

VILLAGE OF WOODHULL

BOARD OF TRUSTEES REGULAR MEETING

June 12, 2023

Committees

President – D. Holmes

Building – M. Bethell, J. Bell, & D. Holmes

Finance/Insur. /Audit – H. Garrett, D. Holmes, & C. Anderson

Personnel – D. Holmes, C. Anderson, & D. VerHeecke

Public Works – J. Bell & M. Bethell

Pro-Tem Pres – C. Anderson

Economic Development – S. Francis & D. Holmes

Parks & Recreation – C. Anderson & S. Francis

Police/Civ. Def./Zon. – D. VerHeecke & H. Garrett

Mayor Dave Holmes called the meeting to order on June 12, 2023 @ 7:00 pm.

Followed by roll call: Christena Anderson, Jeff Bell, Mark Bethell, Scott Francis, and Hannah Garrett. Derek VerHeecke was absent due to a work obligation.

Also present at the meeting: Dave Holmes – Mayor, Kelli Hand –Village Clerk, Leigh Brinson – Village Treasurer, Dusty McKeag - Public Works Superintendent, Michael Keener – Public Works Assistant, Chad Hillier - Police Chief, Kevin Krause & Dustin Murzyn – Woodhull Residents, Jon Fuqua, and Denise Fuqua – Village Property Owners.

PUBLIC COMMENTS:

Mayor Holmes read a thank you card from the Clover Fire Department, thanking the Board for their donation to the fire department as a gift for their 75th anniversary.

APPROVAL OF MINUTES:

Christena Anderson made a motion to approve the May 8, 2023 Regular Board Meeting Minutes as presented and the May 8, 2023 Closed Minutes as presented. Scott Francis seconded the motion. Motion carried 5-0.

TREASURER’S REPORT:

General Fund	\$ 485,010.79
General Fund Payroll	\$ 23,777.10
Video Gaming FSB Savings	\$ 113,653.23
Veterans Memorial Fund	\$ 1,414.96
Drug Enforcement Fund	\$ 3,432.47
Playground Fund	\$ 1,003.13
FSB Sesq.	\$ 5,249.11
FSB Vehicle Streets	\$ 8,421.15
FSB Mower	\$ 7,337.19
FSB Future Vehicle 32624	\$ 3,079.09
WINN Checking FSB	\$ 5,162.51
Water Fund/FSB	\$ 60,821.94
Operation & Maintenance	\$ 8,133.60
Deprec Checking	\$ 6,432.17
Dept Service #2033	\$ 33,909.68
Debt Service Savings	\$ 8,853.69
MFT Fund	\$ 103,298.17

APPROVAL OF BILLS:

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General Fund May accounts payable were presented as follows:

ABC Fire Extinguisher Sales	\$	125.40
Ameren	\$	674.86
B&B Lawn Equipment	\$	550.41
Birkey's	\$	375.80
Cozadd Diesel	\$	1,152.75
Dusty McKeag	\$	93.32
Galesburg NAPA	\$	210.89
Henry Co. Collector	\$	297.06
Henry Co. HWY Dept	\$	285.43
IMEG	\$	525.00
Lexipol	\$	1,977.63
MidAmerican Energy	\$	902.60
Office Machine Consultants, Inc	\$	425.80
PB Electronics	\$	207.00
Postmaster	\$	94.00
Racom Corp	\$	550.00
Spencer Brothers Disposal	\$	24.00
Superior Asphalt	\$	30,400.00
Uniform Den, Inc	\$	228.04
US Cellular	\$	126.27
V & V Storage, LLC	\$	125.00
Verizon	\$	76.02
Visa #90 Chad Hillier	\$	1,235.34
Visa #73 Dusty McKeag	\$	1,441.90
Visa #99 Leigh Brinson	\$	187.33
<u>Woodhull Telephone Co</u>	\$	<u>372.24</u>
Total May General Fund A/P	\$	42,778.05

Water Fund May accounts payable were presented as follows:

Ameren Illinois	\$	384.46
Essence Chemical Co.	\$	1,255.21
Farmers State Bank of Western Illinois	\$	3,175.00
Ferguson Enterprises	\$	287.83
Illinois Rural Water Assoc.	\$	366.42
MidAmerican Energy .	\$	2,079.74
Pace Analytical	\$	301.50
Postmaster	\$	70.00
Tri-City Electric Co.	\$	793.23
US Cellular	\$	264.74
USA Bluebook	\$	416.06
V & V Storage, LLC	\$	125.00
Water Solutions	\$	535.00
<u>Woodhull Telephone Co</u>	\$	<u>76.76</u>
Total May Water Fund A/P	\$	10,130.95

Treasurer Leigh Brinson added that the payment made to the Henry County Collector was to cover the property taxes for the property at 240 West 4th Ave. An amendment to the Treasurer's report was made by Dusty McKeag. Dusty stated the toolbox that was purchased in May was purchased from Harbor Freight not Menards as the report stated. Leigh also stated that the large charge of \$30,400 was due to

the work on the tennis courts and basketball courts at the park. Jeff Bell made a motion to approve the amended Treasurer's Report. Christina Anderson seconded the motion. The motion passed 5-0.

Mayor Dave Holmes gave an update on the gaming income for the Village. The Village received \$4,151.43 from April gaming profits. Mayor Holmes also announced that the Travel Plaza's is on the current waiting list for their State Gaming License. The meeting should take place next week and the Travel Plaza could have their license by July.

Mayor Holmes reported on the proposed budget for FY24. After a discussion on each department and their proposed budgets Jeff Bell made a motion to approve the proposed budget of \$1,713,400 for the fiscal year of 2024. Scott Francis seconded the motion. After a roll call vote of Francis-Y, Garrett-Y, Anderson-Y, Bell- Y, Bethell- Y, and VerHeecke absent, the motion passed 5-0. The proposed budget will be brought to the Board at the July meeting as ordinance number 23-03 for final approval.

Mayor Holmes shared a letter of engagement from the auditors Carpentier- Mitchell- Goddard Company LLC. Mayor Holmes stated that there may be a need to complete a governmental audit this year as well to follow a new state law. The letter states that the regular audit will be \$12,250, the new compliance audit would be an additional \$2,650, and the completion of the annual financial report would be \$1,100. Christena Anderson made a motion to accept the fees as described in the letter of engagement from Carpentier- Mitchell- Goddard Company LLC agreeing to do the regular audit and AFR but to only do the compliance audit if it is required. Hannah Garrett seconded the motion. After a roll call vote of Garrett-Y, Anderson-Y, Bell- Y, Bethell- Y, Francis-Y, and VerHeecke absent, the motion passed 5-0.

Christena Anderson reported that the Farmer's State Bank of Western Illinois is ready to move forward with online payments for the water department. Christena has asked Water Clerk Deb Krueger when the best time would be to start this and is currently waiting for a response.

POLICE/CIVIL DEFENSE/PERMITS:

Police Chief Chad Hillier gave the May Police Report as follows:

In May the Woodhull Police Department responded to 24 calls for service, 6 assist to motorists, conducted 32 traffic stops, issued 8 citations, 23 warnings, 1 misdemeanor arrest, and had 1 call out for the K-9 Unit.

Police Chief Hillier also updated the Board that the moving radar unit was installed in the Police Explorer. All training mandates were completed for the month. There has been a bid received for body cameras and storage solutions and the Police Committee will be meeting with Chief Hillier to review these bids. The DVR for in-car video was sent in for repair.

Jeff Bell asked if there are any plans to replace the Police Explorer Vehicle. Chief Hillier said that there are no plans to replace it, but it is time to start thinking about it. The Board agreed Chief Hillier should start looking into options for a replacement.

Jeff Bell made a motion to accept the May Police Report as presented. Scott Francis seconded the motion. Motion passed 5-0

PUBLIC WORKS REPORT:

Public Works Director Dusty McKeag gave the May Public Works Report as follows: The Public Works Department has been very busy, and the summer is booked with projects to be completed. The June 12, 2023

new summer help employee Connor McKeag has started working for the Village and he is doing well. Superintendent McKeag asked that the Board discuss doing some landscaping work at the Veteran's Memorial on Division Street. The Public Works Department spent hours up there trying to get things cleaned up and there is still more to do. Christena Anderson will investigate some of the issues with the trees and bushes and share the solutions she receives from the arborist. 2,441,728 gallons of water were pumped with a daily average of 78,765 gallons.

Director McKeag reported that road work that needs to be completed on Pine Street includes curb work, asphalt, and 3 storm sewers at an estimated cost of \$85,248.58. TIF money will be used to pay for the Pine Street work. Scott Francis made a motion to approve up to \$85,500 of TIF funds to be used to complete the work on Pine Street. Mark Bethell seconded the motion. After a roll call vote of Francis-Y, Anderson-Y, Bell- Y, Bethell- Y, Garrett-Y, and VerHeecke absent, the motion passed 5-0.

Director McKeag reported that Clover Drive needs to be redone, which would include grinding the road and then widening the road. He also added that all alleys and road edges in the Village need to be resealed. There is also a need to widen the area behind the telephone office down to the stop sign headed north. This will allow for some extra parking as well. The grand total for all the work listed was estimated at \$93,496.45. After a discussion Christena Anderson made a motion to approve to use \$53,448.12 for Henry County work using the funds from the Rebuild Illinois program and to use local funds for \$40,048.33 to complete the work listed by Superintendent McKeag. Scott Francis seconded the motion. After a roll call vote of Francis-Y, Anderson-Y, Bell- Y, Bethell- Y, Garrett-Y, and VerHeecke absent, the motion passed 5-0. Christena Anderson made a motion to use the local general fund to pay the remaining balance of the grand total and engineering fees of \$40,048.33. Hannah Garrett seconded the motion. After a roll call vote of Garrett-Y, Anderson-Y, Bell- Y, Bethell- Y, Francis-Y, and VerHeecke absent, the motion passed 5-0

Mark Bethell made a motion to accept the intergovernmental agreement as outlined for Henry County to complete the work described. Scott Francis seconded the motion. After a roll call vote of Francis-Y, Anderson-Y, Bell- Y, Bethell- Y, Garrett-Y, and VerHeecke absent, the motion passed 5-0

Christena Anderson made a motion to enter the IMEG agreement to approve the fees outlined by IMEG for their work, with the understanding that their goal is to stay within their quotes but that with approval they can go over the allowed \$11,631.83 for the work described by Director McKeag. Mark Bethell seconded the motion. After a roll call vote of Bethell- Y, Anderson- Y, Bell -Y, Francis-Y, Garrett-Y, and VerHeecke absent, the motion passed 5-0

Director McKeag shared a quote from Tony's Plumbing for \$6,625 to run the sewer lines to the building owned by businessman Jason Lambin on North Division Street. Jeff Bell made a motion to hire Tony's to run the sewer line to Lambin's building with the cost to not exceed \$6,625. Scott Francis seconded the motion. After a roll call vote of Francis-Y, Anderson-Y, Bell- Y, Bethell- Y, Garrett-Y, and VerHeecke absent, the motion passed 5-0

Director McKeag asked the Village Clerk to post that the Village Hall parking lot will be closed on June 14th -16th for resealing work.

Christena Anderson made a motion to accept the Public Works report as presented. Mark Bethell seconded the motion. The motion passed 5-0.

DANGEROUS BUILDING UPDATE:

None at this time.

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ZONING BOARD RECOMMENDATIONS:

Nothing at this time

PARKS/RECREATION/TOURISM:

After a discussion about Village Clean Up Day, it was decided that Derek VerHeecke will donate and run the front-end loader and there will be 3 roll off dumpsters used for this year's clean up day. Volunteers will be Derek VerHeecke, Christena Anderson, Mayor Holmes, Scott Francis, Mark Bethell, and Dusty McKeag. Christena Anderson made a motion to accept the bid from Eagle Enterprise for \$1950 for 3 roll off dumpsters. The date for this event will be announced at the next Board Meeting if not before. Hannah Garrett seconded the motion. After a roll call vote of Garrett-Y, Anderson-Y, Bell- Y, Bethell- Y, Francis -Y, and VerHeecke - absent, the motion passed 5-0.

Trustee Christena Anderson updated the Board on Fun Fest events. There will be a foam party, 3-on-3 tournament, petting zoo, RJ Catering will be serving breakfast and cotton candy, AlWood Lions will be serving lunch, and there will be Bingo.

Christena Anderson shared information for the bid to do the striping of the basketball and pickleball courts at the park. The quote from Apex included the striping of the Village Hall parking lots, layout, and prep for both the basketball court and the pickleball courts for a total of \$1,784. Jeff Bell made a motion to accept the bid of \$1,784 from Apex to do the work as described at the park and the Village Hall parking lots. Scott Francis seconded the motion. After a roll call vote of Francis-Y, Anderson-Y, Bell- Y, Bethell -Y, Garrett – Y, and VerHeecke - absent, the motion passed 5-0.

Christena Anderson asked the Board to approve the purchase of two basketball hoops, poles, replacement rims, backboards, and two pickleball nets for a total of \$7,719.58 from Anthem Sports. Jeff Bell made a motion to allow the purchase as described from Anthem Sports to not exceed \$9,000. Mark Bethell Seconded the motion. After a roll call vote of Bethell-Y, Anderson-Y, Bell- Y, Francis - Y, Garrett – Y, and VerHeecke - absent, the motion passed 5-0.

Christena Anderson updated the Board that Bruner, Cooper, and Zuck sent Keven Cooper out to discuss the park bathroom options. The quote to make a new bathroom came in higher than expected at an estimate of \$250,000 to \$300,000. At this time Christena said they will be looking into less expensive improvements for the bathrooms already located at the park.

Mayor Holmes and Christena Anderson updated the Board about the May Henry County Tourism meeting that took place at Genesio's. There is now a brochure available for Henry County Tourism. The next meeting will be in July in Geneseo.

ECONOMIC DEVELOPMENT:

Mayor Holmes gave an update that the Travel Center is in the process of getting their pumps fixed after a storm broke them. There is also a new restaurant opening in the Travel Center called El Barril 2 which will serve Mexican Food. They hope to open this restaurant in July of 2023.

The annual TIF meeting was held May 31, 2023. Mayor Holmes was joined by Village Clerk Kelli Hand, Clover Library Board Member Patty Colburn, and newly hired AlWood Superintendent Matt Nordstrom. The April balance for the TIF was \$90,607.

June 12, 2023

OLD BUSINESS:

Trustee Christena Anderson is still working with Quality Awards to get a new Village Sign to replace the signs coming into town on the west and east sides of town.

NEW BUSINESS:

Trustee Mark Bethell updated the Board about the Building Committee meeting that was held with Clover Township. There was discussion about getting cameras to monitor the recycling bins located at Town Hall. Mark had a handout for the Board Members with a camera he believed could work best for this issue. Other items discussed included getting a pole light for the parking lot area where the dumpsters are located, Dennis and Patty Colburn volunteered to do the trimming of bushes at the Village Hall, all the doors at the Village Hall will have the weather strip replaced, and Galesburg Termite will continue to provide exterminator services. Jeff Bell made a motion to move forward with the Building Committee's requests with the pending approval of the Township Board on 6-13-23. Christena Anderson seconded the motion. After a roll call vote of Anderson-Y, Bell- Y, Bethell -Y, Francis-Y, Garrett – Y, and VerHeecke - absent, the motion passed 5-0.

Mark Bethell also asked the Village Clerk to post an announcement to Facebook that yard waste can be taken to the North Lagoon but should never be placed in the recycling dumpsters.

Jeff Bell reported that business owner Patty Ramirez asked if there was any financial help the Village could give to help cover the costs of the remodel that Subway is forcing upon all their stores. Mayor Holmes suggested she speak to Henry County about their programs for financial help to businesses.

CLOSED BUSINESS:

Mark Bethell made a motion to go into Closed Session regarding possible legal situation 8:44P.M. Scott Francis seconded the motion. Motion carried 5-0.

Christena Anderson made a motion to return to Open Session at 9:11P.M. Mark Bethell seconded the motion. Motion carried 5-0.

VOTES AFTER CLOSED:

Christena Anderson made a motion to adjourn the June 12, 2023, Board Meeting at 9:21 P.M. Mark Bethell seconded the motion. Motion carried 5-0.

Respectfully submitted by Kelli Hand, Village Clerk