

VILLAGE OF WOODHULL

BOARD OF TRUSTEES REGULAR MEETING
September 11, 2023

Committees

President – D. Holmes

Building – M. Bethell, J. Bell, & D. Holmes

Finance/Insur. /Audit – H. Garrett, D. Holmes, & C. Anderson

Personnel – D. Holmes, C. Anderson, & D. VerHeecke

Public Works – J. Bell & M. Bethell

Pro-Tem Pres – C. Anderson

Economic Development – S. Francis & D. Holmes

Parks & Recreation – C. Anderson & S. Francis

Police/Civ. Def./Zon. – D. VerHeecke & H. Garrett

Mayor Dave Holmes called the meeting to order on September 11, 2023 @ 7:00 pm.

Followed by roll call: Christena Anderson, Jeff Bell, Mark Bethell, Scott Francis, Hannah Garrett, and Derek VerHeecke.

Also present at the meeting: Dave Holmes – Mayor, Kelli Hand –Village Clerk, Leigh Brinson – Village Treasurer, Dusty McKeag - Public Works Director, Michael Keener – Public Works Assistant, Police Chief - Chad Hillier, Kris Francis, and Matt & Joy Olson – Woodhull Residents.

PUBLIC COMMENTS:

Mrs. Kris Francis requested that the Board follows the steps outlined in the Village’s ordinance regarding her neighbor’s chickens running free, often in her yard. She has reached out multiple times to the Village asking for a solution to be found to keep the chickens out of her yard, after receiving no help from the neighbors. The Village’s ordinance states that residents with chickens must have a permit from the Village, which requires an application, a signature that the video about chicken care had been watched and understood, and that the permit fee had been paid. The Village Police Chief reported after Mrs. Francis’s comment to the Board that the situation was being handled and the chicken would no longer be roaming the area. Mrs. Francis and Mayor Holmes thanked Chief Hillier for his help with the matter.

APPROVAL OF MINUTES:

Scott Francis made a motion to approve the August 14, 2023 Regular Board Meeting Minutes as presented. Mark Bethell seconded the motion. Motion passed 6-0. Christena Anderson made a motion to approve the August 14, 2023 Closed Minutes as presented. Jeff Bell seconded the motion. Motion carried 6-0. Scott Francis made a motion to approve the August 17, 2023 Special Meeting Regular Board Meeting Minutes as presented. Mark Bethell seconded the motion. Motion passed 6-0. Christena Anderson made a motion to approve the August 17, 2023 Special Meeting Closed Minutes as presented. Hannah Garrett seconded the motion. Motion carried 6-0.

TREASURER’S REPORT:

General Fund	\$ 546,352.01
General Fund Payroll	\$ 21,613.86
Video Gaming FSB Savings	\$ 128,138.51
Veterans Memorial Fund	\$ 1,415.83
Drug Enforcement Fund	\$ 3,433.91
Playground Fund	\$ 1,003.55
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FSB Sesq.	\$ 5,249.11
FSB Vehicle Streets	\$ 8,421.15
FSB Mower	\$ 7,337.19
FSB Future Vehicle 32624	\$ 3,079.09
WINN Checking FSB	\$ 7,732.07
Water Fund/FSB	\$ 97,598.34
Operation & Maintenance	\$ 4,759.83
Deprec Checking	\$ 6,432.17
Debt Service #2033	\$ 36,746.83
Debt Service Savings	\$ 8,859.20
<u>MFT Fund</u>	<u>\$ 114,356.81</u>

APPROVAL OF BILLS:

General Fund August accounts payable were presented as follows:

AceK9	\$ 168.00
Ameren	\$ 399.08
Asphalt Sales Co.	\$ 12,684.36
Bolduc & Sons	\$ 2,439.60
Henry County HWY Dept.	\$ 3,479.29
Kelli Hand	\$ 65.19
Martin	\$ 305.64
MidAmerican Energy	\$ 955.69
Office Machine Consultants, Inc	\$ 426.30
Postmaster	\$ 70.00
Quad-Cities Times	\$ 183.32
River Stone Group, Inc.	\$ 409.94
Royal Publishing	\$ 90.00
Spencer Brothers Disposal	\$ 34.00
Street Cop Training	\$ 225.00
Tower Equipment Galesburg	\$ 756.63
US Cellular	\$ 384.77
V & V Storage, LLC	\$ 125.00
Verizon	\$ 76.02
Visa #90 Chad Hillier	\$ 1,663.51
Visa #73 Dusty McKeag	\$ 768.37
Visa #99 Leigh Brinson	\$ 2,132.14
<u>Woodhull Telephone Co</u>	<u>\$ 402.55</u>
Total August General Fund A/P	\$ 28,244.40

Water Fund August accounts payable were presented as follows:

Ameren Illinois	\$ 247.82
Blade Trucking	\$ 400.00
Farmers State Bank of Western Illinois	\$ 3,175.00
Ferguson Enterprises	\$ 3,927.40
McMeekan Excavating	\$ 1,750.00
MidAmerican Energy .	\$ 1,019.87
Pace Analytical	\$ 443.10
Roto Rooter	\$ 1,200.00

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US Cellular	\$	207.07
V & V Storage, LLC	\$	125.00
Visa #0173 Dusty McKeag	\$	159.39
Woodhull Oil Co.	\$	154.94
Woodhull Telephone Co	\$	227.98
Total August Water Fund A/P	\$	9,110.17

Christena Anderson made a motion to approve the August Treasurer’s Report as amended and with a note that Chief Hillier will be calling the credit card company to dispute a charge of \$516.38 to Illinois SOS. Hannah Garrett seconded the motion. The motion passed 6-0.

Mayor Dave Holmes gave an update on the gaming income for the Village. The Village received \$5504.50 from the July gaming profits. That makes the Village’s total gaming income for the last almost 10 years \$454,795.40. The Board should also be thinking about what they want the next project to be done using the gaming profits.

Trustee Derek VerHeecke reported he has not had a chance to speak with US Cellular so he is not ready to move forward with a recommendation on what the Village should do for a cell phone plan.

Trustee Christena Anderson reported she has not been able to connect with the Water Clerk to discuss the online bill pay but will continue to try to get a meeting with her.

Mayor Holmes reported that he received a letter from James E. Taylor CPA, confirming he is now practicing with the accounting firm of Odoni Partners LLC, effective September 1, 2023 and that he would like to continue serving the Village of Woodhull as an accountant. He stated he is confident that this merger will only strengthen his ability to serve our Village. The Board agreed to have Mr. Taylor send a letter of engagement to the Village so we can move forward with our annual audit.

POLICE/CIVIL DEFENSE/PERMITS:

Police Chief Chad Hillier August Police report included the following:

In August the Woodhull Police Department responded to 30 calls for service, 2 assist to motorists, conducted 22 traffic stops, issued 10 citations, 15 warnings, 2 felony arrests, and had 2 misdemeanor arrests.

Chief Hillier also reported that the Police Department purchased a new Axon Taser 7. The body camera project is still in the works with Motorola Solutions. He had to order new Safe-T Act citations to be used by the department. Office Wagner received accreditation from the Illinois Tactical Officers Association as a Tactical Patrol Officer. He also wanted to remind the community that the Woodhull Police Department does have a “house check” program for residents that are on vacation or away for longer periods of time, to assure their property is watched.

Jeff Bell made a motion to accept the August Police Report as presented. Derek VerHeecke seconded the motion. Motion passed 6-0

PUBLIC WORKS REPORT:

Public Works Director Dusty McKeag gave the August Public Works Report as follows: The Public Works Department has still been very busy. Lights have been installed on the pickle ball and basketball courts at the park. Potholes and patchwork have been done on certain streets. The alleys

were broomed to prepare for road work. The County completed the chip and seal work on streets. The Village pumped 3,353,536 gallons of water in August.

Director McKeag asked the Board for approval to allow McClintock Trucking and Excavating to change the design of the curb work on Pine Street so they can use the equipment they already have. Derek VerHeecke made a motion to have McClintock Trucking and Excavating turn in a RFI to the Village and have Mayor Holmes approve the changes from McClintock Trucking and Excavating that Dusty McKeag showed the Board. Mark Bethell seconded the motion. Motion passed 6-0.

Director Dusty McKeag asked the Board to consider purchasing a Sany mini excavator. The purchase price would be \$42,000 after a municipal discount. Dusty stated he currently rents a mini excavator for \$2000, to \$3,000 for each project. The Board asked Dusty to get more information and report back to the Public Works Committee.

It was noted that Matt and Joy Olson attended the start of the Board Meeting to request the lights at the park be tilted towards the ground, so they do not light up their house at night. Dusty and Michael will fix the lights so this will not be an issue.

The Board agreed to allow Valley Construction to haul the rock needed for the Clover Drive project since the local trucking company can't do the project for the Village.

Jeff Bell made a motion to allow Director Dusty McKeag to attend the Northern Illinois Operators Conference on October 17-18 2023 and that the Village will cover the cost of registration and fees associated with the trip. Scott Francis seconded the motion. Motion passed 6-0.

Christena Anderson made a motion to accept the August Public Works report as presented. Derek VerHeecke seconded the motion. The motion passed 6-0.

DANGEROUS BUILDING UPDATE:

None at this time.

ZONING BOARD RECOMMENDATIONS:

Nothing at this time

PARKS/RECREATION/TOURISM:

Trustee Christena Anderson gave an update that the Woodhull Village cleanup day was held September 9th and was a successful event. The Board thanked Christena for all her hard work in organizing this project.

Christena Anderson reported that the Henry Co. Tourism Committee met. She advised the Board Members to be prepared for a possible fee associated with being a member of the Tourism Committee for each Village. This would happen if the grant currently funding the committee runs out and is not renewed.

Christena Anderson also updated the Board that there is now a Pickleball Clinic being held at the park. Residents that are interested can contact Christena or the Village Clerk for more information.

ECONOMIC DEVELOPMENT:

The Finance Committee will have a committee meeting on September 19, 2023 at 6:30.

OLD BUSINESS:

Trustee Derek VerHeecke updated that Board with information about the cost of installing and having security cameras at the Village Hall, the Public Works' Maintenance Building, and the park. After a brief discussion it was decided that the Village Board would like to install the highest quality camera offered for the recycling area. The goal for this would be to identify those who misuse the recycling bins. There would also be a security camera mounted at each entrance of the Village Hall buildings and one at the Public Works' Building. Jeff Bell made a motion to move forward with the installation of cameras as presented by Derek VerHeecke with the understanding the Township Committee will also need to approve the cameras located at Village Hall. Scott Francis seconded the motion. The motion passed 6-0 with a roll call vote of Anderson-Y, Bell-Y, Bethell- Y, Francis – Y, Garrett- Y, VerHeecke- Y.

The Board decided instead of offering "Snowbird" water discounts they would ask the locals to leave for long periods of time to contact the Public Works Department to have their water shut off.

NEW BUSINESS:

The Board agreed that the Halloween Trick or Treat hours will remain the same as in the past. Trick or Treat hours will be 6:00-8:00PM on October 31, 2023.

CLOSED BUSINESS:

Christena Anderon made a motion to go into Closed Session for two real estate updates, two litigation items, and two personal items at 9:04P.M. Hannah Garrett seconded the motion. Motion carried 6-0.

Scott Francis made a motion to return to Open Session at 10:18 P.M. Christena Anderson seconded the motion. Motion carried 6-0.

Christena Anderon made a motion to go back into Closed Session for more questions about a personal item at 10:20P.M. Hannah Garrett seconded the motion. Motion carried 6-0.

Christena Anderson made a motion to return to Open Session at 10:26 P.M. Hannah Garrett seconded the motion. Motion carried 6-0.

VOTES AFTER CLOSED:

Christena Anderson made a motion to accept Leigh Brinson's letter of resignation from Treasurer of the Village of Woodhull as of October 31, 2023 with the understanding that Leigh has agreed to stay on if needed longer but will not be able to attend the Monday night monthly meetings and Leigh has agreed to train her replacement. Hannah Garrett seconded the motion. Motion passed 6-0.

The Board asked the Village Clerk to post the Treasurer's position on the Village's Facebook, at the Woodhull Post Office, and on the Village Hall door. Pay will range from \$600-\$800 depending on

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experience. The applicant should have knowledge of basic accounting skills, QuickBooks, and be able to attend the monthly board meetings. Resumes can be emailed or mailed to the Village Clerk.

Christena Anderson made a motion to adjourn the September meeting at 10:33PM. Mark Bethell seconded the motion. Motion passed 6-0.

Respectfully submitted by Kelli Hand, Village Clerk