

VILLAGE OF WOODHULL

BOARD OF TRUSTEES REGULAR MEETING
July 10, 2023
Committees

President – D. Holmes

Building – M. Bethell, J. Bell, & D. Holmes
Finance/Insur. /Audit – H. Garrett, D. Holmes, & C. Anderson
Personnel – D. Holmes, C. Anderson, & D. VerHeecke

Pro-Tem Pres – C. Anderson

Economic Development – S. Francis & D. Holmes
Parks & Recreation – C. Anderson & S. Francis
Police/Civ. Def./Zon. – D. VerHeecke & H. Garrett
Public Works – J. Bell & M. Bethell

Mayor Dave Holmes called the meeting to order on July 10, 2023 @ 7:00 pm.

Followed by roll call: Christena Anderson, Jeff Bell, Mark Bethell, Scott Francis, Hannah Garrett, and Derek VerHeecke.

Also present at the meeting: Dave Holmes – Mayor, Kelli Hand –Village Clerk, Leigh Brinson – Village Treasurer, Dusty McKeag - Public Works Director, Michael Keener – Public Works Assistant, Chad Hillier - Police Chief, and Kay Boland – Woodhull Resident.

PUBLIC COMMENTS:

None at this time

APPROVAL OF MINUTES:

Christena Anderson made a motion to approve the June 12, 2023 Regular Board Meeting Minutes as presented. Mark Bethell seconded the motion. Motion passed 6-0. Scott Francis made a motion to approve the June 12, 2023 Closed Minutes as presented. Christena Anderson seconded the motion. Motion carried 6-0.

TREASURER’S REPORT:

General Fund	\$ 542,818.68
General Fund Payroll	\$ 21,613.86
Video Gaming FSB Savings	\$ 122,728.08
Veterans Memorial Fund	\$ 1,414.96
Drug Enforcement Fund	\$ 3,433.18
Playground Fund	\$ 1,003.34
FSB Sesq.	\$ 5,249.11
FSB Vehicle Streets	\$ 8,421.15
FSB Mower	\$ 8,421.15
FSB Future Vehicle 32624	\$ 3,079.09
WINN Checking FSB	\$ 5,823.62
Water Fund/FSB	\$ 71,144.65
Operation & Maintenance	\$ 7,687.26
Deprec Checking	\$ 6,432.17
Debt Service #2033	\$ 36,746.83
Debt Service Savings	\$ 8,853.69
MFT Fund	\$ 108,700.13

APPROVAL OF BILLS:

General Fund June accounts payable were presented as follows:

ABC Fire Extinguisher Sales	\$	125.40
Ameren	\$	343.02
Anji Gas Inc.	\$	886.88
Bi-State Regional Commission	\$	275.50
Birkey's	\$	375.80
Bolduc & Sons Inc.	\$	691.13
Electrical Engineering & Equipment Co	\$	940.00
Galls	\$	217.27
MidAmerican Energy	\$	881.47
Office Machine Consultants, Inc	\$	445.21
River Stone Group, Inc.	\$	371.26
Royal Publishing	\$	100.00
Spencer Brothers Disposal	\$	34.00
Streicher's	\$	610.00
Superior Asphalt	\$	3,475.00
US Cellular	\$	147.31
V & V Storage, LLC	\$	125.00
Verizon	\$	76.02
Visa #90 Chad Hillier	\$	636.94
Visa #73 Dusty McKeag	\$	480.98
Visa #99 Leigh Brinson	\$	43.29
Woodhull Oil	\$	124.85
Woodhull Telephone Co	\$	470.60
Total June General Fund A/P	\$	11,708.24

Water Fund June accounts payable were presented as follows:

3E Electrical Engineering & Equipment	\$	550.00
Ameren Illinois	\$	99.45
Don's Market News	\$	435.91
Farmers State Bank of Western Illinois	\$	3,175.00
Ferguson Enterprises	\$	3,927.40
Harris Computer Systems	\$	158.47
Illinois Environmental Protection Agency	\$	2,500.00
Illinois Rural Water Assoc.	\$	100.00
MidAmerican Energy .	\$	1,529.37
Pace Analytical	\$	301.50
Schultze Mechanical Services	\$	317.39
US Cellular	\$	207.07
V & V Storage, LLC	\$	125.00
Woodhull Telephone Co	\$	137.18
Total June Water Fund A/P	\$	13,246.14

Treasurer Leigh Brinson made a correction to the credit card charges on her credit card to add \$16.42 to the total amount and corrected a total for Schultze Mechanical Services Inc. to be the amount of \$317.39. Derek VerHeecke made a motion to approve the amended Treasurer's Report. Jeff Bell seconded the motion. The motion passed 6-0.

Mayor Dave Holmes gave an update on the gaming income for the Village. The Village received \$5,342.32 from the May gaming profits. The Board was reminded by Mayor Holmes that half of the money will be used for the water tower maintenance and the other half will be used to cover the expenses of the updates being done at the park.

Mayor Holmes reported that the proposed budget for FY24 that was reviewed at the June meeting was recommended to be approved. Christena Anderson made a motion to approve Ordinance 23-03 that is the FY 24 Budget, at \$1,713,400. Scott Francis seconded the motion. After a roll call vote of Francis-Y, Garrett-Y, Anderson-Y, Bell- Y, Bethell- Y, and VerHeecke-Y, the motion passed 6-0.

At the June meeting Mayor Holmes shared a letter of engagement from the auditors Carpentier-Mitchell- Goddard Company LLC. Mayor Holmes has signed and returned that letter, and we are now waiting for them to start the auditing process.

Christena Anderson made a motion to add to the agenda a donation request from the AlWood Food Pantry. Scott seconded the motion. Motion passed 6-0. Jeff Bell then made a motion for the Village of Woodhull to donate \$2,500.00 to the AlWood Food Pantry. Hannah Garrett seconded the motion. After a roll call vote of Garrett-Y, Anderson-Y, Bell- Y, Bethell- Y, Francis – Y, and VerHeecke-Y, the motion passed 6-0.

POLICE/CIVIL DEFENSE/PERMITS:

Police Chief Chad Hillier gave the June Police Report as follows:

In June the Woodhull Police Department responded to 28 calls for service, 2 assist to motorists, conducted 8 traffic stops, issued 4 citations, 4 warnings, and had 1 misdemeanor arrest.

Police Chief Hillier asked for details on the street dance being held July 15th. After a short discussion, Christena Anderson made a motion to allow Maulden's Sports Bar and Genisio's Bar and Grill to host a street dance where Division Street will be closed, and the dance, band, and approval to have open alcohol outdoors will end at midnight. The two bars will also be responsible for all cleaning associated with the street dance and are aware that the Village expects this area to be clean by 6:00AM Sunday July 16. Scott Francis seconded the motion. The motion passed 6-0.

Derek VerHeecke made a motion to accept the June Police Report as presented. Scott Francis seconded the motion. Motion passed 6-0

PUBLIC WORKS REPORT:

Public Works Director Dusty McKeag gave the June Public Works Report as follows: The Public Works Department has still been very busy with multiple projects being completed. The street projects will be approved by IDOT soon and then be put out to bid. The goal is to have bids approved by the Board at the August meeting. The Public Works Department has also been working to get the Village prepared for Fun Fest. 2,644,672 gallons of water were pumped with a daily average of 88,155 gallons.

Director McKeag asked about placing cameras at the park. With all the new updates he fears there could be vandalism that having cameras could prevent. Derek VerHeecke will investigate the possibilities and report back to the Board with details. It was decided that if the police cameras and others for the Village could be purchased soon then there would be a phone vote to get the project completed as soon as possible.

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Trustee Scott Francis asked how overdue water bills are currently being handled. Director McKeag explained that once there are no payments for two months a letter is sent from Water Clerk Deb Krueger. If there is no reply to the letter a door knocker with details is left on the door of the resident. The water is then shut off if there is still no payment made. There are no late fees for water bills, however, there is a \$100 fee to hook up water after it has been shut off for nonpayment. A lien will then be placed on a house if there is no attempt to pay on the bills once the water is shut off.

Director McKeag reported there will now be a water shut off form to fill out before water is terminated when a person moves out. Residents who are moving or need to change information on their water account should contact the Village Water Clerk Deb Krueger or Village Clerk Kelli Hand. Dusty also requested to purchase a case to hold water and zoning forms that could be placed at Village Hall for residents to always have access to these forms. Village Clerk Kelli Hand will investigate possibilities for this and get the case ordered.

Derek VerHeecke made a motion to accept the Public Works report as presented. Mark Bethell seconded the motion. The motion passed 6-0.

DANGEROUS BUILDING UPDATE:

None at this time.

ZONING BOARD RECOMMENDATIONS:

Nothing at this time

PARKS/RECREATION/TOURISM:

Christena Anderson gave an update that the Woodhull Village cleanup day will need to be delayed due to a cancelation from the company we were going to use. Christena will continue to try to arrange for a cleanup day and will keep the Village posted.

Trustee Christena Anderson updated the Board that the Fun Fest Committee is ready for their event. The Board was reminded that the Fun Fest Committee will not be hosting the street dance. All activities will be held at the park. Christena did report that the AlWood FFA Advisor Sydney Poyner canceled the petting zoo due to the hot temperatures being forecasted.

Christena Anderson thanked the Public Works Department for all the work being done at the park. Everyone is excited for the updates.

ECONOMIC DEVELOPMENT:

Mayor Holmes gave an update on information regarding the TIF discussion he had with the Village's TIF Attorney Kathi Orr. Orr suggested that the two TIF areas be rolled into one TIF. The Board members questioned why this would be beneficial for the Village. Mayor Holmes will reach out to Kathy Orr and get the Board's questions answered and revisit the situation at the August meeting.

Mayor Holmes reported the new Mexican Restaurant El Barril 2 opened this week and had a great turn out for their first lunch crowd.

OLD BUSINESS:

Mayor Holmes reported the structure at 240 West 4th Ave has been completely taken down. The sale of the property to Kevin and Patty Krause will take place soon.

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Trustee Mark Bethell reported that the Township met and reviewed the requests and suggestions from the Village's Building Committee. The Village and Township agreed on items that need to be done this coming year. Public Works Director Dusty McKeag will get the Township an update on the broken water fountain. Items on the list will start getting completed as soon as possible. Items include all the doors at the Village Hall to have the weather strips replaced, Galesburg Termite will continue to provide exterminator services, and a camera should be placed to monitor the recycling dumpsters. There was also a discussion about a fence being placed around the recycling dumpsters. It was noted that Eagle Enterprises sent out their recommendations for the type of fence to use. Mark will continue to keep the Village and Township Boards updated on the items being completed.

NEW BUSINESS:

None at this time

CLOSED BUSINESS:

Derek VerHeecke made a motion to go into Closed Session for two legal updates at 8:25P.M. Scott Francis seconded the motion. Motion carried 6-0.

Christena Anderson made a motion to return to Open Session at 8:56 P.M. Derek VerHeecke seconded the motion. Motion carried 6-0.

VOTES AFTER CLOSED:

Christena Anderson made a motion to adjourn the July 10, 2023, Board Meeting at 9:05 P.M. Scott Francis seconded the motion. Motion carried 6-0.

Respectfully submitted by Kelli Hand, Village Clerk