

VILLAGE OF WOODHULL

BOARD OF TRUSTEES REGULAR MEETING

May 8, 2023

Committees

**President – D. Holmes**

Building – M. Bethell, J. Bell, & D. Holmes

Finance/Insur. /Audit – H. Garrett, D. Holmes, & C. Anderson

Personnel – D. Holmes, C. Anderson, & D. VerHeecke

Public Works – J. Bell & M. Bethell

**Pro-Tem Pres – C. Anderson**

Economic Development – S. Francis & D. Holmes

Parks & Recreation – C. Anderson & S. Francis

Police/Civ. Def./Zon. – D. VerHeecke & H. Garrett

Mayor Dave Holmes called the May 8, 2023 meeting to order after the adjournment Sine Die@ 6:38 pm. It was noted that all new Village Trustees were sworn into office by the Village Clerk Kelli Hand during the adjournment.

Followed by roll call: Christena Anderson, Jeff Bell, Mark Bethell, Scott Francis, Hannah Garrett, and Derek VerHeecke.

Also present at the meeting: Dave Holmes – Mayor, Kelli Hand –Village Clerk, Leigh Brinson – Village Treasurer, Dusty McKeag - Public Works Superintendent, Michael Keener – Public Works Assistant, Alex Wagner – part time police officer, Chad Hillier - Police Chief, Jordan Newell – Village of Woodhull attorney, Kevin Krause, Patty Krause, and Dustin Murzyn – Village Residents, Ron Hoburg and Jeff McCready- recently retired Trustees for the Village of Woodhull Board.

**PUBLIC COMMENTS:**

None at this time.

**CLOSED SESSION**

Mayor Holmes announced that due to the Board gaining three new Board Members it would be in their best interest to go into closed session regarding a real estate item. Christena Anderson made a motion to go into closed session at 6:40pm. Scott Francis seconded the motion. Motion passed 6-0.

**OPENING SEALED BIDS FOR 240 WEST 4<sup>TH</sup> AVE. PROPERTY**

Mayor Holmes shared information about the property at 240 West 4<sup>th</sup> Ave. and announced there were two sealed bids. Village Attorney Jordan Newell opened the two sealed bids and read the two bids to the Board Members. Kevin and Patricia Krause offered a bid of \$3,000 cash and \$19,000 in work completed on the property between the dates of July 2022 to April 2023. The second bid read was from John and Denise Fuqua for \$15,550 cash. Mayor Holmes asked Village Attorney Jodan Newell if a bid using work done to the property was acceptable, and Mr. Newell confirmed that the items listed were valid. After a short discussion Christena Anderson made a motion to accept Krause’s bid of \$22,000. Mark Bethell seconded the motion. Motion carried 6-0 with a roll call vote of Anderson-Y, Bell-Y, Bethell-Y, Francis-Y, Garrett- Y, and VerHeecke- Y.

Following the motion to accept Krause’s bid, Jodan Newell read the 23-02 ordinance for the bid acceptance. Derek VerHeecke made a motion to accept the 23-02 ordinance as described by Jordan Newell. Jeff Bell seconded the motion. The motion carried 6-0.

**TREASURER'S REPORT:**

General Fund	\$ 493,814.33
General Fund Payroll	\$ 24,272.05
Video Gaming FSB Savings	\$ 113,653.23
Veterans Memorial Fund	\$ 1,414.96
Drug Enforcement Fund	\$ 3,431.69
Playground Fund	\$ 1,002.90
FSB Sesq.	\$ 5,249.11
FSB Vehicle Streets	\$ 8,421.15
FSB Mower	\$ 7,337.19
FSB Future Vehicle 32624	\$ 3,079.09
WINN Checking FSB	\$ 4,825.97
Water Fund/FSB	\$ 157,123.32
Operation & Maintenance	\$ 4,061.06
Deprec Checking	\$ 6,432.17
Dept Service #2033	\$ 33,895.89
Debt Service Savings	\$ 8,853.69
MFT Fund	\$ 103,264.17

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**APPROVAL OF BILLS:**

General Fund April accounts payable were presented as follows:

Ameren	\$ 527.40
Eagle Enterprises Recycling	\$ 1,312.20
Henry Co. Hwy Dept.	\$ 155.50
Massie & Quick LLC	\$ 6,000.00
MidAmerican Energy	\$ 937.11
Office Machine Consultants, Inc	\$ 449.32
PB Electronics	\$ 548.57
River Stone Group	\$ 430.95
Spencer Brothers Disposal	\$ 24.00
Street Cop Training	\$ 424.00
US Cellular	\$ 154.79
USA Blue Book	\$ 1,015.62
V & V Storage, LLC	\$ 125.00
Verizon	\$ 76.02
Visa #90 Chad Hillier	\$ 1,264.66
Visa #73 Dusty McKeag	\$ 645.75
Visa #99 Leigh Brinson	\$ 89.53
Woodhull Telephone Co	\$ 365.84
<b>Total April General Fund A/P</b>	<b>\$ 14,546.26</b>

Water Fund April accounts payable were presented as follows:

C.W. Septic Service	\$ 996.00
City of Galesburg	\$ 60.00
Farmers State Bank of Western Illinois	\$ 3,175.00
Ferguson Enterprises	\$ 2,072.21
MidAmerican Energy .	\$ 270.97
Pace Analytical	\$ 506.80
Roto Rooter	\$ 13,297.00
Schultze Mechanical Services Inc.	\$ (317.39)
US Cellular	\$ 336.25

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V & V Storage, LLC	\$	125.00
Visa #73 Dusty McKeag	\$	903.71
Water Solutions Unlimited	\$	287.50
Woodhull Oil Co.	\$	115.44
Woodhull Telephone Co	\$	126.13
<b>Total April Water Fund A/P</b>	<b>\$</b>	<b>21,954.85</b>

The following comments were made about the treasurer’s report. Public Works Superintendent Dusty McKeag reported the large bill from Roto Rooter was from the sewer main break. Treasurer Leigh Brinson reported the next loan payment would be due May 1, 2023 and the account does have the money in it to pay the loan in full. Leigh also made an amendment to the Treasurer’s report to remove one of the two charges for Farmer State Bank for \$3,175.00 on the payables for Water & Sewer. Leigh asked that the Water Treatment Checking Account be closed since it is no longer needed. The Board agreed Leigh should close this account. Derek VerHeecke made a motion to accept the amended Treasurer’s report and Christena Anderson seconded the motion. Motion passed 6-0.

Mayor Dave Holmes gave an update on the gaming income for the Village. The Village received \$4,923.42 from March gaming profits. In 9 years, the Village has earned \$434,003.69 from gaming and there has been over 28million played in Woodhull’s gaming machines. The current park project is going to be the next project that gaming money is funding.

FY24 proposed budgets will be ready to be approved at next month’s meeting.

Christena Anderson gave an update on online water bill payments. The Farmer State Bank needs a copy of the Village’s resolution to move forward with this process. Village Clerk Kelli Hand will provide Christena with a copy of the resolution.

The Board discussed donating to the Clover Township Fire Department for their 75<sup>th</sup> anniversary. The Clover Township Fire Department is currently collecting donations to help fund their 1.3 million additions to the Fire Station. After a short discussion Trusttee Jeff Bell made a motion to donate \$2,500 to the Clover Township Fire Department for a 75<sup>th</sup> anniversary gift. Derek VerHeecke seconded the motion. Motion carried 6-0 with a roll call vote of Anderson-Y, Bell-Y, Bethell-Y, Francis-Y, Garrett- Y, and VerHeecke- Y.

**POLICE/CIVIL DEFENSE/PERMITS:**

Police Chief Chad Hillier gave the April Police Report as follows:

In April the Woodhull Police Department responded to 27 calls for service, 3 assist to motorists, conducted 28 traffic stops, issued 8 citations and 20 warnings, 2 felony arrests, 3 misdemeanor arrests, and 3 call outs for the K-9 Unit. Chief Hillier amended his report to fix the hours of the full and part time employees. Full time should read 186.5 hours and part time should read 60 hours.

Police Chief Hillier stated body cameras and other equipment that are not working properly have been sent in to be fixed or replaced. Chief Hillier is waiting for more information on the costs of fixing and replacing the broken units and will report back to the Police Committee when he has all the information needed to move forward.

Police Chief Hillier also asked that the Board begins to consider the idea of hiring a second full-time police officer.

Officer Alex Wagner was recognized as being a newly certified taser instructor.

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Trustee Derek VerHeecke is currently investigating options for placing cameras at the Police Station. Chief Hillier looks forward to getting cameras in place with views of both the inside and outside of the Woodhull Police Station.

Jeff Bell made a motion to accept the April Police Report as amended. Scott Francis seconded the motion. Motion passed 6-0

### **PUBLIC WORKS REPORT:**

Public Works Superintendent Dusty McKeag gave the April Public Works Report as follows: There will be a lot of work being done to the streets this summer. Parks were cleaned up. Mowing has started. A large sewer main break required fixing. Park improvements are being completed. 1,907,264 gallons of water were pumped with a daily average of 63,575 gallons.

Superintendent McKeag explained to new board members that both ARPA and Motor Fuel Tax money can be used for the street projects. When MTF money is used IDOT must approve the jobs.

Superintendent McKeag requested permission to have a schedule to have the generators inspected. The Board agreed Dusty should handle this scheduling and move forward with getting all the generators inspected.

Superintendent McKeag should be receiving his Wastewater Certification soon. Once this is received Mr. Jeff Kessinger will be given a 15-day notice that Superintendent McKeag will be taking over the position as the Village of Woodhull's Certified Wastewater Operator.

Scott Francis made a motion to approve the April Public Works Report as presented. Derek VerHeecke seconded the motion. Motion passed 6-0.

### **DANGEROUS BUILDING UPDATE:**

None at this time.

### **ZONING BOARD RECOMMENDATIONS:**

Nothing at this time

### **PARKS/RECREATION/TOURISM:**

Trustee Christena Anderson expressed concern that she has not been able to schedule a Village Wide Clean Up Day. The companies she has reached out to are not able to provide this service, due to a lack of employees and trucks. Christena will continue to investigate a solution for the Village.

Christena also reported that the Woodhull Fun Fest plans are going great. Fun Fest will be held on July 15, 2023. There will be a 3 on 3 basketball contest, foam fun for kids, and many other events.

Christena reported projects have started at the park and more are ready to start. The tennis courts and the North basketball court will be resurfaced soon. The quote to repaint the pavilion came in at \$26,000, which is higher than she had hoped. There will be a meeting on Wednesday May 10<sup>th</sup> with Bruner Cooper and Zuck to discuss the possibilities of building a new bathroom at the park or fixing the bathrooms already located at the park. Christena requested Board approval to purchase LED lights  
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for the park. Derek VerHeecke made a motion to spend up to \$5,000 on LED lighting at the park, to include renting equipment to install the lights. Hannah Garrett seconded the motion. The motion passed 6-0.

Mayor Holmes and Christena Anderson updated the Board on the Henry County Tourism Group's plans to meet May 30<sup>th</sup> at Genesio's in Woodhull.

### **ECONOMIC DEVELOPMENT:**

Mayor Dave Holmes reminded the Board he would be working with Village Clerk Kelli Hand to arrange the TIF meeting. Taxing Bodies will be mailed a letter with details once the meeting date and time is scheduled.

Mayor Holmes updated the Board that the Woodhull Travel Plaza has been without fuel for weeks due to an issue with their pumps. The damage to the pumps occurred during a lightening storm. Multiple companies have attempted to fix the issues with no success. The Woodhull Travel Plaza's Convenience Store is still open, and they hope to have the gas pumps fixed soon.

### **OLD BUSINESS:**

The Board discussed that there is still an issue with people placing trash instead of recycling in the recycling bins located at the Village Hall. Derek VerHeecke will research the possibility of installing cameras at this location. Public Works Superintendent Dusty McKeag also suggested that all recycling be removed from bags. A reminder will be placed on the Village's Facebook reminding the community that the dumpsters are only for recycling with a list of items that are acceptable.

Christena Anderson updated the Board that Quality Awards is working on the Village's Welcome Sign design and when she has it, she will bring it to the Board for approval.

The structure located on the property at 240 West 4<sup>th</sup> Ave. will be taken down soon.

### **NEW BUSINESS:**

Mayor Holmes reminded the Board and Village that May is Motorcycle Awareness Month. A reminder to not blow grass clippings on the roads will be posted to our Village's Facebook page.

### **CLOSED BUSINESS:**

Derek VerHeecke made a motion to go into Closed Session for a personnel item at 8:42PM. Christena Anderson seconded the motion. Motion carried 6-0

Christena Anderson made a motion to return to Open Session at 8:49P.M. Scott Francis seconded the motion. Motion carried 6-0.

Christena Anderson made a motion to go into a third Closed Session at 8:50PM regarding a question asked by Dustin Murzyn. Mark Bethell seconded the motion. Motion carried 6-0

Scott Francis made a motion to return to Open Session at 9:00P.M. Derek VerHeecke seconded the motion. Motion carried 6-0.

**VOTES AFTER CLOSED:**

Christena Anderson made a motion to hire Connor McKeag at \$13.00 an hour as the Village's summer help employee with a starting date to be as soon as possible. Mark Bethell seconded the motion. Motion carried 6-0 with a roll call vote of Anderson-Y, Bell-Y, Bethell-Y, Francis-Y, Garrett- Y, and VerHeecke- Y.

Mayor Holmes informed the Board he will call and discuss the answer to Dustin Murzyn's question regarding the property at 240 West 4<sup>th</sup> Ave.

Christena Anderson made a motion to adjourn the May 8, 2023, Board Meeting at 9:03 P.M. Scott Francis seconded the motion. Motion carried 6-0.

Respectfully submitted by Kelli Hand, Village Clerk