

VILLAGE OF WOODHULL

BOARD OF TRUSTEES REGULAR MEETING

June 10, 2024

Committees

President – D. Holmes

Building – M. Bethell, J. Bell, & D. Holmes

Finance/Insur. /Audit – H. Garrett, D. Holmes, & C. Anderson

Personnel – D. Holmes, C. Anderson, & D. VerHeecke

Public Works – J. Bell & S. Francis

Pro-Tem Pres – C. Anderson

Economic Development – S. Francis & D. Holmes

Parks & Recreation – C. Anderson & H. Garrett

Police/Civ. Def./Zon. – D. VerHeecke & M. Bethell

Pro-Tem Mayor Christena Anderson called the meeting to order on June 10, 2024 @ 7:00 pm.

Followed by roll call: Christena Anderson, Mark Bethell, Scott Francis, Hannah Garrett, and Derek VerHeecke were present. It was noted that Mayor Holmes was absent due to illness. Also noted was new Village Trustee Jeff McCready joined the meeting after being installed.

Also present at the meeting: Kelli Hand –Village Clerk, Garrett Adamson- Village Treasurer, Dusty McKeag – Public Works Director, Michael Keener- Public Works Assistant, Alex Wagner – Police Sargeant, and Deb Krueger - Village Water Clerk.

Pro-Tem Mayor Christena Anderson asked the Board to keep Mayor Holmes in their prayers as he stayed home to continue to recover from an illness.

Pro-Tem Mayor Anderson asked for a motion to install Jeff McCready as a Village Trustee. Trustee Mark Bethell made a motion to approve Jeff McCready to serve out the remaining term, which expires in 2025, as Village Trustee which was recently left vacant by the passing of Trustee Jeff Bell. Trustee Scott Francis seconded the motion. The motion passed 5-0 after a roll call vote of Francis-Y, Garrett-Y, VerHeecke-Y, Anderson-Y, and Bethell-Y. Following the vote, Jeff McCready took the oath of office from Village Clerk Kelli Hand and was successfully installed as a Village of Woodhull's Trustee.

PUBLIC COMMENTS:

Pro-Tem Mayor Christena Anderson read a card thanking the Village for their donation to the Tri-County Ambulance and the Woodhull Cemetery in the memory of Jeff Bell.

Pro-Tem Mayor Anderson read a letter to the Mayor from a Village child who requested the Board consider using foam blocks instead of woodchips at the park to prevent injuries. The Board was thankful the child took the time to write a letter and asked the Park Committee to consider possibilities of replacing the woodchips.

Pro-Tem Mayor Anderson read a letter from the AlWood Food Pantry asking for donations to support the average 35-40 families a month that they serve. Trustee Hannah Garrett made a motion to donate \$2,500 to the AlWood Food Pantry. Trustee Derek VerHeecke seconded the motion. Motion passed 6-0 after a roll call vote of VerHeecke-Y, Anderson-Y-Bethell-Y, Francis-Y, Garrett-Y, and McCready-Y.

Village Clerk Kelli Hand brought a request from Gary and Cathy Maulden asking for the Board's approval for Maulden's Sports Bar and Genisio's Bar and Grill to hold a street dance on July 20th from 7:00PM to Midnight. This street dance will be like the one held last year. Trustee Jeff McCready made June 10, 2024

a motion to approve the request for Maulden's Sports Bar and Genisio's Bar and Grill to host a street dance on July 20, 2024. Trustee Hannah Garrett seconded the motion. Motion passed 6-0.

Pro-Tem Mayor Anderson shared a request from Maulden's Sports Bar to allow employees 18 years and older to be allowed to serve alcohol. The Board agreed to have the Village's attorney review the request and provide guidance on the matter.

APPROVAL OF MINUTES:

Trustee Scott Francis made a motion to approve the May 13, 2024, Regular and Closed Board Meeting Minutes as presented. Trustee Mark Bethell seconded the motion. Motion passed 5-0, with Trustee Jeff McCready abstaining due to not being at the May meeting.

TREASURER'S REPORT MAY 2024:

General Fund	\$ 516,746.53
General Fund Payroll	\$ 28,733.90
Video Gaming FSB Savings	\$ 189,723.80
Veterans Memorial Fund	\$ 1,418.47
Drug Enforcement Fund	\$ 3,443.68
Playground Fund	\$ 1,006.70
WINN Checking FSB	\$ 3,828.47
Operation & Maintenance	\$ 3,935.14
Deprec Checking	\$ 6,432.17
Debt Service #2033	\$ 52,524.84
Debt Service Savings	\$ 8,875.77
MFT Fund	\$ 86,223.06

APPROVAL OF BILLS:

General Fund May accounts payable were presented and amended as follows:

AlWood Food Pantry Donation	\$ 2,500.00
Ameren	\$ 939.11
Anji Gas Inc.	\$ 628.31
B&B Lawn Equipment & Cyclery LLC	\$ 340.00
Henry County HWY Dept	\$ 610.94
Henry County Sheriff's Office	\$ 5,820.68
Lacky Monuments	\$ 36.00
Nichols Diesel Service	\$ 55.78
Office Machine Consultants, Inc	\$ 430.52
Quality Awards	\$ 194.50
Roto-Rooter	\$ 481.25
Spencer Brothers Disposal	\$ 68.00
US Cellular	\$ 218.25
USA BlueBook	\$ 164.34
V & V Storage, LLC	\$ 125.00
Verizon	\$ 76.02
Visa #0173	\$ 94.27
Visa #0454	\$ 415.10
Visa # 0470	\$ 162.84
Visa # Police	\$ 33.20
Visa# Treasurer	\$ 51.72
Woodhull Telephone Co.	\$ 363.50
Total May General Fund A/P	\$ 13,809.33

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Water Fund May accounts payable were presented as follows:

Ameren Illinois	\$	6,585.85
Anji Gas Inc.	\$	1,292.81
Don's Market	\$	428.89
Essence Chemical Co.	\$	977.60
Farmers State Bank of Western Illinois	\$	3,175.00
Illinois Rural Water Association	\$	395.42
Mississippi Valley Pump	\$	9,356.51
Pace Analytical Services LLC	\$	599.20
Postmaster	\$	70.00
US Cellular	\$	207.07
V & V Storage, LLC	\$	125.00
Water Solutions Unlimited	\$	605.00
Woodhull Telephone Co	\$	137.15
Total May Water Fund A/P	\$	23,973.40

Treasurer Garrett Adamson presented the Treasurer's Report for the month of May 2024. There was one addition added to the General Fund Payables of \$19.40 to be added to Sargeant Alex Wagner's Visa bill for batteries. It was also noted that due to an automatic payment being made the Water and Sewer Fund was overdrawn for a short amount of time. This issue was resolved, and Treasurer Adamson will be researching what other automatic payments are scheduled to be paid in the future. Village Clerk Kelli Hand noted she has taken multiple credit card payments recently and that the funds in the Square Account at Farmer's State Bank need to be transferred to the Water and Sewer account. Treasurer Adamson said he will handle the transfer of the funds before next month.

Trustee Scott Francis made a motion to accept the May Treasurer Report as amended with the addition of the \$19.40 to Sargeant Wagner's Visa Card. Trustee VerHeecke seconded the motion. Motion passed 6-0.

Pro-Tem Mayor Anderson gave an update on the gaming income for the Village. The Village received \$4972.37 from the April gaming profits. The Board was reminded that there is now enough money in the Gaming Account to cover the Water Tower Maintenance payment due in September and that it was time to decide on the next project that needs to be funded using the Gaming Funds.

Mayor Holmes asked Pro-Tem Mayor Anderson to report that he has once again checked in with the accounting firm that will be doing the Village's audit. They are aware they are behind and are actively working to complete the Village's audit. Trustee Hannah Garrett reached out to a few accounting firms and said the only one who is currently taking on new clients is West Central CPA in Monmouth. However, the current audit needs to be completed before a new firm can quote the Village for their next audit.

Pro-Tem Mayor Anderson reminded the Board that the FY2025 budget had been discussed at the May meeting and that no changes are expected. Trustee Derek VerHeecke made a motion to accept the appropriation summary for the Fiscal Year 2025 with a total of \$1,315,800.00 as Ordinance 24-01. Trustee Hannah Garrett seconded the motion. The motion passed 5-0 with a roll call vote of Garrett-Y, VerHeecke-Y, Anderson-Y, Bethell-Y. and Francis-Y. Trustee Jeff McCready abstained from the vote due to not having the information for the budget.

Trustee Mark Bethell reported that the Township Board Building Committee and Village Building Committee met on May 20th for their annual Building Committee meeting. Trustee Bethell said around

\$1300 was cleared in the past year. There is over \$8,000 in the joint fund for the Village and Township. The Village and Township agreed that Trustee Bethell should investigate changing the locks at the hall due to difficulties using the keys to unlock the doors. The Village would also like to thank Dennis and Patty Colburn for agreeing to do all the landscaping around the Village Hall this year. Pro-Tem Mayor Anderson thanked Trustee Bethell for attending the meeting and reporting back to the Board.

Pro-Tem Mayor Anderson reported the hall's vacuum cleaner was reported broken and Village Clerk Kelli Hand purchased a new vacuum cleaner. Village Clerk Hand asked if the Board could approve getting the carpets shampooed after August since there are a few stains that are not easily coming out of the carpet. She also suggested buying a shampooer to use for spots as they occur. Trustee Hannah Garrett made a motion to have a company shampoo the carpets and to also buy a shampooer to keep at the Village Hall pending Township Board approval. Trustee Scott Francis seconded the motion. The motion passed 6-0.

Trustee Hannah Garrett updated the Board that two CDs were recently renewed for another year at the highest interest rate being offered. The Board thanked Hannah for handling the CD renewals.

Water Clerk Deb Krueger reported that a check from a resident was recently deposited by the Woodhull Water Department as a water bill payment. Later the resident reported that the check deposited was accidentally put in the water bill drop off box and should have gone to another business. Treasurer Adamson was asked to reimburse the resident for the amount her water account was credited to correct the error.

Trustee Hannah Garrett will take care of the Farmer State Bank CD that is about to mature. The Board agreed to renew this CD as a one-year CD at a rate of 4.5%.

POLICE/CIVIL DEFENSE/PERMITS:

Police Sargeant Alex Wagner gave the May Police Report.

In May the Woodhull Police Department responded to 9 calls for service, conducted 4 traffic stops, issued 1 citation, 3 warnings, 1 misdemeanor arrest, 0 felony arrests, and had no traffic accidents.

Sargeant Wagner reported most ordinance violations that were sent out have been corrected.

Sargeant Wagner said he recently spoke with Knox Co. Police Department, and they are interested in our K9 Car. He will update the Board once he has more information on this matter.

Trustee Scott Francis made a motion to accept the May Police Report as presented. Trustee Derek VerHeecke seconded the motion. The motion passed 6-0.

Trustee Mark Bethell reported he is still working with the Henry County Police Department about the Humvee. Trustee Bethell will continue to update the Board as more details become available.

PUBLIC WORKS REPORT:

Public Works Director Dusty McKeag gave the May Public Works Report as follows: Village hydrants were flushed, 5.5 tons of patch was used to repair roads, cleaned and opened bathrooms at the park, completed work on storm drains, removed white posts at the park, and continued to do maintenance in the Village.

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Director McKeag reported he needed a motion to approve the 2024 MFT seal coat program/resolution through an IMEG and Henry County agreement to be done using \$31,000.00 MFT funds. After a brief description Trustee Mark Bethell made a motion to approve the agreement as presented. Trustee Derek VerHeecke seconded the motion. The motion passed 6-0.

Director McKeag asked for a motion to approve the renewal of the Village's annual agreement with Neptune. Trustee Scott Francis made a motion to approve the annual renewal with Neptune. Trustee Jeff McCready seconded the motion. The motion passed 6-0.

Trustee Derek VerHeecke made a motion to accept the May Public Works report as presented. Trustee Scott Francis seconded the motion. The motion passed 6-0.

DANGEROUS BUILDING UPDATE:

None at this time.

ZONING BOARD RECOMMENDATIONS:

Nothing at this time

PARKS/RECREATION/TOURISM:

Pro-Tem Mayor Anderson reported the Fun Fest Committee is busy getting everything organized for their event in July. She also requested Public Works Director McKeag order a dumpster for the event.

Pro-Tem Mayor Anderson reported that the next Henry Co. Tourism will be on June 14th.

ECONOMIC DEVELOPMENT:

Trustee Scott Francis reported that the next Economic Development Committee meeting will be held Tuesday June 18, 2024, at the Village Hall.

Trustee Francis also reported that the Village's Mexican Restaurant did close at the end of May.

OLD BUSINESS:

NEW BUSINESS:

Pro-Tem Mayor Anderson announced that Village Committees will now be as follows:

Audit/ Finance/Budget/Insurance: Hannah Garrett, Christena Anderson, and Mayor Holmes

Parks and Recreation: Christena Anderson and Hannah Garrett

Public Works: Jeff McCready and Derek VerHeecke

Buildings: Mark Bethell, Jeff McCready, and Mayor Holmes

Personnel: Dave Holmes, Christena Anderson, and Scott Francis

Economic Development: Scott Francis, Christena Anderson, and Mayor Holmes

Police/Civil Defense/Permits/Zoning: Derek VerHeecke and Mark Bethell

CLOSED BUSINESS:

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Trustee Scott Francis made a motion to go to Closed Session for two litigation items and two personnel items at 8:37 pm. Trustee Mark Bethell seconded the motion. Motion passed 6-0.

Respectfully submitted by Kelli Hand, Village Clerk

Trustee Derek VerHeecke made a motion to go back into Open Session at 9:00 p.m. Trustee Hannah Garrett seconded the motion. Motion passed 6-0.

Respectfully Submitted, Christena Anderson, Village Pro-Tem Mayor

VOTES AFTER CLOSED:

Trustee Scott Francis made a motion to advertise for the Police Chief Position and Trustee Hannah Garrett seconded the motion. Motion passed 6-0.

Trustee Derek VerHeecke then moved to adjourn the meeting and Trustee Mark Bethell seconded the motion, which carried 6-0 at 9:03 p.m.

Respectfully Submitted, Christena Anderson, Village Pro-Tem Mayor