

VILLAGE OF WOODHULL

BOARD OF TRUSTEES REGULAR MEETING

May 13, 2024

Committees

President – D. Holmes

Building – M. Bethell, J. Bell, & D. Holmes

Finance/Insur. /Audit – H. Garrett, D. Holmes, & C. Anderson

Personnel – D. Holmes, C. Anderson, & D. VerHeecke

Public Works – J. Bell & S. Francis

Pro-Tem Pres – C. Anderson

Economic Development – S. Francis & D. Holmes

Parks & Recreation – C. Anderson & H. Garrett

Police/Civ. Def./Zon. – D. VerHeecke & M. Bethell

Mayor Dave Holmes called the meeting to order on May 13, 2024 @ 7:00 pm.

Followed by roll call: Christena Anderson, Mark Bethell, Scott Francis, Hannah Garrett, and Derek VerHeecke were present.

Also present at the meeting: Dave Holmes – Mayor, Kelli Hand –Village Clerk, and Dusty McKeag – Public Works Director.

PUBLIC COMMENTS:

Mayor Holmes, with great sadness, announced the passing of long time Village Trustee Jeff Bell and Chairperson for the Public Works Department. There was a moment of silence held in Jeff’s honor.

APPROVAL OF MINUTES:

Trustee Scott Francis made a motion to approve the March 11, 2024, Regular and Closed Board Meeting Minutes as revised. Trustee Christena Anderson seconded the motion. Motion passed 5-0. Trustee Scott Francis made a motion to approve the April 15, 2024, Open Minutes as presented, and Trustee Mark Bethell seconded the motion. Motion carried 5-0. Trustee Christena Anderson made a motion to approve the April 15, 2024, Closed Minutes as presented, and Trustee Hannah Garrett seconded the motion. Motion carried 5-0.

TREASURER’S REPORT April 2024:

General Fund	\$ 501,982.53
General Fund Payroll	\$ 31,657.68
Video Gaming FSB Savings	\$ 173,286.66
Veterans Memorial Fund	\$ 1,418.47
Drug Enforcement Fund	\$ 3,443.22
Playground Fund	\$ 1,006.27
WINN Checking FSB	\$ 2,503.19
Operation & Maintenance	\$ 7,614.94
Deprec Checking	\$ 6,432.17
Debt Service #2033	\$ 51,079.81
Debt Service Savings	\$ 8,875.77
<u>MFT Fund</u>	<u>\$ 80,993.91</u>

APPROVAL OF BILLS:

General Fund April accounts payable were presented as follows:

Allied Termite Control	\$ 300.00
Ameren	\$ 2,135.65

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Eagle Enterprises Recycling	\$	1,312.20
Ford of Galesburg	\$	312.65
Galesburg Napa	\$	12.99
Galesburg Termite & Pest Control	\$	35.00
Henry County	\$	377.00
Henry County Sheriff's Office	\$	2,749.25
Massie & Quick LLC	\$	6,000.00
Office Machine Consultants, Inc	\$	451.95
Spencer Brothers Disposal	\$	34.00
US Cellular	\$	218.25
V & V Storage, LLC	\$	125.00
Verizon	\$	58.19
Visa #0173	\$	647.76
Visa #0447	\$	58.19
Visa #0454	\$	784.64
Visa # 0462	\$	181.57
Visa # 0470	\$	83.48
Woodhull Telephone Co.	\$	371.01
Total April General Fund A/P	\$	16,266.21

Water Fund April accounts payable were presented as follows:

Ameren Illinois	\$	6,467.45
Black Hawk College	\$	595.00
Essence Chemical Co.	\$	3,345.45
Farmers State Bank of Western Illinois	\$	3,175.00
Galesburg Napa	\$	15.99
Harris Computer System	\$	404.51
Illinois Rural Water Association	\$	100.00
Pace Analytical Services LLC	\$	307.60
US Cellular	\$	207.07
US Bluebook	\$	5,934.08
V & V Storage, LLC	\$	125.00
Visa #0173	\$	654.66
Visa # 0454	\$	216.49
Woodhull Telephone Co	\$	137.63
Total April Water Fund A/P	\$	21,685.93

Treasurer Garrett Adamson was absent from the meeting due to the birth of his son. The Board agreed that Treasurer Adamson should send his report by email as soon as possible along with any bills that he has questions about or that are out of the ordinary. Once the Board has time to look over this email, they will do a phone call vote to approve the April Treasurer Report. It was also suggested by Trustee Garrett that the bills be paid as soon as possible if there were no issues or questions.

Mayor Dave Holmes gave an update on the gaming income for the Village. The Village received \$5906.05 from the March gaming profits. The total income from gaming for the Village is \$494,134.30 over the past ten years.

Mayor Holmes reported he has once again checked in with the accounting firm that will be doing the Village's audit. There is still no update at this time, Mayor Holmes will reach out again before our next meeting for an update. Mayor Holmes also opened a discussion questioning if the Village needs to consider finding a new firm to handle the audit in the future. After a short discussion it was decided

that Trustee Hannah Garrett would reach out to a few accounting firms to see if they are taking on new business at this time and will report back to the Board at our next meeting.

Mayor Holmes updated the Board on the Public Works and Police Committee's budgets and the changes that needed to be discussed by the Board regarding those budgets. The Board reviewed the changes and agreed to them and would like to wait until the June meeting to adopt Ordinance 24-01 appropriating for all corporate purposes of the Village of Woodhull for the fiscal year beginning May 1, 2024, and ending April 30, 2025. Mayor Holmes requested a vote to approve using the budget to meet the requirements of the USDA for providing this information as soon as possible. Trustee Hannah Garrett made a motion to use the approved first draft of the fiscal year 2025 as amended to complete the required reporting to the USDA Office, while reserving final approval for Ordinance 24-01 for the June meeting. Trustee Derek VerHeecke seconded the motion. Motion passed with a roll call vote 5-0 with votes being Anderson-Y, Bethell-Y, Francis-Y, Garrett-Y, and VerHeecke- Y.

Mayor Holmes reported that he and Trustee Mark Bethell will meet with Township Board members on May 20th for the annual Building Committee meeting. They will report back to the Board at the June board meeting.

Mayor Holmes reported on the Tax Computation Report and said his early thoughts regarding the information provided is that the Tax Levy may be able to stay the same again this coming year.

Trustee Hannah Garrett will take care of the Farmer State Bank CD that is about to mature. The Board agreed to renew this CD as a one-year CD at a rate of 4.5%.

POLICE/CIVIL DEFENSE/PERMITS:

Police Sargeant Alex Wagner was absent due to a work obligation but did submit his written police report for the month of April.

Mayor Holmes requested that the Board approve the written March and April police reports. After a brief review of the written reports Trustee Derek VerHeecke made a motion to accept the written March and April police reports submitted by Sargeant Wagner. Trustee Mark Bethell seconded the motion. The motion passed 5-0.

In April the Woodhull Police Department responded to 14 calls for service, conducted 6 traffic stops, issued 1 citation, 5 warnings, and 0 arrests. In the month of April, the Village of Woodhull had law enforcement coverage 17.91% of the time. The Village of Woodhull had 26.87% coverage during vital call for service hours (8am to 12:00am). In March, the Village of Woodhull had law enforcement coverage 20% of the time, and 30% coverage during vital call for service hours.

Trustee Mark Bethell reported he had completed research and spoke with a specialist in Springfield on the matter of the Village's Humvee. Trustee Bethell said the best option is to give the Humvee to Henry County, which their Sheriff has already showed interest in. If this option does not go through, then the Village will be faced with shipping the Humvee to a designated state with the cost of shipping falling on the Village. The Board agreed that if Henry Co. agrees to take the Humvee, we should do that immediately.

PUBLIC WORKS REPORT:

Public Works Director Dusty McKeag gave the April Public Works Report as follows: The lead and copper inventory report was finalized and submitted to the EPA. A welder was purchased and put to March 11, 2024

work fixing things in the shop. A dangerous sidewalk was removed, leveled, and ready for grass seed. Building permits and JULIE calls have increased with the nice weather. The CCR report was published in Don's Market Newspaper. Fire hydrants were flushed and helped fix the issue of the slight change in taste the Village water had.

Director McKeag reported that a trailer had been put into the new budget and Public Works is hoping to purchase it soon. This purchase will be used to load and unload equipment safer, and there is a current need for it.

Director McKeag reported summer help hire Wyatt Thompson will be starting soon and will start with mowing areas around town. The Board gave permission to the Personnel Committee to hire the best qualified applicant during their interviews a couple of weeks ago. The Board interviewed 2 of the 3 applicants and decided to hire Wyatt Thompson at \$14.00 an hour.

The Board asked Village Clerk Kelli Hand to make a Facebook post requesting residents contact the Village and get a permit if they are putting up a pool, fence, or deck. If a resident is making a home improvement that involves building or putting up a permanent structure a building permit is required. The Board also asked the Village Clerk to remind people that only yard waste and wood with no nails or screws are allowed at the lagoon dumping area. Trash is not permitted.

Water Clerk Deb Krueger requested to write off two water account balances due to a death of a past resident and the second account having a lien placed on the property due to the unpaid balance and the property being foreclosed and the home on the property was recently demolished. The Board did not act on this request.

Trustee Derek VerHeecke made a motion to accept the April Public Works report as presented. Trustee Christena Anderson seconded the motion. The motion passed 5-0.

DANGEROUS BUILDING UPDATE:

None at this time.

ZONING BOARD RECOMMENDATIONS:

Nothing at this time

PARKS/RECREATION/TOURISM:

Trustee Christena Anderson reported the Fun Fest Committee is busy getting everything organized for their event in July. Village Clerk Kelli Hand informed the Board that local business owner Kathy Maulden will be attending the June meeting asking for permission for a street to be closed for a street dance the night of the Woodhull Fun Fest.

Trustee Christena Anderson reported that they received a bid for the Village's Park bathrooms. The Park Committee will continue to collect information and report back to the Board with the information. Public Work's Director Dusty McKeag said he would continue to reach out to IMEG for a quote on a new bathroom being built at the park.

Trustee Christena Anderson said the Henry Co. Tourism will not meet again until July.

ECONOMIC DEVELOPMENT:

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Trustee Scott Francis reported he met with Mayor Holmes, Trustee Christena Anderson, and Village Clerk Kelli Hand in April for an Economic Development meeting. Items discussed were how to attract new businesses and promote the businesses we have, how to attract new residents, and how the Village can highlight the businesses in our community. Trustee Francis said he hopes to discuss ideas for these questions at the next Economic Development meeting.

OLD BUSINESS:

Trustee Christena Anderson reported she would like to stop looking for a new Village welcome sign and instead investigate the cost for a digital sign to be placed near the Village Hall. The Board agreed this would be a better and more useful alternative to the sign problem. If this project happens then the older welcome to Woodhull sign could be used once again.

NEW BUSINESS:

No New Business was discussed.

CLOSED BUSINESS:

Trustee Christena Anderson made a motion to go into Closed Session for a litigation update and a possible new litigation item, two personnel items, and more discussion about the Village's overtime policy at 8:27pm. Trustee Hannah Garrett seconded the motion. Motion passed 5-0.

Respectfully submitted by Kelli Hand, Village Clerk

Trustee Christena Anderson made a motion to go back into Open Session at 9:29 p.m. Trustee Hannah Garrett seconded the motion. Motion passed 5-0.

Respectfully Submitted, Dave Holmes, Village President

VOTES AFTER CLOSED:

Trustee Christena Anderson made a motion to go back into Open Session at 9:36 p.m. Trustee Mark Bethell seconded the motion. Motion passed 5-0.

Trustee Christena Anderson made a motion to increase Sergeant Alex Wagner's hours, not to exceed 48 hours a month, which would include 8 local hours a week on his "long week" with Henry County and 16 local hours a week on his "short week" with Henry County. He is to follow this Board-approved pattern in June and each month beyond that until further notice. Trustee Mark Bethell seconded the motion. Motion carried 5-0.

Trustee Christena Anderson moved to donate \$250 to Tri-County Ambulance and \$250 to the Woodhull Cemetery Association in memory of long-time Village Trustee Jeff Bell. Trustee Scott Francis seconded the motion. Motion passed 5-0.

Trustee Mark Bethell moved to give a \$100 Amazon Gift Card to Garrett Adamson for the new baby boy born to Garrett and his wife. Trustee Derek VerHeecke seconded the motion. Motion passed 5-0.

Trustee Mark Bethell then moved to adjourn the meeting and Trustee Derek VerHeecke seconded the motion, which carried 5-0 at 9:57 p.m.

Respectfully Submitted, Dave Holmes, Village President

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