April 10, 2023

Committees

President – D. Holmes

Building – J. McCready, J. Bell, J. McLean

Finance/Insur. /Audit – D. VerHeecke, D. Holmes, C. Anderson

Personnel – J. McLean R. Hoburg, D. Holmes

Public Works – J. Bell, R. Hoburg, J. McCready

Pro-Tem Pres – R. Hoburg

Economic Development – D. Holmes, J. McCready

Parks & Recreation – C. Anderson J. McLean

Police/Civ. Def./Zon. – R. Hoburg, Derek VerHeecke

Mayor Dave Holmes called the meeting to order on April 10, 2023 @ 7:00 pm.

Followed by roll call: Jeff Bell, Ron Hoburg, Jake McLean, and Derek VerHeecke. Christena Anderson was absent due to illness and Jeff McCready was absent due to a work obligation.

Also present at the meeting: Dave Holmes – Mayor, Kelli Hand –Village Clerk, Leigh Brinson – Village Treasurer, Dusty McKeag - Public Works Superintendent, Michael Keener – Public Works Assistant, Alex Wagner – part time police officer, Chad Hillier - Police Chief, Haleigh McLean – Village Resident, Jason Lambin – Business Owner in the Village of Woodhull, Mark Bethell – recently elected Trustee for the Village of Woodhull Board, and Scott Francis - recently elected Trustee for the Village of Woodhull Board.

Mayor Holmes congratulated Mr. Mark Bethell, Mr. Scott Franics, and Ms. Hannah Garrett for being elected to the Village Board and thanked Mr. Ron Hoburg, Mr. Jeff McCready, and Mr. Jake McLean for serving on the Board and that we all appreciate their time and dedication to our Village.

PUBLIC COMMENTS:

Jason Lambin presented the Board with a request to bring two sewer hookups to his business. Mr. Lambin currently does not have sewer hookups for his business and is looking to expand his business which will require two sewer hookups for the project he is planning. After discussion with the Board and Public Works it was decided that according to the Ordinance under Title V – Health & Sanitation, Section 13 Installation of Services: Before the property line, all service pipes, water, and sewer shall be installed at the cost of the Village. After the property line, all service pipes, water, and sewer shall be installed at the cost of the owner of the property served or the applicant for the service. Such installation shall be under the inspection of the Public Works Director. Mr. Lambin agreed to work with Public Works and to get this project completed.

Mrs. Haleigh McLean presented the Board with questions related to an incident with a Village Community Member and our local police department. Mayor Dave Holmes did provide Mrs. McLean instructions on how to file for a FOIA request before the meeting. Mrs. McLean asked if the Board or Police could explain the type of training our police have received to deal with mental health when dealing with calls in our community. Police Officer Alex Wagner addressed the question with an explanation that all police officers must stay up to date with trainings provided by the State and that they are required to take a minimum of six hours of continuing education through out each year. Some of these trainings do offer trainings on mental health; however, there is never enough training to provide the help that some people require when suffering with mental illness. Police Chief Chad Hillier also added that his department budgets for yearly trainings and they do not stop when they reach the minimum hours needed. Mrs. McLean also asked the Police Committee what rules or guidelines they

April 10, 2023

use when judging if the police responded in the best way to a police call. Mayor Dave Holmes stated there is a trust that our Police Department will handle each call appropriately and when something arises that could be questioned, they discuss the issue and determine if it was handled in the best way possible. Mrs. McLean stressed that the person involved in the incident was a long-time community member and we need to be sure our Police understand that all community members need to be treated fairly and be considered part of our community. Police Chief Hillier did reply that The Woodhull Police do everything they can for every community member; however, mental illness and age does not give any community member an excuse to not follow the laws. Mrs. McLean also asked if the new Police Committee that will be determined at the May meeting when three new Trustees are sworn into office will be asked to review this incident. Mayor Holmes stated that would only happen if there was a new reason to review it. Mayor Holmes thanked Mrs. McLean for coming to the Board with her concerns and for allowing the Board and Police to have a reasonable discussion about this topic.

APPROVAL OF MINUTES:

Jake McLean made a motion to approve the March 13, 2023 Regular Board Meeting Minutes as presented. Ron Hoburg seconded the motion. Motion carried 4-0.

Ron Hoburg made a motion to approve the March 13, 2023 Closed Board Meeting Minutes as presented. Jake McLean seconded the motion. Motion carried 4-0.

TREASURER’S REPORT:

General Fund	\$ 516,357.95
General Fund Payroll	\$ 27,468.33
Video Gaming FSB Savings	\$ 97,601.26
Veterans Memorial Fund	\$ 1,414.10
Drug Enforcement Fund	\$ 3,431.03
Playground Fund	\$ 1,002.71
FSB Sesq.	\$ 5,249.11
FSB Vehicle Streets	\$ 8,421.15
FSB Mower	\$ 7,337.19
FSB Future Vehicle 32624	\$ 3,079.09
WINN Checking FSB	\$ 4,075.15
Water Fund/FSB	\$ 166,005.32
Operation & Maintenance	\$ 1,663.35
Deprec Checking	\$ 6,432.17
Dept Service #2033	\$ 21,418.03
Debt Service Savings	\$ 8,848.24
MFT Fund	\$ 100,919.15

APPROVAL OF BILLS:

General Fund March accounts payable were presented as follows:

AGI Solutions	\$ 283.50
Allied Termite Control	\$ 300.00
Ameren	\$ 505.75
Anji Gas	\$ 343.52
Bi-State Regional Commission	\$ 275.50
Galesburg NAPA	\$ 363.99
Iowa Illinois Taylor Insulation Inc.	\$ 7,600.00
Kelli Hand	\$ 100.00
Lynn Implement	\$ 55.48

April 10, 2023

MidAmerican Energy	\$	967.25
Office Machine Consultants, Inc	\$	427.74
Spencer Brothers Disposal	\$	24.00
Stop Stick, Ltd	\$	515.00
Tony's Plumbing & Heating	\$	385.94
US Cellular	\$	133.33
US Night Vision	\$	3,564.00
V & V Storage, LLC	\$	125.00
Verizon	\$	76.02
Visa #90 Chad Hillier	\$	796.36
Visa #73 Dusty McKeag	\$	374.40
Visa #99 Leigh Brinson	\$	120.55
Woodhull Telephone Co	\$	360.79
Total March General Fund A/P	\$	17,622.10

Water Fund March accounts payable were presented as follows:

Ameren Illinois	\$	362.45
Anji Gas	\$	664.52
C.W. Septic Service	\$	448.20
Dusty McKeag	\$	127.45
Essence Chemical Co.	\$	883.28
Farmers State Bank of Western Illinois	\$	3,175.00
Ferguson Enterprises	\$	1,622.09
Illinois EPA	\$	3,021.17
MidAmerican Energy .	\$	1,274.06
Pace Analytical	\$	110.20
Tony's Plumbing & Heating	\$	7,583.49
US Cellular	\$	258.14
USDA Rural Development	\$	102,004.44
V & V Storage, LLC	\$	125.00
Visa #73 Dusty McKeag	\$	843.90
Woodhull Telephone Co	\$	126.13
Total March Water Fund A/P	\$	122,551.26

Treasurer Leigh Brinson made an amendment to the Treasurer's report to add the Visa Card Charge to Dunham's for new nets at the park to general fund bills under Dusty McKeag's Visa Card. It was originally put under the water fund. Derek VerHeecke then made a motion to approve the amended Treasurer's Report. Jeff Bell seconded the motion. The motion passed 4-0.

Mayor Dave Holmes gave an update on the gaming income for the Village. The Village received \$4,742.97 from February gaming profits. Mayor Holmes also announced that Maulden's should have gaming available by May 1, 2023. The Travel Plaza is still working with the State to get their State Gaming License and contact with the State has been made by Mayor Holmes and they admitted that the ball had been dropped with the Travel Plaza's request.

Mayor Holmes noted the local Woodhull Telephone Company sent the Village their Diverse Communications compliance information and once again there were no issues.

Mayor Holmes said the Police Budget had been updated and the Public Works Budget was still in the process of being finished. There will be a Finance Committee meeting possibly on April 24th to discuss

the budgets. Mayor Holmes reported it appears that everyone is coming in under budget this year and more details will be available at the May meeting.

Jake McLean made a motion to approve the prorating of the Maulden's Liquor License fee to be a total of \$1,625 with a renewal date of December 31, 2023. It was noted that Maulden's had already paid \$1,000 in January to get the process started; however, had not used their liquor license until their opening in March. Derek VerHeecke seconded the motion. Motion passed 4-0

POLICE/CIVIL DEFENSE/PERMITS:

Police Chief Chad Hillier gave the March Police Report as follows:

In February the Woodhull Police Department responded to 26 calls for service, 5 assist to motorist, conducted 20 traffic stops, issued 6 citations and 14 warnings, 5 misdemeanor arrests, and had 1 call out for the K-9 Unit.

Police Chief Hillier also updated the Board that there was a recent change brought to his attention that the company the Village uses to handle the storage of the Police videos will no longer be handled by Motorola Solutions and he is currently looking into the cost and options to replace Motorola Solutions. Chief Hillier will update the Police Committee once he has more information.

Police Chief Hillier also reported that there had been an incident at the Police Station that involved alcohol being poured on the Police truck while it was parked at the Police Station. There were also beer cans found in the back of the truck. This situation is being investigated and options and quotes for outdoor cameras for the Police Station are being researched.

Police Chief Hillier thanked Mrs. McLean for coming to the meeting with her concerns.

Derek VerHeecke made a motion to accept the March Police Report as presented. Ron Hoburg seconded the motion. Motion passed 4-0

PUBLIC WORKS REPORT:

Public Works Superintendent Dusty McKeag gave the March Public Works Report as follows: Snowplows and salt spreader were put into storage, the street sweeper was repaired, the men's bathroom fan was replaced, installed new water meters, completed the water main project on Pine Street, and water and sewer samples were taken to the PDC Labs. 1,707,648 gallons of water were pumped with a daily average of 55,085 gallons.

The Board congratulated Dusty on passing his water test. Mr. Jeff Kessinger will continue to oversee the Village of Woodhull's water and sewer department until Dusty gets his operator license.

Superintendent McKeag requested the Board hire someone as soon as possible for summer help. The summer projects have started, and more help is needed. The Board agreed to open the position for 3-5 days a week at \$13.00 an hour until May 1, 2023. Applications are available through the Village Clerk.

The Public Works warned the community that 5th Street near BP would be closed while work is done to fix a sewer leak. This leak will also cause the rest areas nearby to be closed.

The Public Works Superintendent Dusty McKeag requested approval to buy a new laser level. This equipment has been needed for some time. Jeff Bell made a motion to purchase the Public Works Department a laser level within a budget under \$1,000. Jake McLean seconded the motion. After a roll April 10, 2023

call vote of Jeff Bell – Y, Ron Hoburg – Y, Jake McLean – Y, and Derek VerHeecke – Y, the motion passed 4-0. Christena Anderson and Jeff McCready were both absent.

The Public Works Superintendent Dusty McKeag requested new safety high visibility shirts for the summer. The Board agreed to purchase five shirts for Dusty and Michael, and two shirts for part-time employees. Dusty will order the shirts. Mayor Holmes suggested the Public Works committee add a safety line to their budget for items like this.

Jake McLean made a motion to approve the March Public Works Report as presented. Jeff Bell seconded the motion. Motion passed 4-0.

DANGEROUS BUILDING UPDATE:

None at this time.

ZONING BOARD RECOMMENDATIONS:

Nothing at this time

PARKS/RECREATION/TOURISM:

Public Works Superintendent Dusty McKeag gave an update on the work being done at the park. There are bids to do the tennis courts for \$25,000, the north basketball court for \$500, and the parking lot for \$68,000. The company who looked at the shelter to do the roof and poles have not submitted their quote yet; however, it is expected soon. Mayor Dave Holmes asked if the Board Members would be willing to vote on that bid by phone so the work could begin sooner. All Board Members in attendance thought that would be the best idea. Dusty also requested advice on which direction the Board wanted to go with the new bathrooms. Derek suggested contacting IMEG and Bruner, Cooper, & Zook INC. for quotes. Dusty said the plan is to build two bathrooms and then a storage closet on the back side of the bathrooms. Mayor Dave Holmes reminded the Board that the Village's gaming income would be used for the costs of the park's updates.

Trustee Christena Anderson had requested to take the quote and information for the parking lot to the school since the property is owned by the school. The Board hopes to split the cost to do the parking lot. Christena will report back after the April AlWood School Board Meeting.

Derek VerHeecke made a motion to move forward with the bid of \$25,000 for the tennis courts and \$500 for the sealing of the basketball courts. Jake McLean seconded the motion. After a roll call vote of Jeff Bell – Y, Ron Hoburg – Y, Jake McLean – Y, and Derek VerHeecke – Y, the motion passed 4-0. Christena Anderson and Jeff McCready were both absent.

Mayor Holmes updated the Board that the April Henry County Tourism group canceled their meeting for April.

ECONOMIC DEVELOPMENT:

OLD BUSINESS:

Trustee Christena Anderson will update the Board at the May meeting on the new Village Signs and the online Bill Pay through Farmer's State Bank.

April 10, 2023

Jeff Bell said the Village is on Todd Johnson's list of projects to complete soon. Johnson's will be demolishing the house at 240 West 4th Ave.

After reviewing the request to add handicap parking in front of Genisio's Bar and Grill it was decided that the handicap parking spot located in front of Dan Swanson's building provides that area with the need for handicap parking.

NEW BUSINESS:

Mayor Dave Holmes informed the Board that Trustee Christena Anderson will be organizing the Yearly Village Cleanup Day with Peterson's Trash Service.

Mayor Dave Holmes requested that the Board approve Ordinance 23-01 to establish a system for the licensing of organizations to operate raffles in the Village of Woodhull. The mayor explained that Maulden's Sports Bar owner Cathy Kyser had reached out requesting permission to have the Oxford American Legion hold a Queen of Hearts drawing every Wednesday night at their bar. All profit from the raffle will go to the American Legion. After discussion Jake McLean made a motion to approve Ordinance 23-01 with a \$25 permit fee to allow third-party not-for-profit raffles to be held within the Village of Woodhull. Derek VerHeecke seconded the motion. After a roll call vote of Jeff Bell – Y, Ron Hoburg – Y, Jake McLean – Y, and Derek VerHeecke – Y, the motion passed 4-0. Christena Anderson and Jeff McCready were both absent. Mayor Holmes and Village Clerk Kelli Hand will work together to get an application ready for any third-party not-for-profit requests.

CLOSED BUSINESS:

Jake McLean made a motion to go into Closed Session at 9:01 P.M. Ron Hoburg seconded the motion. Motion carried 4-0.

Jake McLean made a motion to return to Open Session at 9:50 P.M. Derek VerHeecke seconded the motion. Motion carried 4-0.

VOTES AFTER CLOSED:

The Village Board agreed to send letters with Section IV – Community Protection, Chapter 1 – Animal Protection and Control of the Village of Woodhull's Ordinance Book attached to Village community members who are not following the ordinance.

Jake McLean made a motion to adjourn the April 10, 2023, Board Meeting at 9:51 P.M. Ron Hoburg seconded the motion. Motion carried 4-0.

Respectfully submitted by Kelli Hand, Village Clerk